

ARIZONA DEPARTMENT
OF
ENVIRONMENTAL QUALITY



Douglas A. Ducey
Governor

Misael Cabrera
Director

January 27, 2017

City of Sedona Public Works Department
J. Andy Dickey, P.E.
102 Roadrunner Drive
Sedona, AZ 86336

RECEIVED
JAN 31 2017

CITY OF SEDONA
PUBLIC WORKS

Re: Review of the City of Sedona AZPDES Phase II FY2016 Annual Report

Dear Mr. Dickey:

The Arizona Department of Environmental Quality (ADEQ) received the City's Municipal Separate Storm Sewer System (MS4), Phase II FY2016 Annual Report on September 29, 2016. ADEQ has completed its review and determined the annual report satisfactorily complies with the permit requirements.

Required Information

Permit Part VI.I, Duty to Provide Information, requires the City to supply, any information which ADEQ may request to determine compliance with the permit. The City must provide the following:

- No additional information is needed at this time.


Small MS4 General Permit 2016

ADEQ finalized and re-issued Arizona's Small MS4 general permit on September 30, 2016. Existing and new Small MS4 operators are covered under the 2016 permit. To retain permit coverage, you must submit a Notice of Intent to ADEQ on or before March 29, 2017. The 2016-2017 annual report will be subject to the 2016 permitting requirements.

Additionally, existing permittees that have discharges to impaired, not-attaining and or an Outstanding Arizona Water (OAW) must fully comply with the implementation date for the monitoring program starting June 1, 2017. ADEQ welcomes permittees to submit their monitoring plans for review, so that a cooperative approach to the sampling program can be coordinated.

Thank you for your efforts to comply with Arizona's environmental requirements. Should you have any comments or questions regarding this matter, please do not hesitate to contact me at (602) 771-2256 or at jlw@azdeq.gov.

Sincerely, ,


Jennifer Widlowski, Project Manager
Stormwater and General Permits Unit

Reading file: SWGP17-003



City of Sedona Public Works Department

102 Roadrunner Drive Sedona, AZ 86336

(928) 204-7111 • Fax: (928) 282-5348

September 29, 2016

Arizona Department of Environmental Quality
Surface Water Section
Stormwater and General Permits Unit
1110 West Washington Street, Mail Code 5415A-1
Phoenix, Arizona 85007

Attention: Mr. Chris Henninger, Stormwater and General Permits, Water Section Supervisor

SUBJECT: CITY OF SEDONA – 2016 ANNUAL SMALL MS4 REPORT AZPDES PERMIT
NO. AZG2002-002 MS42002-32

I am submitting, with this letter, a copy of the City of Sedona's 2015/2016 Annual Small MS4 Report. The \$5,000.00 check for the AZPDES Fee was sent separately.

"I certify under penalty of law that this document and all attachments were prepared under my direction or supervision in accordance with a system designed to assure that qualified personnel properly gathered and evaluated the information submitted. Based on my inquiry of the person or persons who manage the system, or those persons directly responsible for gathering the information, the information submitted is, to the best of my knowledge and belief, true, accurate, and complete. I am aware that there are significant penalties for submitting false information, including the possibility of fine and imprisonment for knowing violations."



_____, City Engineer
J. Andy Dickey

Sincerely,



J. Andy Dickey, PE
Director of Public Works/City Engineer
City of Sedona

Enclosures: City of Sedona 2015/2016 Annual Report & associated attachments

DWP/dkr

cc: Justin Clifton, City Manager (e-copy)
Robert Pickels, City Attorney (e-copy)
File: ADEQ Stormwater SDMP

SMALL MS4 ANNUAL REPORT FORM

A. GENERAL INFORMATION:

NAME OF MS4: City of Sedona

CONTACT NAME: J. Andy Dickey

TELEPHONE NUMBER: (928) 203-5039

EMAIL ADDRESS: ADickey@SedonaAZ.gov

ANNUAL REPORT PERIOD: July 1, 2015 THROUGH June 30, 2016

B. STORMWATER MANAGEMENT PLAN (SWMP) MODIFICATIONS AND ADDITIONAL INFORMATION

A brief explanation is attached for each "YES" answer.

- | | | |
|---|---|--|
| 1. Changes have been made or are proposed to the SWMP since the last annual report, including changes in response to ADEQ's review. | <input type="checkbox"/> YES | <input checked="" type="checkbox"/> NO |
| 2. The MS4 has annexed lands. | <input type="checkbox"/> YES | <input checked="" type="checkbox"/> NO |
| 3a. The MS4 discharges directly into an impaired water. | <input checked="" type="checkbox"/> YES | <input type="checkbox"/> NO |
| 3b. A water within 10 miles of MS4's jurisdiction has been identified as impaired. | <input checked="" type="checkbox"/> YES | <input type="checkbox"/> NO |
| 4a. The MS4 discharges directly into a water for which a TMDL has been established. | <input checked="" type="checkbox"/> YES | <input type="checkbox"/> NO |
| 4b. A TMDL has been established for a water within 10 miles of the MS4's jurisdiction. | <input checked="" type="checkbox"/> YES | <input type="checkbox"/> NO |
| 5. The MS4 has conducted analytical monitoring of stormwater quality. | <input type="checkbox"/> YES | <input checked="" type="checkbox"/> NO |
| 6. The MS4 is relying on another government entity to satisfy some permit obligations. | <input type="checkbox"/> YES | <input checked="" type="checkbox"/> NO |

SMALL MS4 ANNUAL REPORT FORM

Explanations for 'YES' answers

3a. The MS4 discharges directly to an impaired water.

The City of Sedona discharges directly to Oak Creek, which has been identified as an 'impaired water' (Category 4a).

3b. A water within 10 miles of the MS4's jurisdiction has been identified as impaired.

Two 'impaired waters' are within 10 miles of the City of Sedona's jurisdiction: Oak Creek and Spring Creek (both are Category 4a).

4a. The MS4 discharges directly to water for which a TMDL has been established.

The City of Sedona discharges directly to Oak Creek, which had a TMDL established in 2011 for E. coli.

4b. A TMDL has been established for a water within 10 miles of the MS4's jurisdiction.

Two 'impaired waters' within 10 miles of the City of Sedona have had TMDL established:

Oak Creek (2011 E. coli), and

Spring Creek (2011 E. coli).

C. STORMWATER MANAGEMENT PROGRAM STATUS

TABLE ONE

MINIMUM CONTROL MEASURE ONE – PUBLIC EDUCATION AND OUTREACH				
BEST MANAGEMENT PRACTICE	MEASURABLE GOAL (STEPS TO MEASURE PROGRESS)	NEW OR REVISED	START DATE	IMPLEMENTATION STATUS / FREQUENCY / ACHIEVEMENT DATE (COMPLETED, IN PROGRESS, NOT STARTED, ETC.)
Collect information	City staff will contact agencies to get information and review web pages at least on semiannual basis to get most up-to-date information		April 2004	<p>COMPLETED with ongoing updates.</p> <p>Agency websites are visited and consulted throughout the year in order to maintain the City of Sedona Stormwater webpage up to date with the most current information, such as any regulatory changes, new or improved BMPs, and other ideas to increase community awareness and effectiveness of stormwater program. These agency websites are also reviewed prior to any community events in order for staff to be aware of the latest news and information regarding stormwater pollution prevention.</p> <p>Agency websites that are consulted include the following:</p> <p>Environmental Protection Agency: https://www.epa.gov/npdes/npdes-stormwater-program</p> <p>Arizona Department of Environmental Quality: http://www.azdeq.gov/enviroin/water/permits/stormwater.html</p> <p>Coconino County Flood Control: http://www.coconino.az.gov/index.aspx?NID=1155</p> <p>Yavapai County Flood Control: http://www.ycflood.com/</p>
Develop a stormwater web page	Develop a stormwater web page		July 2004	<p>COMPLETED with ongoing updates.</p> <p>The City of Sedona maintains a stormwater webpage, which is located at the following url: http://www.sedonaaaz.gov/your-government/departments/public-works/stormwater-in-sedona</p> <p>The site visit count for the webpage on 6/30/15 was 10,660, and on 6/30/16 the count was 11,680, which gives a total of 1,020 unique site</p>

			visits. FY15/16 updates to the webpage include the addition of the 2015 MS4 Annual Report. The City of Sedona continued Stormwater 101: How Animal and Pet Waste Contributes to Stormwater Pollution, and updated City of Sedona stormwater brochures, "Sedona Stormwater Keep It Clean". These brochures are available for download or viewing, and target three specific audiences: Construction Industry, Resident, and Visitor. In addition, The City of Sedona Stormwater in Sedona webpage provides the City of Sedona Stormwater Notice of Intent and the City of Sedona Stormwater Quality Management Plan, which both are available for viewing or download. A Stormwater Pollution Types Table and a Storm Drainage Good Practices Table are available for viewing, as well as a link to the Oak Creek Watershed Council webpage. Stormwater pollution prevention is also addressed on the City Parks & Recreation webpage: http://www.sedonaaaz.gov/your-government/departments/parks-recreation/city-parks The above webpage has a link provided under Rules – Parks and Recreation Rules and Regulation – that opens the regulations, of which the following is stated: "Owners are responsible for cleaning up and disposing of their animal's excrement" (Section 12.30.140 of the 2012 Public Parks and Recreation Rules and Regulations).
Use public media to disseminate information	Use public media to disseminate information	April 2004	<p>COMPLETED and ongoing.</p> <p>Public Works Department had the following stormwater related news releases:</p> <p>December 28, 2015: <i>2015 Christmas Tree Recycling</i></p> <p>January 7, 2016: <i>Minimizing Oak Creek Pollution Begins at Home for the Holidays</i></p> <p>April 25, 2016: <i>Dispose of Yard Waste and Vegetation at City of Sedona's Debris Collection Event</i></p> <p>April 25, 2016: <i>City of Sedona Kicks Off its 2016 Pre-Monsoon Program</i></p> <p>May 25, 2016: <i>City of Sedona Requests Public Comment on Storm Water Quality Management</i></p> <p>This is a total of five stormwater related press releases for FY15/16. Local distribution of the news releases included Sedona Red Rock News,</p>

				<p>Verde Independent, Sedona.biz, SedonaEye.com, City of Sedona website, KAZM, Kudos, and Yavapai Broadcasting.</p> <p>The City of Sedona produced a 'Community Connection' newsletter, which was sent to all residents of Sedona. In the Public Works section of this newsletter, an article emphasizes that the city strives to protect Oak Creek from stormwater pollution through City Codes. The story then discusses the new three-dimensional terrain model of the City and its use as a tool for engaging the public during outreach and education events regarding stormwater pollution and prevention.</p> <p>The Oak Creek Watershed Improvement Plan completion press release is available on the Stormwater in Sedona webpage on the Public Works section of our website.</p> <p>The City places copies of its storm water brochure for residents in several of the City buildings for the public to pick up. 136 brochures were mailed to local contractors with a letter dated June 8, 2016 that reiterated information about the City Stormwater Ordinance (attached). 7,316 Stormwater Pollution Prevention brochures were mailed to Sedona's residents in April 2016 (backup invoice attached).</p> <p>In addition, the City of Sedona distributed Visitor Stormwater Brochures to the following locations during the 2015-2016 reporting year:</p> <p>Red Rock State Park Ranger Station</p> <p>Red Rock Ranger Station – Coconino National Forest (United States Forestry Service), located on State Route 179 near Big Park / Village of Oak Creek.</p> <p>Sedona Chamber of Commerce (both Resident and Visitor Stormwater Brochures)</p>
Develop a Speaker's Bureau	Creation of a list of speakers and topics and dissemination of the list to organizations likely to use speakers		January 2004	<p>COMPLETED.</p> <p>The Stormwater in Sedona webpage on the Public Works Department section of the City of Sedona website provides topics and an email link to request speakers. A clickable link opens a document providing a list of possible stormwater topics. This is followed by a direct email link to the City Engineer, Andy Dickey. In addition, a phone number is provided in order to request a speaker. These requests are available to groups, organizations, and schools.</p> <p>The City of Sedona contributed \$15,000 to the Oak Creek Watershed Council with the following goals and specific spending requirements for</p>

				<p>this money. These requirements included the following:</p> <ol style="list-style-type: none"> 1. \$9,000 for the creation/purchasing of a three-dimensional tabletop terrain model specific to the City of Sedona and immediate surrounding areas for use in public outreach, engagement, and education. 2. \$500 for outreach materials associated with the terrain model. 3. \$1,500 for time involved in being the liaison working with the city and the company producing the map (creating the terrain model), delivery, and maintenance of terrain model. 4. \$4,000 for outreach events performed by one person providing tabling and outreach using the terrain model. This included five events, and included tracking people engaged and other metrics. This also included coordination with the city regarding pet waste stations and coordination. <p>The terrain model has been used in outreach events with the public. The following is a list of events that the terrain model was featured as a tool for public outreach and education:</p> <p>March 23, 2016 (9:00 AM-12:00 PM) - Reveal party for terrain model at Sedona City Hall, 52 attendees including city staff, city council members, and City of Sedona Mayor. The event lasted four hours and included educational outreach for stormwater pollution prevention.</p> <p>March 26, 2016 (approximately 3 hours) – Celebration of Spring recreation event held by City of Sedona Parks and Recreation; terrain model presented to general public (first time) and direct engagement with attendees of event. This engagement included educational outreach for stormwater pollution prevention.</p> <p>June 25 and June 26, 2016 – Terrain model on display at the Sedona Uptown Chamber of Commerce. On June 25, the representative of Oak Creek Watershed Council on behalf of the city spoke to 46 people over approximately three hours; on June 26 they spoke with 41 people over approximately three and one-quarter hours. These engagements included educational outreach for stormwater pollution prevention.</p> <p>The City of Sedona is continuing to work with the Oak Creek Watershed Council in FY16/17 through a \$15,000 Service Contract. The City of Sedona also participates in the Oak Creek Watershed Council meetings as an Associate Engineer. City staff member is also a member of the Board of Directors for Oak Creek Watershed Council. An Assistant Engineer City staff member also attends Oak Creek Watershed Council</p>
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				<p>General Meetings.</p> <p>The city provides meeting space as needed to the Oak Creek Watershed Council who holds bi-monthly meetings that are open to the public. A variety of stormwater quality issues and possible BMPs are discussed at each of the meetings.</p>
Tributary Signage	Design and production of signage		Sept. 2004	<p>COMPLETED with ongoing improvements.</p> <p>Signs are posted at strategic locations reading: “Sedona’s Stormwater – Keep It Clean”.</p> <p>June 2005: 25 signs were posted around community. In August 2010, the City ordered 25 replacement signs and 5 spares. These signs are Engineering Grade with reflectivity. All 25 of the original signs were replaced in September 2010. In October 2012, all signs were inspected, and two were replaced. The signs were inspected in April 2016, and two were noted to be blocked by vegetation growth (corrected) and three were missing. Replacement signs were ordered and replacement signs installed.</p> <p>The City Dog Parks have signage stating “All Owners Must Clean Up After Their Dogs” .</p> <p>The City purchased 140 storm drain curb markers in May of 2015, which say “No Dumping – Drains to Oak Creek” in both English and Spanish. The city has begun to install these markers at prominent, highly visible locations in the uptown area of Sedona along Forest Road and State Route 89A. These will raise the awareness of both locals and visitors. Installation will continue into fiscal year 2016-2017.</p> <p>The City of Sedona installed four new pet waste stations in fiscal year 2015-2016. These are located at the following locations:</p> <ol style="list-style-type: none"> 1. Posse Grounds Park – in the northern area of park by a local trailhead, 2. Posse Grounds Park – in a southern location near picnic area, soccer/football/multi-purpose field and tennis courts, 3. Sunset Park – in the eastern entrance of the park from Sunset Drive near a large grassy area, and 4. Sunset Park – at the western entrance to the park from Shelby Drive, a popular area for dog walking and residential area. <p>In addition, the city maintains the nine (9) stations already in service throughout the city. The addition of the four (4) new stations brings the</p>

				total count of pet waste stations maintained by the City of Sedona to thirteen (13).
Outreach brochures	Develop brochures and fact sheets on stormwater issues targeted to specific audiences		January 2004	<p>COMPLETED with ongoing updates.</p> <p>The city developed brochures targeted to Residents, contractors (Construction Industry), and Visitors in 2005. The "Resident" and "Visitor" targeted brochures were updated in May 2014. They are available at the Sedona Chamber of Commerce, the Red Rock Ranger District Office, Red Rock State Park, and in several lobbies on the City campus (City Council Chambers, finance area where people pay sewer bills, and the Community Development Building). Local contractors were sent the "Construction Industry" version. During FY15/16, 136 Construction Industry brochures were mailed out to these local contractors. Also, 7,316 "Resident" version brochures were mailed out to residents of the city during 2015-2016 year.</p>
Use media outlets and mail service to disseminate stormwater facts	Write three articles per year on stormwater for publication in local newspaper. Investigate disseminating stormwater issues through mail supplements and other media		January 2004	<p>COMPLETED.</p> <p>The Public Works Department had the following stormwater related news releases:</p> <p>December 28, 2015: <i>2015 Christmas Tree Recycling</i></p> <p>January 7, 2016: <i>Minimizing Oak Creek Pollution Begins at Home for the Holidays</i></p> <p>April 25, 2016: <i>Dispose of Yard Waste and Vegetation at City of Sedona's Debris Collection Event</i></p> <p>April 25, 2016: <i>City of Sedona Kicks Off its 2016 Pre-Monsoon Program</i></p> <p>May 25, 2016: <i>City of Sedona Requests Public Comment on Storm Water Quality Management</i></p> <p>This is a total of five press releases for the 2015-2016 year. Local distribution of the news releases included Sedona Red Rock News, Verde Independent, Sedona.biz, SedonaEye.com, City of Sedona website, KAZM, Kudos, and Yavapai Broadcasting.</p> <p>The Oak Creek Watershed Improvement Plan completion press release is available on the Stormwater in Sedona webpage on the Public Works section of our website.</p> <p>The City places copies of its storm water brochure for residents in several of the City buildings for the public to pick up. A total of 136 brochures were mailed to local contractors with a letter dated June 8,</p>

				<p>2016 that reiterated information about the City Stormwater Ordinance (attached). 7,316 Stormwater Pollution Prevention brochures were mailed to Sedona's residents in April 2016 (backup invoice attached).</p> <p>In addition, the City of Sedona distributed Visitor Stormwater Brochures to the following locations during the 2015-2016 reporting year:</p> <p>Red Rock State Park Ranger Station</p> <p>Red Rock Ranger Station – Coconino National Forest (United States Forestry Service), located on State Route 179 near Big Park / Village of Oak Creek.</p> <p>Sedona Chamber of Commerce (both Resident and Visitor Stormwater Brochures)</p>
MINIMUM CONTROL MEASURE TWO – PUBLIC PARTICIPATION AND INVOLVEMENT				
BEST MANAGEMENT PRACTICE	MEASURABLE GOAL (STEPS TO MEASURE PROGRESS)	NEW OR REVISED	START DATE	IMPLEMENTATION STATUS / FREQUENCY / ACHIEVEMENT DATE (COMPLETED, IN PROGRESS, NOT STARTED, ETC.)
Revised FY08/09: Encourage public participation with trash collection days	Investigate creation of a trash collection day 2007 addition – Request information from homeowners associations regarding neighborhood trash collection days Added in 2008- Participate in at least 2 trash pick-up events		January 2004	<p>COMPLETED with ongoing updates.</p> <p>The City of Sedona is an island within the Coconino National Forest (US Forest Service) and as such does not share any common border with any 'neighboring cities', such as Cottonwood or Camp Verde. As a result, there is no interest for a group trash collection day or other shared program. Due to this, the goal was revised in the Stormwater Quality Management Program revision (August 2007) to require as a measurable goal that Neighborhood Associations be contacted regarding their trash days. In October 2008, thirty-two associations were contacted; only one had a trash collection day. The City also did a survey in September 2008 regarding the general issue of trash pick-up. It indicated that about half of the responding associations believed that one-mile or less was the preferred distance to go to dump lawn clippings (it's important to note there are very few lawns in Sedona). In response to a June 2006 letter from ADEQ, another BMP was added to the Revised 2008 Management Plan. It should be noted that in the City of Sedona and surrounding areas, a non-profit volunteer organization known as Keep Sedona Beautiful has been picking up roadside ditch trash for over 30 years on a weekly basis. The city has recognized those accomplishments and worked with this organization on a number of occasions throughout the years.</p> <p>In October 2008, the City started a Neighborhood Cleanup Program by</p>

			<p>offering one “roll-off” dumpster placement per month in a requesting subdivision. For FY09/10, requests were made from three subdivisions, and a dumpster was placed over a weekend in each of the three corresponding months for those requests. Due to budget constraints, this program was discontinued beginning November 2009. While the monthly program had been discontinued, the city participates in an annual yard waste and cleanup event for the city. This fiscal year, the city participated in a yard waste clean-up event with the Sedona Fire District on June 6, 7, 8, and 9, 2016. This event is expected to be continued in 2017.</p> <p>The City of Sedona maintains thirteen pet waste stations in the following locations: Sedona Dog Park, Uptown shops, Uptown Parking Lot, Jordon Park, Sunset Park (two stations – both new this reporting period), Posse Grounds Park (two stations – both new this reporting period), and trail heads at Margs Draw, Carrol Canyon, Sugarloaf, Andante, and Thunder Mountain. Although these were installed with 319 funds, the City receives no reimbursement for the responsibility of maintaining and emptying these pet waste stations. During the period of July 2015 through June 2016, 2,694.0 pounds of pet waste (up from 2,035.6 pounds in FY14/15) was collected at these thirteen stations. The monthly totals were reported to the Oak Creek Watershed Council.</p> <p>The City of Sedona sponsored a Christmas tree collection at the corner of SR 89A and Saddle Rock Circle, as it has been doing for about fifteen years. Between the last week of December 2015 and January 29, 2016, 453 trees were collected and mulched this year. The city will again offer a Christmas Tree recycling program in 2016-17.</p> <p>A Household Hazardous Waste and Electronics Recycling Waste Collection Day event was held at Sedona Red Rock High School on March 19, 2016. The city will continue to offer this recycling day in 2017.</p> <p>The City contributed \$53,183 in FY15/16 funding to the Sedona Recycles center on Shelby Drive to which many citizens take aluminum, cardboard, glass, Styrofoam, plastics, paper, and other recyclable material. The City of Sedona will continue funding in the next fiscal year.</p>
Investigate development of regular programs to raise awareness	Form a City Staff Action Group Provide a public response element to the City website for	January 2004	<p>COMPLETED and ongoing.</p> <p>Formation of a Stormwater Action Group. The Group started meeting in August 2007. This group did not meet during FY15/16 as there were no changes to the current revision of the Stormwater Quality Management Plan. City staff has previously participated in a Stormwater Action Group</p>

<p>storm water</p> <p>Added 2007 - Hold one public meeting annually to receive comments on stormwater quality issues</p> <p>Post NOI and SWMP on the City website</p> <p>Added 2008 – Work with Sedona Recycles to develop a program to pick up material around the recycle site as there are drainages adjacent to the site</p> <p>Seek out sponsors and partnerships to increase public awareness of stormwater quality issues</p>		<p>(last meeting was 6/15/10). The Group reviewed the revised Stormwater Management Plan and the Stormwater ordinance. The group reviewed mailings and made program recommendations. This group will reconvene if changes are necessary to the Stormwater Quality Maintenance Plan or the city's Stormwater ordinance.</p> <p>The public has the opportunity to respond or make comments related to stormwater by using email links to City staff from the City website. The city also placed an article in the Sedona Red Rock News, May 25, 2016, requesting public comment on the Stormwater Quality Management Program. One business solicitation was received. No comments regarding the current Stormwater Quality Management Program were received.</p> <p>The City of Sedona General Stormwater Pollution Prevention Guidelines (NOI) and Stormwater Management Plan (SWMP) are available both for download and viewing on the Stormwater in Sedona webpage on the city website.</p> <p>The staff at the Sedona Recycle Center on Shelby Drive is educated on the importance of keeping the area and adjacent channels clean. However, a letter was written due to recyclable glass products leaving the recycle center and entering the drainage behind the center. Otherwise, there have been no public complaints or city action regarding blowing trash and debris during this reporting period.</p> <p>At the City of Sedona's Citizen's Academy in March 2016, the City's Stormwater Program was discussed.</p> <p>The City purchased 140 storm drain curb markers in May of 2015, which say "No Dumping – Drains to Oak Creek" in both English and Spanish. The city has begun to install these markers at prominent, highly visible locations in the uptown area of Sedona along Forest Road and State Route 89A. These will raise the awareness of both locals and visitors. Installation will continue into fiscal year FY16/17.</p> <p>The City of Sedona implemented a new program to permit citizens to report stormwater pollution. REPORT IT! is found on the front page of the City of Sedona website (http://www.sedonaaaz.gov) which then directly links to the City Clerk's Office webpage at the following url: http://www.sedonaaaz.gov/your-government/departments/city-clerk/report-it. This system, Sedona Citizens Connect - Service Request System (CitySourced), provides the user with a way to report stormwater pollution, as well as potholes, graffiti, and other items. This</p>
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					system also has an app (ios, android, and windows phone specific apps) that can be installed onto a compatible android, ios, or windows devices.
MINIMUM CONTROL MEASURE THREE – ILLICIT DISCHARGE AND ELIMINATION					
BEST MANAGEMENT PRACTICE	MEASURABLE GOAL (STEPS TO MEASURE PROGRESS)	NEW OR REVISED	START DATE	IMPLEMENTATION STATUS / FREQUENCY / ACHIEVEMENT DATE (COMPLETED, IN PROGRESS, NOT STARTED, ETC.)	
Develop City Ordinance	Develop City Ordinance		January 2004	COMPLETED. A new ordinance was approved by the City Council on November 13, 2007 (City Code Section 14). Provisions regarding stormwater discharges were included in an update to provisions of City Code Section 7 approved on June 10, 2008. The City Code was re-codified during FY11/12; information previously in Section 7 is now in Title 12, while information previously in Section 14 is now in Title 13.	
Identify locations of outfalls to major water bodies	Identify locations of outfalls to major water bodies		February 2003	COMPLETED. This is a task under the City's Storm Water Master Plan. ONGOING. Outfalls that discharge to 'waters of the U.S.' that have been identified are mapped on the city GIS. As updates become necessary, the city GIS will be updated. The city inspected outfalls that drain to Oak Creek as part of pre-monsoon cleanup program in May/June 2016. The city will continue to inspect outfalls in FY16/17 as part of a pre-monsoon inspection; if there is any indication of a(n) illicit discharge(s), the city will require clean up and elimination of the discharge(s).	
Implement Inspection Program	Implement Inspection Program		July 2006	COMPLETED and ongoing. The city inspects outfalls for illicit discharges both during the annual pre-monsoon inspection and whenever the city finds indication of an illicit discharge or is notified of an illicit discharge.	
Eliminate Illicit Discharges	Eliminate Illicit Discharges		July 2007	COMPLETED and ongoing. This is an ongoing task: Enforcing adopted ordinance. The City Council authorized hiring an Environmental Inspector in FY08/09. However, due to budget constraints associated with the economic conditions (sales tax	

			<p>collection), the Environmental Inspector position continued to be vacant until FY15/16.</p> <p>August 2015 (FY15/16): A new Assistant Engineer position was created and filled. This employee will fulfill duties of Environmental Inspector position.</p> <p>Assistant Engineer began work in August 2015. Assistant Engineer successfully completed Certified Stormwater Inspector training provided by National Stormwater Center on October 1, 2015. (Certificate Number 6470)</p> <p>The City of Sedona will be installing a 1,000 gallon vault-and-haul bathroom facility at the very popular Cathedral Rock Trailhead in FY16/17. In addition, additional parking facilities with a first flush retention basin are to be opened to the public in FY16/17.</p> <p>The City enforces provisions of Land Development Code and City code that it adopted regarding grading, erosion controls, and covered loads. Additionally, the city enforces the city code in relation to illicit discharges. The following are letters, emails, and face to face communications dealing with illicit discharges and other Stormwater violations.</p> <p>8/14/2016: A letter was written to the property owner at 815 Rodeo Road regarding improper concrete washout performed in the city right-of-way.</p> <p>11/2/2016: A letter was sent to the owner of a private undeveloped lot at 2230 Edgewood Drive. The issue was a change in stormwater flow due to build-up of sediment and blockage of storm drainage resulting in a change in stormwater flow and the deposition of sediment and debris in the city right-of-way and neighboring private properties.</p> <p>11/16/2015: A letter was sent to the owner/builder of two lots at 25 Brins Mesa Lane and 27 Brins Mesa Lane. The letter was regarding illicit discharge of concrete into a local drainage failure to remove trees cut down for construction in a timely manner.</p> <p>2/1/2016: A letter was written to the business owner of Jimenez Plastering, Inc. regarding best management practices for stormwater quality related to worksite water use and curing of plaster.</p> <p>2/3/2016: A letter was written to the property owner of 35 Madole Road regarding excessive debris in drainage and blockage of culvert.</p>
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			<p>2/4/2016: A letter was written to the Operations Manager at Patriot Disposal regarding a hydraulic hose rupture and cleanup along Hozoni Drive in Sedona.</p> <p>2/11/2016: A letter was sent to the owner of Sacajawea Plaza at 301 N. State Route 89A regarding a sewer spill to city right-of-way.</p> <p>2/16/16: A letter was written to the owners of 2705 Bow Drive to order the abatement of sewer discharge at the property.</p> <p>2/22/2016: A follow-up letter was written to the owners of the property at 2705 Bow Drive regarding a potential sewer discharge at the property and the order to continue containment and pumping sewage until a permanent abatement is made.</p> <p>2/22/2016: A letter was written to the property owner of 170 Table Top Road regarding erosion runoff and stormwater quality impacts due to lack of best management practices implemented during grading work performed on property.</p> <p>3/15/2016: A letter was written to the Store Manager for Walgreens located at 1995 W. State Route 89A regarding litter in the drainage way located on the business property.</p> <p>3/22/2016: A follow-up letter to the property owners at 2705 Bow Drive regarding the failed septic system. The city is informing owner that the city has requested bids, selected the low bid, and work will commence to connect the residence to city sewer on March 28.</p> <p>4/4/2016: A follow-up letter to the property owners at 2705 Bow Drive informing them that construction was complete and that invoices from the city would be forthcoming (abandonment of onsite system and connection to city sewer).</p> <p>4/27/2016: A letter was written to the Principal at Sedona Red Rock High School regarding the improper use of a retention basin. Charred wood and ash was discovered in the retention basin.</p> <p>6/2/2016: A letter was written to the property owner and contractor construction a new residential structure at 427 Acacia Drive regarding excessive stormwater impacts due to improper filling of city right-of-way drainage and incomplete onsite grading.</p> <p>6/7/2016: A letter was written to the business owner of Red Rock ATV Rentals regarding the illicit discharge of ATV wash water to the city</p>
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				stormwater system. 6/13/2016: Meeting with owner of property at 147 Meadow Lark Drive regarding stormwater quality impacts due to improper culvert placement in city right-of-way, design of driveway, and incomplete stormwater best management practices. (Initial phone call regarding stormwater issue and email confirmation of meeting on 6/7/2016) 6/16/2016: A letter was written to the property owner at 1081 State Route 179 regarding excessive vegetation in the drainage on their property. 6/16/2016: A letter was written to Executive Director at Sedona Recycles, Inc. regarding recyclable glass materials from property reaching drainage channel behind the business. 6/22/2016: A letter was written to the property owner at 595 Andante Drive regarding dumping of vegetative debris to drainage. All above written notices have been satisfactorily resolved and no additional action is required at this time.
MINIMUM CONTROL MEASURE FOUR – CONSTRUCTION SITE RUNOFF CONTROL				
BEST MANAGEMENT PRACTICE	MEASURABLE GOAL (STEPS TO MEASURE PROGRESS)	NEW OR REVISED	START DATE	IMPLEMENTATION STATUS / FREQUENCY / ACHIEVEMENT DATE (COMPLETED, IN PROGRESS, NOT STARTED, ETC.)
Establish Ordinance addressing construction site runoff	Establish Ordinance addressing construction site runoff		July 2004	COMPLETED. Land Development code changes addressing grading completed in 2006 (Article 8 Section 805.06). City Code Title 12 “Rights-of-Way” modified to address work in the public Right-of-Way in June 2008.
Develop a list of preferred Construction site BMPs	Develop a list of preferred Construction site BMPs		January 2005	COMPLETED with ongoing updates as necessary. A list of BMPs and their benefits was created and the city has been suggesting practices for several years now. The City of Sedona Stormwater in Sedona webpage contains guidance for contractors to implement BMPs. In addition, the city has developed a brochure for contractors (Construction Industry version) that contain examples of BMPs and proper implementation of these BMPs. This brochure also directs them to the EPA site for additional Stormwater BMPs. The benefits of BMPs are explained in that brochure. The brochure is available to the public in the entrance area where contractors come for permits.

Develop an educational program	Develop an educational program	January 2003	<p>COMPLETED with ongoing updates.</p> <p>The city has distributed brochures that depict various BMPs; the City mailed to 136 contractors a letter and a "Construction Industry" brochure to various contractors (i.e., landscaping, concrete, painting, general, and excavators) on June 8, 2016. During permit and plan reviews (i.e. new construction, renovation, existing demolition, etc.) storm water pollution prevention measures are reviewed and additional measures are required as necessary. As a corrective measure and educational tool, deficiencies needing to be addressed are documented and given to the contractor for action.</p> <p>A City of Sedona Notice of Intent (NOI) form was developed in FY08/09 and is required to be completed and signed as part of the permitting process for projects that have the potential of generating stormwater pollution.</p> <p>If the project will disturb more than one acre, the city requires the developer to acquire an ADEQ NOI for Stormwater Construction General Permit coverage. If the project is part of a larger common plan of development or sale that will ultimately disturb one acre or more, even if the subject disturbance is less than one acre, an ADEQ NOI for Stormwater Construction General Permit is required.</p> <p>All permits granted for work that may potentially cause stormwater pollution are issued with Conditions of Approval that include many BMP related requirements.</p>
Review site inspection program	Review site inspection program Provide training regarding the site inspection program	January 2004	<p>COMPLETED with ongoing updates.</p> <p>The City is continuing to monitor compliance with permit conditions regarding erosion control and site SWPP. The training program needed to be strengthened through more formalized and regular training. This regular training was started in 2007.</p> <p>A May 18, 2016, a training session was held with 21 City staff participants, five of which are city inspectors. In addition, the city invited local contractors that perform work for the city; five personnel representing two contractors attended the training. All training participants signed a sign-in sheet, were administered tests after training was conducted, and participated in review of test to enhance understanding.</p> <p>The City continues inspection of permitted construction sites. Currently, the city has two inspectors that perform these inspections. All three</p>

				<p>Engineering Services inspectors inspect City capital improvement projects.</p> <p>Per comments made regarding the revised 2007 Annual Report in ADEQ September 5, 2008, letter, it is being clarified that the City's Commercial and Residential Inspection policy required that active commercial developments be inspected on a weekly basis while single family residential developments are inspected intermittently. During FY15/16, several residential site inspections were conducted. Beginning July 1, 2009, documentation of weekly inspections for commercial development project sites was carried out through email correspondence between the inspectors and their supervisor. Corrective action letters or emails were sent as necessary.</p>
Develop a notification procedure to inform offending parties of discharge violations to respond and correct such discharge violations	City staff will establish notification guidelines for violators of the City Codes related to stormwater runoff		January 2004	<p>ONGOING.</p> <p>The City continues to monitor ongoing construction projects. The procedure followed is a verbal warning, written notice to correct, and if necessary take action to stop construction, deny occupancy, or file charges. At this time, verbal and written notices have secured correction.</p> <p>In correspondence dated June 2008, ADEQ requested that the City report the number of warning and written notices provided. Our records show 20 written notices in FY15/16, all of which have been satisfactorily resolved. The number of verbal warnings is not known (we typically try to avoid verbal warnings by using email so that we have a written record); however, if an issue was not timely resolved a written warning is sent. The city conducted approximately 133 site inspections on commercial, residential, and capital improvement projects during FY15/16.</p>
MINIMUM CONTROL MEASURE FIVE – POST-CONSTRUCTION RUNOFF CONTROL				
BEST MANAGEMENT PRACTICE	MEASURABLE GOAL (STEPS TO MEASURE PROGRESS)	NEW OR REVISED	START DATE	IMPLEMENTATION STATUS / FREQUENCY / ACHIEVEMENT DATE (COMPLETED, IN PROGRESS, NOT STARTED, ETC.)
Review current City Ordinance	City staff will review all current City ordinances related to long-term drainage and erosion control		July 2004	<p>COMPLETED with ongoing updates.</p> <p>The City has reviewed Land Development and City Code provisions for changes. As other deficiencies appear, additional changes will be made. As previously stated, changes were made to Section 8 of the Land Development Code, and Title 12 and 13 of the City Code.</p>

Review current City Ordinance	City staff will train building inspectors to identify violations of our compliance with the Stormwater Ordinance's design criteria	July 2004	<p>COMPLETED with ongoing updates.</p> <p>Annual training was performed regarding identification of Stormwater violations on May 18, 2016. This training session was held with 21 City staff participants, five of which are city inspectors, and five personnel representing two contractors that the city invited to attend and participate in the training. All training participants signed a sign-in sheet, were administered a test after training was conducted, and participated in review of test to enhance understanding.</p>
Investigate development of a site inspection program	The City will investigate a site inspection program that institutes maintenance requirement for structural and non-structural BMPs for long-term soil stabilization and water quality improvement	December 2006	<p>IN PROGRESS.</p> <p>This was partially accomplished in preparing a Stormwater Ordinance that was presented to the City Council in November 2007. Public Works staff did request an Environmental Inspector in the FY08/09 budget, the position was approved, and recruitment started in August 2008. However, due to budget constraints associated with the economic situation (sales tax collection), the Environmental Inspector position was not filled until FY15/16.</p> <p>August 2015 (FY15/16): A new Assistant Engineer position was created and filled and began work in August 2015. The Assistant Engineer successfully completed Certified Stormwater Inspector training provided by National Stormwater Center on October 1, 2015 (Certificate Number 6470). This employee will fulfill duties of Environmental Inspector position.</p>
Investigate development of a site inspection program	The City will investigate how enforcement actions will be taken on those who violate the City ordinance in accordance with the City's ordinance enforcement code	December 2006	<p>IN PROGRESS.</p> <p>Development of an ordinance that was presented to the City Council in November 2007 did include such an investigation. Actions were taken to make people aware of the ordinance as part of the process. The ordinance is posted on the City web page. Efforts were planned to intensify in FY08/09 with the hiring of an Environmental Inspector. However, due to budget constraints (sales tax collection), the Environmental Inspector position was not filled. Existing City staff members are being utilized in this effort.</p> <p>August 2015 (FY15/16): A new Assistant Engineer position was created and filled and began work in August 2015. Assistant Engineer successfully completed Certified Stormwater Inspector training provided by National Stormwater Center on October 1, 2015. (Certificate Number 6470). This employee will fulfill duties of Environmental Inspector position.</p>

				<p>A letter dated June 8, 2016, mailed to 136 local contractors, provided information regarding the City Stormwater Ordinance (attached). In addition, a 'Best Management Practice Spotlight', CONCRETE WASHOUT, was included.</p>
Use of structural BMPs for long-term drainage and erosion control	City staff will identify and incorporate into plan review guidelines preferred structural BMPs designed for long-term drainage and erosion control to be used for SWPPP		July 2004	<p>COMPLETED with ongoing updates.</p> <p>The city requires oil/water separators or first flush retention for new parking lots.</p> <p>The 2009 Sedona Stormwater Pollution Prevention Guidelines includes structural BMPs.</p> <p>The City of Sedona requires 80-120 cubic feet of permanent stormwater retention for new residential structures. This not only reduces downstream flow quantities, the basins also trap sediment and reduce silt transportation because less water is flowing downstream.</p> <p>The disturbed areas on properties with new homes typically are covered with landscaping rock and the downspout drainage swales are lined with riprap.</p> <p>Stormwater retention or detention is required on commercial projects that are ≥ one acre and/or will increase runoff by more than one CFS. This detention has the effect of reducing potential erosion and silt transportation.</p> <p>We also require a Post Construction BMP Maintenance Plan on many commercial projects.</p> <p>The City has established an inventory of post-construction BMPs that have been deployed. Many post-construction BMP Maintenance Plans are also on file.</p>
MINIMUM CONTROL MEASURE SIX – POLLUTION PREVENTION / GOOD HOUSEKEEPING				
BEST MANAGEMENT PRACTICE	MEASURABLE GOAL (STEPS TO MEASURE PROGRESS)	NEW OR REVISED	START DATE	IMPLEMENTATION STATUS / FREQUENCY / ACHIEVEMENT DATE (COMPLETED, IN PROGRESS, NOT STARTED, ETC.)
Educate City Employees on the Stormwater Program	City Engineer to meet with other City Department heads to discuss the program and assist them in implementing the		February 2004	<p>COMPLETED and ongoing.</p> <p>Training is provided to city employees annually. A training session was held on May 16, 2016, with 21 City staff participants, five of which are city inspectors. In addition, the city invited local contractors that perform work for the city; in all, five personnel representing two contractors attended the training alongside city employees. All training</p>

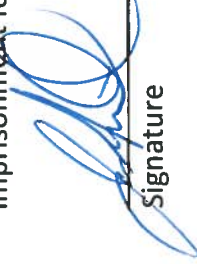
	program			participants signed a sign-in sheet, were administered tests after training was conducted, and participated in review of test to enhance understanding.
Review existing City operation and maintenance programs to determine how to meet the objectives of the Stormwater Management Program	Department Heads will meet annually with their staff to review and improve existing operation and maintenance programs in their units aimed at incorporating the objectives of the SWMP. Department heads will provide update reports to the City Engineer on their programs		February 2004	<p>COMPLETED and ongoing.</p> <p>The city developed a comprehensive policy and procedure known as “City-wide Integrated Pest Management Plan (Herbicides and Pesticides Use)” in an effort to reduce impact on the environment. The policy was adopted April 1, 2010. This policy, currently in the revision process, is available by request of the Public Works Department.</p> <p>The City Maintenance Division has developed written guidelines for work crews regarding work practices to prevent stormwater pollution.</p> <p>The City Engineer has worked to involve other departments in this aspect of the program by reminding them of the need to inform their staff of the need to reduce stormwater pollution.</p> <p>No annual reports are currently being received from other departments. The Public Works Department, which includes Engineering, Streets, Parks, and Storm Drainage Maintenance, prepares this report.</p> <p>The city approved sweeping of city parking lots in the FY08/09 budget. This sweeping of parking lots has continued each fiscal year.</p> <p>The following parking lots were swept by a mechanical vacuum type sweeper twelve times (once per month) in FY15/16:</p> <ul style="list-style-type: none"> - City Hall Parking Lot - Sunset Park Parking Lot - Posse Ground Park Teen Center Parking Lot - Posse Ground Park Soccer Field Parking Lot (east side) - Posse Ground Park Soccer Field Parking Lot (west side) - Uptown Parking Lot - Police Garage <p>Each month, thirty-seven (37) curb miles of State Route 89A and State Route 179, including bike lanes, were swept.</p> <p>City streets were swept each quarter, as follows:</p> <ul style="list-style-type: none"> - 7.2 curb miles in August 2015 (FY15/16 Q1) - 7.0 curb miles in December 2015 (FY15/16 Q2) <p>Beginning in January 2016, the sweeping covered both State Route 89A and State Route 179, including bike lanes, and city streets; total swept</p>

				<p>each month was forty-two (42) curb miles.</p> <p>In addition to set contractual sweeping monthly and quarterly, requested sweeping was performed in the following locations:</p> <ul style="list-style-type: none"> - Canyon Shadows Drive (0.5 mile) in February 2016 - Chimney Spire Road (0.125 mile) in February 2016 - Airport Road (1 mile) in February 2016 <p>These additional locations were for storm event cleanup.</p> <p>In May 2009, the City installed oil/water separators in three stormwater inlets in the City Hall parking lot, at three catch basins on Forest Road, and at Wayside Chapel. In September 2013, the city installed a new catch basin with oil/water separator to treat runoff from an old existing parking lot that serves the Posse Grounds ramadas, playground, and soccer field.</p> <p>During rainy seasons, the City Maintenance Division routinely inspects and cleans catch basin inlet grates that are clogged with trapped debris.</p> <p>As part of the State Route 179 Project, the City worked with ADOT to ensure the installation of high capacity oil/water separators (Stormceptors) to treat runoff collected between curb & gutter for the portions of the roadway that drain to the Oak Creek Bridge and Morgan Wash. All four of the Stormceptors were cleaned by a specialty contractor and inspected by City personnel on May 4, 2016.</p>
Develop a SWPP for every CIP	Develop a SWPP for every CIP		January 2003	<p>COMPLETE and ongoing.</p> <p>A SWPPP is required by the city as a standard specification for Capital Improvement Projects (CIP). The following CIPs were completed during FY15/16:</p> <ul style="list-style-type: none"> - Brewer Road/Tlaquepaque Drainage Improvements Project (Phase III) - Casa Bonita Drainage Project - State Route 89A Paving Project - Uptown State Route 89A Sidewalk Additions Project - Navoti Drive / Calle del Sol Intersection Project - Bike Skills Park Project (Phase I) - Cathedral Rock Trailhead Parking Lot Expansion Project (includes installation of bathroom facilities) - Sugar Loaf Trailhead Parking Lot Expansion Project

In-house inspection program	The City will implement an inspection program aimed at enforcing the current operations and maintenance programs. The program will include inspection of parking areas for oil and grease runoff		October 2004	<p>COMPLETED and ongoing.</p> <p>City parking lots are swept by Contract Sweeping Services monthly and oil/water separators were installed in 2009 for the City Hall parking lot and are maintained annually. City vehicles are regularly inspected for leaks and repaired as necessary. The program needs to be formalized so that parking area inspections are conducted. No steps were taken to formalize an oil/grease inspection program for the parking lot.</p> <p>Due to findings in the Oct. 2011 EPA Audit, the city has deployed appropriate BMPs at our maintenance facilities.</p> <p>In March 2013, the City Maintenance Yard was relocated from 525 Posse Ground Road to 2070 Contractors Road. The new yard location provides better intrinsic stormwater pollution protection as compared with the old site.</p>
Investigate Staff Resource needs	Review six control measures and identify staff and resource requirements. Recommend program funding annually		January 2004	<p>ONGOING TASK.</p> <p>The City created a budget classification for storm water items in the FY05/06 budget. Public Works staff made another request for an Environmental Inspector in the FY08/09 budget, and the position was approved by City Council. Due to budget constraints associated with the unanticipated and economic conditions at the time (below average sales tax revenue), the Environmental Inspector position was not filled until FY15/16.</p> <p>FY15/16: A new Assistant Engineer position was created and filled. This employee will fulfill duties of Environmental Inspector position. The start date for this position was August 3, 2015.</p> <p>The City of Sedona is continuing to work with the Oak Creek Watershed Council in FY16/17 through a \$15,000 Service Contract.</p>

D. CERTIFICATION

I certify under penalty of law that this document and all attachments were prepared under my direction or supervision in accordance with a system designed to assure that qualified personnel properly gathered and evaluated the information submitted. Based on my inquiry of the person or persons who manage the system, or those persons directly responsible for gathering the information, the information submitted is, to the best of my knowledge and belief, true, accurate, and complete. I am aware that there are significant penalties for submitting false information, including the possibility of fine and imprisonment for knowing violations.



Signature

J. Andrew Dickey

Name (printed)

9/29/16

Date

DIRECTOR OF PUBLIC WORKS/CITY ENGINEER

Title



NEWS RELEASE

City of Sedona ▪ 102 Roadrunner Drive ▪ Sedona, AZ 86336

For Immediate Release

Date: December 28, 2015

Contact: Pete Garcia

Phone: 928-203-5063

2015 Sedona Christmas Tree Recycling

The city of Sedona will again be offering an environmentally friendly method of recycling Christmas trees. Beginning the last week of December 2015 through Jan. 29, 2016 the city will be accepting Christmas trees for recycling at 1259 W. State Route 89A, the vacant lot at the intersection of State Route 89A and Saddlerock Circle.

Trees dropped off for recycling must be free of lights, tinsel, ornaments, nails, stands, and plastic wrapping. Please no yard debris. The trees will be offered to the U.S. Forest Service to be used as erosion control in the National Forest. Any remaining trees will be mulched and made available to the community to be re-purposed as mulch, on a first come first serve basis.

The city of Sedona thanks the property owner for supporting recycling efforts by providing the use of their property. For more information contact the city's Maintenance Division at 928-203-5063.



NEWS RELEASE

City of Sedona ▪ 102 Roadrunner Drive ▪ Sedona, AZ 86336

Date: January 7, 2016
Contact: Michael Righi
Phone: (928) 203-5088

Minimizing Oak Creek Pollution Begins at Home for the Holidays

Oak Creek, an Outstanding Arizona Water (OAW), is a vital part of Sedona's draw to both visitors and residents alike. We all have a responsibility to keep Oak Creek clean and pristine for all to enjoy. The City of Sedona, per the city's General Permit for Discharge from Small Municipal Separate Storm Sewer Systems, is required to reduce stormwater pollution to the "Maximum Extent Practical". The city would like to remind residents and guests to be vigilant in stormwater pollution prevention.

With the holidays, there is usually an abundance of household refuse and trash. From the Christmas tree to unfinished leftovers, packing materials and boxes, there is an unusual amount of trash to be disposed. The city provides tree disposal through Jan. 29, but what about the other trash from holiday celebrations?

The remaining trash is disposed of by each individual household via one of the local refuse haulers. The city wishes to remind residents and guests to not overfill garbage cans and dumpsters, as doing so can result in trash being released by the wind or by animals going through the open trash receptacle to get at the food and other leftovers that have been discarded. Once the trash hits the ground, it is free to flow downstream, which means it will eventually end up in Oak Creek.

The following recommendations will minimize household trash pollution reaching Oak Creek. Make sure trash cans and dumpsters are not filled to the point where the lid will not remain closed. The lid helps keep the contents in the trash can and dumpster and the animals out. Break down boxes to minimize the room they take up in the trash can or dumpster. This also is a theft deterrent to not advertise a new television in front of the residence. Consider recycling cardboard and other recyclables (glass, plastic, etc.) if not already doing so, freeing space in the trash can or dumpster.

Together we can work to keep Sedona and Oak Creek beautiful. For more information, please contact Assistant Engineer Michael Righi at 203-5088 or email MRighi@SedonaAZ.gov.





NEWS RELEASE

City of Sedona ▪ 102 Roadrunner Drive ▪ Sedona, AZ 86336

For Immediate Release

Date: April 25, 2016
Contact: Pete Garcia, city maintenance supervisor, city of Sedona
Phone: 928-203-5063

Dispose of Yard Waste and Vegetation at City of Sedona's Debris Collection Event

The city of Sedona, in cooperation with the Sedona Fire District will accept yard waste Monday, June 6, 2016 through Thursday, June 9, 2016, from 7 a.m. to 4 p.m. at the City Maintenance Yard at 2070 Contractors Road.

Residents can bring their yard waste and vegetation to be disposed of prior to fire season. Creating a defensible space within 30 feet of your home can greatly reduce the risk of a wildfire. Tall, dry grasses provide a path for fire that can lead directly to your house. By removing dry grasses, leaves, pine needles from your roof and gutters, excess growth, and dead leaves and branches, it decreases the flammability potential. Pruning tree limbs so the lowest limb is between six to ten feet from the ground reduces the chance of fire igniting a tree.

This is also an opportunity to clean up any debris in drainage areas prior to monsoon season. Shrubs, loose trimmings and yard waste in drainage ditches may prevent stormwater from flowing properly, increasing chances of flooding.

Yard debris, including brush, tree limbs and trunks, shrub trimmings, bagged leaves and pine needles (no cactus trimmings please) may be dropped off at the City Maintenance Yard during the event. Leaves, grasses and pine needles must be bagged in an effort to reduce the spread of noxious weeds. Appliances, hazardous materials, garbage, mattresses and other household waste **will not** be accepted.

Visit www.SedonaFire.org to learn how to make your property safe from wildfire or call the Sedona Fire District at 928-282-6800 to schedule a free home assessment.

For more information on the debris collection event, contact Pete Garcia, city maintenance supervisor, city of Sedona at 928-203-5063.



NEWS RELEASE

City of Sedona ▪ 102 Roadrunner Drive ▪ Sedona, AZ 86336 ▪ 928-204-7119 ▪ Fax: 928-282-7207

For Immediate Release

Date: April 25, 2016
Contact: David Peck, associate engineer, city of Sedona
Phone: 928-204-7108
Fax: 928-282-5348

City of Sedona Kicks Off its 2016 Pre-Monsoon Program

The city of Sedona begins the fifth year of its Pre-Monsoon Program, in which city Public Works Department staff will inspect public and private drainage ways in various residential and commercial areas of Sedona from April 2016 through June 2016. The inspections identify debris, dirt, trash, and vegetation in drainage ways that could block the flow of stormwater or that could be carried downstream during a monsoon storm. If the debris is in public right of way, the city's Public Works Department staff will remove it, and if the debris is on private property, the property owner will be notified that it will need to be removed.

Property owners are also encouraged to contact the city of Sedona if they have concerns or questions related to washes or drainage areas on their private property.

Debris that is moved downstream may clog culverts and bridge underpasses resulting in additional flooding, beyond what might have occurred if drainage ways weren't blocked. Also, because waterways in Sedona flow to Oak Creek, the debris in channels and washes contribute to the pollution of Oak Creek.

"The Pre-Monsoon Program helps get out in front of potential problem areas that could create flooding during the monsoons. Our goal is to make Sedona's drainage system as safe as possible for residents," said David Peck, city of Sedona associate engineer.

In conjunction with the Pre-Monsoon Program, the city will sponsor a debris collection event, free to Sedona residents, Monday, June 6, 2016 through Thursday, June 9, 2016, from 7 a.m. to 4 p.m. Residents may bring yard waste, including any debris that could block stormwater drainage areas to the City Maintenance Yard, located at 2070 Contractors Road. More information on this event can be found on the city's website at www.SedonaAZ.gov, under the Latest News section.

For more information on the 2016 Pre-Monsoon Program, contact Peck at 928-204-7108.



NEWS RELEASE

City of Sedona ▪ 102 Roadrunner Drive ▪ Sedona, AZ 86336 ▪ 928-204-7119 ▪ Fax: 928-282-7207

For Immediate Release

Date: May 25, 2016
Contact: Michael Righi, assistant engineer, city of Sedona
Phone: 928-203-5088
Fax: 928-282-5348

City of Sedona Requests Public Comment on Storm Water Quality Management

In an effort to protect Oak Creek from pollutants, and as part of administering the Storm Water Quality Management Program, the city of Sedona Public Works Department is requesting public comment on their Storm Water Master Plan. This public outreach also helps maintain compliance with the Arizona Department of Environmental Quality (ADEQ).

The Storm Water Quality Management Program carries out what is detailed in the master plan, which identifies steps the city will take to enhance the quality of storm water draining from its storm water system. The master plan also addresses activities that may result in storm water pollution from construction sites, existing developments, government agencies, and residents or tourists. The plan does not however deal with the volume of water the system handles.

"We value the public input we receive from residents on storm water management and will take this input into consideration in future Storm Water Master Plan updates," said Michael Righi, assistant engineer, city of Sedona.

The Storm Water Master Plan is available at the Sedona Public Library and on the city of Sedona website at www.SedonaAZ.gov by selecting "Your Government," "Departments," "Public Works," and "[Storm Water in Sedona](#)."

Comments need to be submitted by June 30, 2016 via in person to the city of Sedona Public Works Department at 102 Roadrunner Drive or via e-mail to Michael Righi, city of Sedona assistant engineer at MRighi@SedonaAZ.gov.

CURB MARKERS



CURB MARKER
SAMPLE AND
EXAMPLES OF
PLACEMENT IN
UPTOWN SEDONA



FINAL REPORT: Stormwater Outreach with the City of Sedona

November 1, 2015 – June 30, 2016

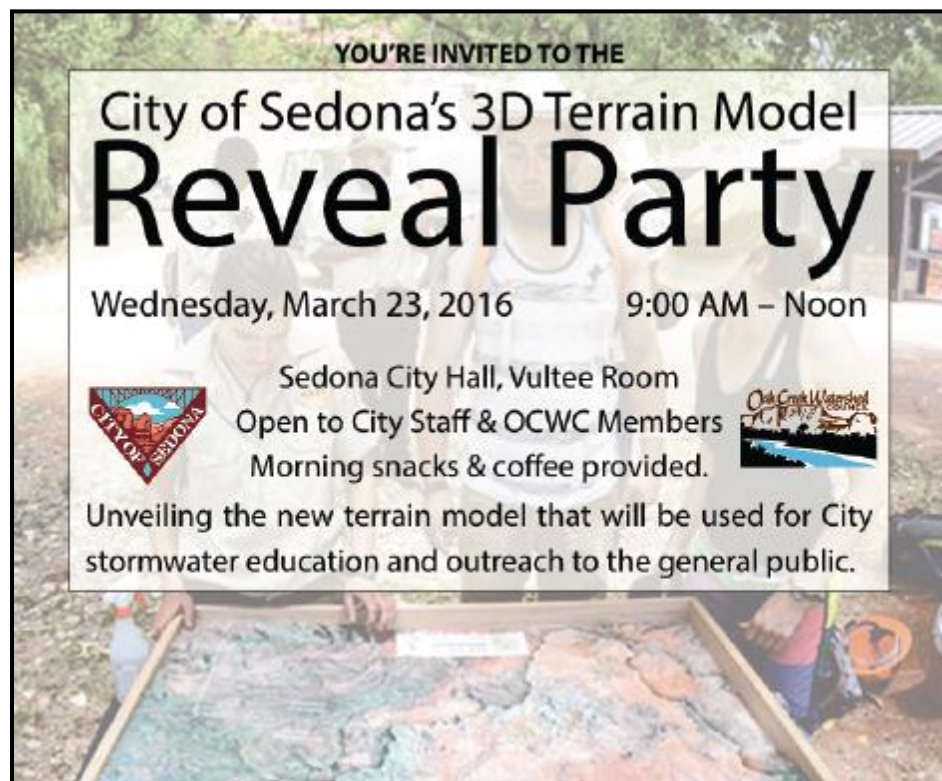
Prepared by Marie McCormick, July 5, 2016

The Oak Creek Watershed Council (OCWC) has made a commitment to working with the City of Sedona staff to engage citizens through stormwater education and outreach. In July, 2015, the City of Sedona allocated \$15,000 to the OCWC for MS4-related stormwater education and outreach for the 2015-2016 fiscal year, primarily for the production and use of a 3D terrain model and community outreach with the model.

The OCWC hosted the terrain model at five outreach events for the public. It was also featured at two OCWC general meetings and has made several appearances in online media including Facebook, Sedona.biz, OCWC Membership news and in the Red Rock News.

In early August, David Peck, Michael Righi, Andy Dickie, Marie McCormick and Ryan Matson met to discuss the production of the City-focused 3D terrain model relief to be used on outreach efforts. The terrain model production house, Howard Models, created and delivered the model with a final cost of approximately \$10,000.

In March, the terrain model was shipped to Sedona City Hall, and on Wednesday, March 23, the OCWC and City of Sedona hosted a 3D Terrain model Reveal party for three hours in the morning, presenting the model to 52 attendees. Refreshments were provided, and a Q&A was held with participants of the party. Guests of the party had the opportunity to explore the model up close, and have questions answered.





Above: City of Sedona staff, Council member and Mayor gather with members of the Oak Creek Watershed Council around the new terrain model.



To the left: Ryan Matson engages curious visitors about the new terrain model.

On Saturday, March 26, outreach continued with the terrain model at the City of Sedona Parks and Recreation event, The Celebration of Spring, where local friends and families were invited to Posse Grounds park to enjoy local vendors and fair-like activities, including a petting zoo, bouncy house, food, drinks, and of course, the Sedona

Terrain Model's reveal to the general public. The 3 hour event saw more than 97 minutes of direct engagement with the general public around the new model.

Publicity about the new Terrain model was also featured in the local media through the Red Rock News, with an article featured in print and online, at <http://www.redrocknews.com/news/88888896-city-news/23736-model-gives-3-d-look-at-sedona-waterways>



To the left: City of Sedona's David Peck and Michael Righi showing off the new terrain model, photo courtesy of the Red Rock News, April 1st, 2016.

Saturday, June 25 and Sunday, June 26, Stormwater Coordinator Dalton Zanetti and Stormwater Intern Jessica Iverson tabled with the Sedona terrain model in front of the Sedona Uptown Chamber of Commerce. On Saturday, June 25, they spoke with 46 people for 2.96 hours, and Sunday, June 26 they talked to 41 people for a total of 3.25 hours.

Overall, the outreach program with the City of Sedona has been a great success. The 3D terrain model garnered a lot of attention from community members and the media. It serves as an excellent focal point to inspire conversation around nonpoint source pollution, drainage issues and impacts, and responsibility from community members through interactive education.

Michael Righi - City of Sedona Resident Mailing - Stormwater Brochure

From: Karen Szafran
To: Michael Righi
Date: 9/29/2016 1:31 PM
Subject: City of Sedona Resident Mailing - Stormwater Brochure

Hi Michael,

This is to confirm that 7,316 Residential Stormwater Brochures were mailed to City of Sedona residents on April 14, 2016.

Thank you,

Karen Szafran

Administrative Assistant

Public Works Department/Engineering

City of Sedona

Scheduled Hours T-W-Th 8am-5pm

kszafran@SedonaAz.gov

Direct Line [928-203-5027](tel:928-203-5027)

Company Detail	
Company Name	CITY OF SEDONA CITY CLERK
Address	102 ROADRUNNER DR SEDONA, AZ 86336-3710
Contact Name	DAVID JAKIM
Phone Number	(928)203-5031
Profit Indicator	P
PS Form 3607R - Mailing Transaction Receipt	
Account Holder Account Number	1743269
Account Holder Permit Number	67
Account Holder Permit Type	PI
Account Holder CRID	4529848
Post Office of Permit	Post Office Sedona AZ 86336-9998
Post Office of Mailing	Post Office Sedona AZ 86336-9998
Post Office of Permit Cost Center	037733-0971
Post Office of Mailing Cost Center	037733-0971
Mailing Agent Name	
Mailing Agent CRID	
Mail Owner Name	
Mail Owner CRID	
JOB ID	
Customer Reference ID	
CAPS Transaction Number	N/A
Class of Mail	Standard Mail
Processing Category	Letters
Postage Statement ID	238323431
Mailing Group ID	165614598
Mailer's Mailing Date	04/14/2016
Mailer Declared Total Pieces	7,316 pcs.
Mailer Declared Total Weight	144,013.0000 lbs.
Mailer Declared Weight of a single-piece	0.0197 lbs.
USPS Determined Total Pieces	7,316 pcs.
USPS Determined Total Weight	144.1252 lbs.
USPS Determined Weight of a single-piece	0.0197 lbs.
Total Number of Containers	12
Total Adjusted Postage	\$ 1,185.19
Payment Date and Time	04/14/2016 15:02
Payment Transaction Number	201610517023164M1
Adjustment Transaction Number	
Mailer Figures Adjusted?	No
Person authorizing adjustment	
Name	
Phone Number	
Acceptance Site Mailer ID	
Clerk Initials	LKK
Mail Arrival Date and Time	04/14/2016 15:00

Postage Statement - Standard Mail

Post Office: Note Mail Arrival Date & Time
(Do Not Round-Stamp)

4/14/2016 PM

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	Post Office of Mailing Sedona, AZ 86336		Processing Category <input checked="" type="checkbox"/> Letters <input type="checkbox"/> Flats <input type="checkbox"/> Marketing Parcels <input type="checkbox"/> Parcels - Machinable <input type="checkbox"/> Parcels - Irregular <input type="checkbox"/> CMM <input type="checkbox"/> Catalogs		Mailing Date 04/12/2016 SSF Transaction # _____ Weight of a Single Piece 0.0197 pounds		Federal Agency Cost Code _____ Statement Seq No _____ No and Type of Containers Sacks 1 1 ft Letter Trays 11 2 ft Letter Trays EMM Letter Trays Flat Trays Pallets Other	
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	Permit # 67		For Mail Enclosed within Another Class <input type="checkbox"/> Periodicals <input type="checkbox"/> Bound Printed Matter <input type="checkbox"/> Library Mail <input type="checkbox"/> Media Mail		For Pieces Bearing a Simplified Address Enter Date of Delivery Statistics File or Alternative Method			
Postage	For Automation Pieces Enter Date of Address Matching and Coding		For Carrier Route Pieces Enter Date of Address Matching and Coding		For Carrier Route Price Pieces, Enter Date of Carrier Route Sequencing		For Pieces Bearing a Simplified Address Enter Date of Delivery Statistics File or Alternative Method	
	Move Update Method: <input type="checkbox"/> Ancillary Service Endorsement <input type="checkbox"/> NCOA Link <input type="checkbox"/> ACS <input checked="" type="checkbox"/> Alternative Method <input type="checkbox"/> Multiple <input type="checkbox"/> OneCode ACS <input type="checkbox"/> n/a Alternative Address Format		This is a Political Campaign Mailing <input type="checkbox"/> Yes <input type="checkbox"/> No		This is Official Election Mail <input type="checkbox"/> Yes <input type="checkbox"/> No		<input type="checkbox"/> Letter-size or flat mailpiece contains DVD/CD or other disk	
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Certification	Postmaster: Report Total Postage in AIC 208 (Simplified Addressing (EDDM), Permit Imprint Only)				Total Adjusted Postage Simplified Addressing (EDDM)			
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(Permit Acct Number:1743269)
(Customer Name:CITY OF SEDONA
CITY CLERK)
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YOUR OPINION COUNTS

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WHERE DO YOU FIT IN?

YOUR ACTIONS IMPACT



The

City of Sedona is a beautiful place with the designated **Unique Waterway** of Oak Creek flowing through it. You can help us keep it as beautiful as it is by following guidelines in this

brochure to minimize your impact in the most visited wilderness area in Arizona. Please, *don't destroy the environment we all call home.*

LIVING WATER

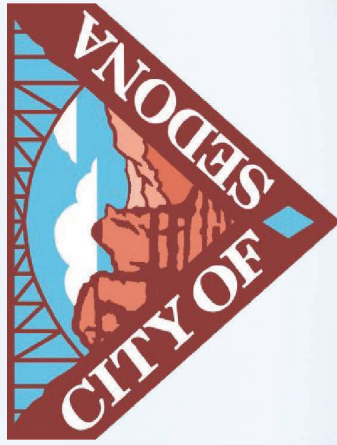
The geology, plants and precipitation all shape the condition of the Oak Creek watershed. Likewise, humans also affect the watershed with the things we do and don't do.

Urbanization increases the variety and amount of pollutants carried into the Oak Creek watershed. These pollutants include:

- Viruses, bacteria and excess nutrients from pet waste and failing septic systems.
- Sediment
- Oil, grease and toxic chemicals from motor vehicles
- Unabsorbed pesticides and nutrients from lawns and gardens

Development of this brochure
funded by a grant from the United States
Environmental Protection Agency and the Arizona
Department of Environmental Quality
Revised by City of Sedona 2014

SEDONA'S STORMWATER



KEEP IT CLEAN

AS A RESIDENT YOU PLAY AN IMPORTANT PART!

Pollution of stormwater runoff is often caused by the daily activities of residents and tourists.

WHAT IS STORMWATER RUNOFF?

Stormwater runoff occurs when precipitation from rain or snowmelt flows over the ground rather than soaking into it. Impervious surfaces like roofs, driveways, sidewalks and streets prevent stormwater from naturally soaking into the ground.

HOW DOES STORMWATER BECOME POLLUTED?

As the volume of stormwater increases, it can pick up bacteria, debris, chemicals, dirt and other pollutants. This flow is discharged, untreated, into water bodies such as Oak Creek. Pollution is a concern because we use these water bodies for swimming, fishing and providing drinking water.



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Sedona, Arizona 86336

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THE EFFECTS OF STORMWATER POLLUTION

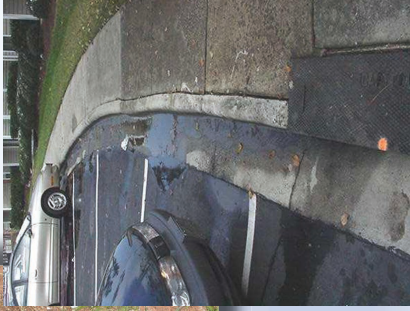
- A little spilled oil or gas can go a long way in a thunderstorm - the pollutants can harm fish and wildlife, kill native vegetation, foul drinking water supplies and make recreational areas unsafe and unpleasant.



- Bacteria, such as E. coli, and other pathogens can wash into swimming areas and create health hazards, often making swimming area closures necessary. Bacteria may be the result of trash or of your pet's (including livestock) droppings when not disposed of properly.

- Litter, trash and garbage, when not properly disposed of, can end up clogging our stormwater drainage system (above), and encourage increasing populations of wild animals and associated droppings.

- Sediment can cloud the water and make it difficult or impossible for aquatic plants to grow. Sediment also can destroy aquatic habitats.



- Excess nutrients can cause algae blooms. When algae die, they sink to the bottom and decompose in a process that removes the oxygen from the water. Fish and other aquatic organisms can't exist in water with low dissolved oxygen levels.
- Vehicle fluids such as oil, gas and antifreeze can seep into the ground and take years before they reach the river... but they do, or they may find a direct path to the storm drain, as shown in the picture (below).

- Household hazardous wastes, like insecticides, pesticides, paint and solvents, can poison aquatic life. Land animals and people can become sick or die from eating diseased fish and shellfish or ingesting polluted water.

- Polluted stormwater can also affect drinking water sources. This, in turn, can affect human health and increase drinking water treatment costs.

MAKE YOUR HOME PART OF THE SOLUTION TO STORMWATER POLLUTION!

- Prevent polluted runoff by picking up after pets and using, storing and disposing of chemicals properly. This is a significant pollutant of Oak Creek.

- Never dispose of any ditch cuttings, trimmings, trash or other items into any drainage channel. They will impede, disrupt, be carried away by or block the flow of drainage.

- Grass, leaves and other organic materials should be removed with a broom and composted or put in the trash. Sweeping, instead of hosing off pavements, can prevent pollutants from going directly from storm drains into the local watershed.

- Don't overfill trash receptacles and create street litter that may end up in a drain - keep trash bins tightly covered.

- Avoid overuse of pesticides - learn about Integrated Pest Management (IPM).

- Direct downspouts away from paved surfaces. Clean roof gutter annually.

- Check your car for leaks and dispose of your vehicular fluids at a local car maintenance shop. Use pans and containers to collect leaking fluids before they reach the ground or waterways.

- Do not install any covering, fencing or other obstruction over a culvert pipe inlet or outlet.

- Unclog drainages that become blocked by floating debris, leaves, tree limbs, sand, silt and trash.

- Cover debris and dirt piles. Cover truckloads of dirt, yard waste and other debris. Cover bare spots in your yard with landscaping.

- Households served by septic systems should have them professionally inspected and pumped every 3 to 5 years.

- Use a commercial car wash or wash your car on the lawn or other unpaved, porous surface.

- Do not landscape within drainage channels, drainage swales, side ditches adjacent to the shoulder of right-of-ways and other waterways without obtaining approval from the City of Sedona.

Michael Righi - Contract Mailing of Stormwater Pollution Prevention Information

From: Karen Szafran
To: Michael Righi
Date: 6/14/2016 9:17 AM
Subject: Contract Mailing of Stormwater Pollution Prevention Information
Cc: David Peck; Donna Pflueger

Hi Michael,

This is to let you know that 136 letters were sent out on Thursday, June 9, 2016, to Sedona Contractors, which included the Stormwater Pollution Prevention Brochure and the BMP Concrete Washout Instructions.

Thank you,

Karen Szafran
Administrative Assistant
Public Works Department/Engineering
City of Sedona
Scheduled Hours T-W-Th 8am-5pm
kszafran@SedonaAz.gov
Direct Line [928-203-5027](tel:928-203-5027)



City of Sedona Public Works Department

102 Roadrunner Drive Sedona, AZ 86336
(928) 204-7111 • Fax: (928) 282-5348

June 8, 2016

Attention: Contractors and Suppliers Serving Sedona
SUBJECT: STORM WATER ORDINANCE AND STORM WATER POLLUTION PREVENTION - City Code Sections 12 and 13

On November 13, 2007, the Sedona City Council adopted Ordinance 2007-17 "Storm Water Ordinance". This ordinance amended the City Code by adding a new Chapter 13.50, entitled "Storm Water Discharge". The purpose of this Chapter is to provide for health, safety, and general welfare within the City of Sedona through the regulation of non-storm water discharges to the municipal separate storm sewer system to the maximum extent practicable as required by federal and state law. Chapter 13.50 requires that unless expressly authorized or exempted by this Chapter, "no person shall cause, participate in, or allow the discharge to a public right-of-way or public storm drain system of any substance that is not composed entirely of storm water".

On June 10, 2008, the Sedona City Council adopted Ordinance 2008-5 amending portions of City Code Section 12.05 regarding work within the City right-of-way. City Code Section 12.05.030 now requires that storm water pollution measures be part of right-of-way permit applications and work plans.

To read the City Code chapter regarding storm water, please visit our website at www.SedonaAZ.gov>Your Government>City Codes>City Code, select "Link to City Code", select Title 13, then select 13.50 Storm Water Discharge.

I have enclosed a brochure that discusses the Construction Industry's role in preventing storm water pollution. Also enclosed is information regarding the use of riprap for sediment runoff control. The use of Best Management Practices (BMPs) at construction sites is a key defense against storm water pollution. Please maintain your BMPs to help protect Oak Creek and its tributary drainage channels.

Your continued cooperation in helping to keep Sedona's storm water clean by minimizing dust, erosion, dirt on the streets, and storm water pollution, is appreciated.

If you have any questions regarding this material, please contact me at (928) 203-5088.

Sincerely,

Michael Righi, CSI
Assistant Engineer
City of Sedona

Enclosures: Storm Water Brochure, Concrete Washout Best Management Practice Spotlight

MJR/kls

cc: J. Andy Dickey, P.E., Director of Public Works/City Engineer (e-copy)
David Peck, Associate Engineer (e-copy)

BEST MANAGEMENT PRACTICE SPOTLIGHT

CONCRETE WASHOUT

The City of Sedona Public Works Department conducts reviews of submitted projects for permit approval. If a project requires the use of concrete, whether the concrete is utilized for a driveway, foundation of a new home, a slab for a patio, a CMU wall, or just for fence posts, you may see the following requirement in the Conditions of Approval:

Flushing and cleaning of concrete trucks, mixers, etc., shall not be done in such a manner as to allow the migration of water or material off-site. Establish one location (not within City Rights-of-Way) for rinsing and washing of concrete and masonry related residue that is away from and does not drain to washes, ditches, street, neighboring properties, or vegetation.

How can you meet this requirement?

First, vigilance and planning ahead are a great start to getting ahead of any problems. Knowing that a concrete delivery will require the driver to rinse out his truck, you can have an area ready for the driver to perform this task. While it is permitted that the rinse can be sent to the ground, it cannot be permitted to drain to washes, ditches, the street, any neighboring properties, or to vegetation. Rinse-out must also be performed outside of the city right-of-way. A better solution than rinsing to a bare patch of ground is to have a portable storage device, such as a kiddie pool or other similar device, ready for the driver to rinse out to. This prevents any migration of the rinse water, residue and solids. When this rinse-out solution hardens, it can be knocked out of the pool and disposed of as solid waste with construction debris. There are many devices available on the market. A quick google search will yield many available types.



Why, if concrete hardens and becomes benign, do I have to go through this trouble?

First, the water associated with concrete is very caustic in nature (high pH) due to the lime in the mixture. This is a pollutant that can kill aquatic life if it reaches Oak Creek. Second, if the water and concrete residue harden in a ditch, culvert, or drainage, they reduce the capacity of the drainage. This can result in changes to drainage patterns which can result in flooding or other issues. Third, this is considered an illicit discharge by the Environmental Protection Agency (EPA), Arizona Department of Environmental Quality (ADEQ), and the City of Sedona, and as such, failure to prevent discharge of concrete residue can result in time and expense of clean up, fines, and even jail time in extreme cases. Finally, concrete residue degrades the decorative nature of the drainage, i.e. it just looks bad.

The storm sewer system in the City of Sedona is separate from the sanitary sewer system. The water that is collected by the storm sewer system **IS NOT** treated prior to release to Oak Creek. As the City of Sedona has a MS4 (**M**unicipal **S**eparate **S**torm **S**ewer **S**ystem) Permit issued by the Arizona Department of Environmental Quality (ADEQ), we are required to regulate our storm sewer system to prevent non-stormwater discharges to the **Maximum Extent Practical**. One measure to help prevent such non-stormwater discharges is through outreach and education. We appreciate the fine work performed by our local contractors and their commitment to helping keep Oak Creek beautiful!

Any questions or comments can be sent to Michael Righi, Assistant Engineer, City of Sedona Public Works Department at (928) 203-5088 or MRighi@SedonaAZ.gov.



Violation of the Clean Water Act may be subject to fines of up to \$27,500 a day per violation.

Pollution Control Tips

- Design your site to infiltrate stormwater into the ground.



- Minimize the amount of exposed soil on site.
- Reduce the velocity of stormwater both onto and away from the

project area.

- Maintain all BMPs to ensure their effectiveness.

- Cover materials and dirt on site and in transport to reduce blown debris.

- Don't drag dirt offsite on tires.

- Designate areas for parking and refueling.

- Don't wash concrete or other materials into gutters or storm drains.

- Use dry clean-up methods and dispose of debris in trash.

All construction activity that disturbs 1 or more acres of land, as well as activity that disturbs less than 1 acre but is part of a larger common plan of development, must obtain permit coverage from ADEQ.

An Ounce of Prevention is Worth a Pound of Cure!

It's far more efficient and cost effective to prevent pollution than it is to try to correct problems later. Installing and maintaining simple BMPs and pollution prevention techniques can greatly reduce the potential for stormwater pollution and can also save you money!

The City of Sedona has a Storm Water Management Plan.

In compliance with this plan the city is requiring use of Best Management Practices (BMPs) to keep your construction site and related operations from being a source of stormwater pollutants. For more information on the 7 measures of the plan go to the City of Sedona website: www.SedonaAZ.gov.



If you're not sure if your project is in compliance contact the Public Works Department at 928-204-7116. You may also access the city's Land Development Code, Article 8 Grading & Drainage by searching the website at www.SedonaAZ.gov.

Good Construction Practices, recommended by the EPA, for Construction Site Storm Water Runoff Control can be found at: http://cfpub2.epa.gov/npdes/stormwater/menuofbmps/con_site.cfm.

Also, NPDES Stormwater Program information can be found at: www.epa.gov/npdes.

Development of this brochure Funded by a grant from the United States Environmental Protection Agency and the Arizona Department of Environmental Quality.

Sedona's Stormwater

KEEP IT CLEAN

The Construction Industry's Role in Preventing Stormwater Pollution

As a contractor in the construction industry you are a critical participant in the city's efforts to protect Oak Creek and its tributary drainages. The use of best management practices (BMPs), at construction sites is a

key defense against stormwater pollution. As stormwater flows over a construction site, it picks up pollutants like sediment, debris, and chemicals. Trash, rock and dirt blown from uncovered loads of material transported to and from the project are a source of pollution. Excessive

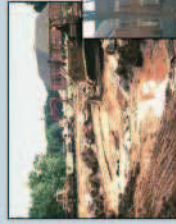


and over concentrated stormwater runoff can cause stream bank erosion, and destroy downstream aquatic habitat. Preventing stormwater pollution is an important responsibility for all construction projects. In addition to the environmental impact, inadequate measures to prevent stormwater pollution can have a significant financial impact on a construction project, including replace vegetation, clean sediment-clogged storm drains, replace poorly installed BMPs, and mitigate damage to other people's property or to natural resources.

Stormwater and the Construction Industry



Protect Natural Features



Poor Example



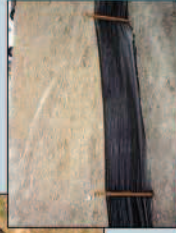
Good Practice

- Minimize clearing.
- Minimize the amount of exposed soil.
- Identify and protect areas where existing vegetation, such as trees, will not be disturbed by construction activity.
- Protect streams, stream buffers, wild woodlands, wetlands, or other sensitive areas from any disturbance or construction activity by fencing or otherwise clearly marking these areas.

Silt Fencing



Poor Example



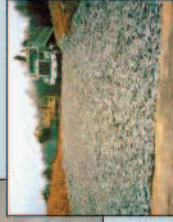
Good Practice

- Inspect and maintain silt fences after each rainstorm.
- Make sure the bottom of the silt fence is buried in the ground.
- Securely attach the material to the stakes.
- Don't place silt fences in the middle of a waterway or use them as a check dam.
- Make sure stormwater is not flowing around the silt fence.

Construction Entrances



Poor Example



Good Practice

- Remove mud and dirt from the tires of construction vehicles before they enter a paved roadway.
- Properly size entrance BMPs for all anticipated vehicles.
- Make sure that the construction entrance does not become buried in soil.

Slopes



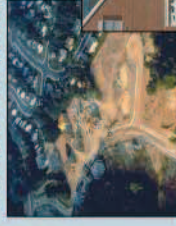
Poor Example



Good Practice

- Rough grade or terrace slopes.
- Break up long slopes with sediment barriers, or under drain, or divert stormwater away from slopes.

Construction Phasing



Poor Example



Good Practice

- Sequence construction activities so that the soil is not exposed for long periods of time.
- Schedule or limit grading to small areas.
- Install key sediment control practices before site grading begins.
- Schedule site stabilization activities, such as landscaping, to be completed immediately after the land has been graded to its final contour.

Vegetative Buffers



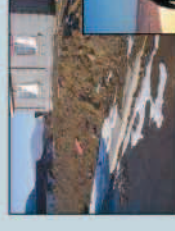
Poor Example



Good Practice

- Protect and install vegetative buffers along waterbodies to slow and filter stormwater runoff.
- Maintain buffers by mowing or replanting periodically to ensure their effectiveness.

Site Stabilization



Poor Example



Good Practice

- Vegetate, mulch, or otherwise stabilize all exposed areas as soon as land alterations have been completed.

Maintain Your BMPs!

www.epa.gov/npdes/menuofbmps



Storm Drain Inlet Protection



Poor Example



Good Practice

- Use rock or other appropriate material to cover the storm drain inlet to filter out trash and debris.
- Make sure the rock size is appropriate (usually 1 to 2 inches in diameter).
- If you use inlet filters, maintain them regularly.

Dirt Stockpiles



Poor Example



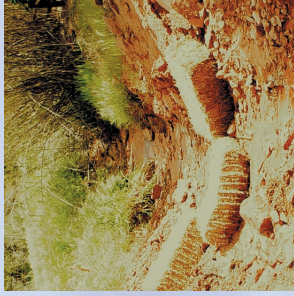
Good Practice

- Cover or seed all dirt stockpiles.



WHAT ARE YOUR RESPONSIBILITIES?

- Don't dispose of debris in or adjacent to washes, ditches or other waterways. Even twigs can plug up these waterways eventually causing flooding. Keep the washes free of debris.
- Don't overfill trash receptacles - what falls out could eventually end up in a drainage ditch or waterway.
- Don't throw trash out of your vehicle, carry a litter bag in your car and use it. Don't toss your cigarette butts on the ground. Not only is this a fire hazard but a cigarette butt takes 5 years to decompose.



• Dispose of diapers, left over food wrappers, cups, paper, cigarette butts and other debris in trash receptacles. Take a trash bag with you when hiking or going for a drive. Put trash in it rather than throwing it on the ground or in the Creek. Don't pour drink on the ground or in the Creek. Pour drink down sinks or put it in the trash.

• Be sure to carry doggie poop baggies to clean up after your pets and dispose of it in a trash receptacle or pet waste station.

• Please don't disturb or play on hay bales in ditches. These are placed to catch sediment.



THE LEAVE NO TRACE program establishes a nationwide code of outdoor ethics. It was developed to help minimize your impact while enjoying the outdoors. Please practice its principles. When walking your animal, pick up its waste and dispose of it in the trash or pet waste stations.

Camp, hike and travel on designated durable surfaces. Pack it in and pack it out. Remove human and pet waste or use designated toilets when available. Protect and conserve water resources.

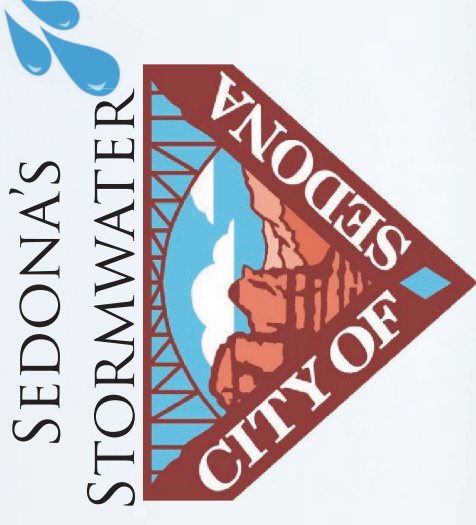
Stay on the trail - don't bust the crust! It's alive. The black patches of knobby crust are made up of lichen, moss, and fungi that prevent erosion and retain water. It is easily broken. One footprint can kill a decade's worth of growth.



Keep natural areas clean - dispose of diapers and trash properly...stay on trails...don't disturb natural habitats...maintain beauty - the things you should take out with you are trash, pictures and beautiful memories! Take responsibility to protect the scenic beauty of the Sedona area.

This is a wilderness area. Keep it wild and remember, **YOU** are the visitor and you do make a difference! Leave it clean for future visitors.

Development of this brochure
funded by a grant from the United States
Environmental Protection Agency and the Arizona
Department of Environmental Quality
Revised by City of Sedona 2014



SEDONA'S STORMWATER

KEEP IT CLEAN

AS A VISITOR YOU PLAY AN IMPORTANT PART!

Pollution of stormwater runoff is often the result of the daily activities of residents and tourists.

WHAT IS STORMWATER RUNOFF?

Stormwater runoff occurs when precipitation from rain or snowmelt flows over the ground rather than soaking into it. Impervious surfaces like parking lots, driveways, sidewalks, and streets prevent stormwater from naturally soaking into the ground.

HOW DOES STORMWATER BECOME POLLUTED?

As the volume of stormwater increases, it can pick up debris, chemicals, bacteria, dirt, and other pollutants. For instance, when stormwater contacts animal feces, chemicals or erodes dirt, it becomes polluted. This flow is discharged untreated into waterbodies such as Oak Creek. Pollution is a concern because we use these water bodies for swimming, fishing, and providing drinking water.

THE EFFECTS OF STORMWATER POLLUTION

Polluted stormwater runoff can have many adverse effects on plants, fish, animals, and people.

- Sediment can cloud the water and make it difficult or impossible for aquatic plants to grow. Sediment also can destroy aquatic habitats.
- Excess nutrients can cause algae blooms. When algae die, they sink to the bottom and decompose in a process that removes the oxygen from the water. Fish and other aquatic organisms can't exist in water with low dissolved oxygen levels.
- Bacteria from feces and other pathogens can wash into swimming areas and create health hazards, often making creek closures necessary. Bacteria may be the result of diapers, trash or of your pet's droppings when not disposed of properly. Bacteria, such as *E. coli*, is a significant pollutant concern in Oak Creek.

- Debris such as diapers, plastic bags, six-pack rings, bottles and cigarette butts washed into water bodies can choke, suffocate, or disable aquatic life like ducks, fish, turtles, and birds.



- Household hazardous wastes like insecticides, pesticides, paint, solvents, used motor oil, and other auto fluids can poison aquatic life. Land animals and people can become sick or die from eating diseased fish and shellfish or ingesting polluted water.
- Polluted stormwater often affects drinking water sources. This, in turn, can affect human health and increase drinking water treatment costs.

WHERE DO YOU FIT IN?

YOUR ACTIONS IMPACT

The City of Sedona welcomes tourists and requests that they help keep Oak Creek a beautiful place. Oak Creek is special because it is designated a *Unique Waterway*. You can help us keep it as beautiful as it is by following some tourist etiquette both within and outside the City. This will minimize your impact in the most visited wilderness area in Arizona. Please, *don't destroy what you came to enjoy by leaving litter or debris.*

LIVING WATER

The geology, plants, and precipitation all shape the condition of the Oak Creek watershed. Likewise, humans also affect the watershed with the things we do and don't do.



High water quality in Oak Creek supports a thriving chain of life. Key factors are turbidity (water clarity), temperature, and bacteria

levels. When any of these are affected, swimming closures may be required at popular recreation sites.

Good water quality is essential to the Sedona area – don't pollute the creek.





Community Connection

News and events for citizens of Sedona

June 2016

SedonaAZ.gov

An Update from Mayor Sandy Moriarty

Summer has rolled around again, bringing with it summer flowers, vegetable gardens, fresh fruit from local trees, and lots of summer activities in Sedona. Inside, you can read about what we've been doing at the City since the last update, and there is always plenty going on. To find out how to stay cool at the pool, look for the schedule on our Parks and Recreation web page, www.SedonaAZ.gov/Parks, and be sure to read about what the Parks and Recreation Department has planned for this summer.

We recently celebrated our fabulous City volunteers at our annual Volunteer Appreciation Luncheon, where we gave out several awards, so I thought I would give a special shout-out to those recipients. The Commitment Award went to **Judy Huggins**, a volunteer in the Park Rangers program since its inception; the Consensus Builder Award went to **Marty Losoff**, the Chair of the Planning and Zoning Commission; the Heart Award went to **Jane Grams**, a Historic Preservation Commissioner with a passion for preservation; the Initiative Award went to **Mike Yarbrough**, who founded and has worked tirelessly on the Sedona Airport Noise Abatement Work Group; the Leadership Award went to **Stephanie Giesbrecht**, for her work as Chair of the Small Grants Work Group; the Objectivity Award went to **Kathy Levin**, a Planning and Zoning Commission member; and last but not least the Police Department Volunteer of the Year Award went to **Barbara Cadwell**. Our volunteers are so valuable to us, putting in countless hours of service to our community, and we couldn't function without them.

The construction contract for completion of the Pavilion in Barbara Antonsen Park has been approved, and construction is underway at last! The Hub at the Posse Grounds Park, formerly known as the Teen Center, is now



functioning as a small indoor performing arts center, with a diverse range of activities being offered. Close by, the Posse Grounds Bike Skills Park is also under construction, and of course the sports fields play host to a variety of activities for kids and adults alike, as well as many festivals. The new viewing deck at the Wetlands Preserve will facilitate close-up viewing of the birds and waterfowl which abound there. The Sugarloaf Trailhead Parking Lot is being improved and expanded, and may be open by the time you read this, with the Cathedral Rock Trailhead Parking Lot expansion not far behind, likely toward summer's end.

The major improvements to our drainage system are continuing to work their way uphill and our Uptown

improvements, including access from the free municipal Uptown Parking Lot to Main Street, are well underway, as is our Transportation Master Plan Update. The first two of our Community Focus Area plans should be complete by press time, with two more in the works. Watch for opportunities to participate as these plans unfold, via public meetings and the Citizen Engagement Program, see details inside.

The last of our Art in the Roundabouts installations took place in mid-November 2015, so I hope you've had a chance to enjoy it by now. It is a beautiful piece in a very appropriate spot, The Open Gate, created by Reagan Word, at the Schnebly Hill Roundabout, as you enter the heart of Sedona. And be sure to see our regular exhibition of local artists at the City Hall campus, they help us to live up to our goal of being a city animated by the arts. Our campus is enriched and enhanced by the presence of art, and we're grateful for all the contributing artists who share their work with us.

It is a joy to live in this beautiful community, and truly a privilege to serve as Mayor. I hope you enjoy your summer in Sedona.

The mission of the City of Sedona government is to provide exemplary municipal services that are consistent with our values, history, culture and unique beauty.

City Clerk



Important Election Information

In 2014, the elections for Sedona City Council changed to comply with the consolidated election law passed by the Arizona State Legislature in 2013. This law consolidated some municipal elections with State and Federal

elections. Prior to 2014, Sedona City Council elections were held in the spring of even numbered years with the Primary Election in March and the General Election in May. With the new law, Sedona's City Council elections are now held in the fall of even numbered years with the Primary Election in August and the General Election in November.

What does this mean to you as a voter?

First and foremost, Sedona elections for City Council are no longer all vote-by-mail elections. Since the State and Federal Primary and General Elections are polling place or vote center elections, Sedona's City Council election must be held in the same format. If you are on the Permanent Early Voter List, you can still vote by mail but may have to go through additional steps to receive a ballot by mail. This also means that Yavapai County no longer handles Sedona elections for both Yavapai and Coconino Counties. Each county handles their portion of Sedona voters separately. Please watch your mail for specific information and instructions to voters from your County Recorder.

Secondly, "Independents" or those not registered to the main parties listed below can vote in the Primary; however, you need to tell your County Recorder which ballot you want to vote. If you are an "Independent" and are on the Permanent Early Voter List (PEVL), you should receive a tear-off card to send back to your County Recorder with your ballot choice. The ballots available to choose from will be party ballots from the Democratic, Green, and Republican Parties or a municipal only ballot. These ballots will include all the party races and the City races/issues. Independents will need to choose one ballot from the three choices shown. Please make sure that you return your tear-off card to your County Recorder in time for them to mail a ballot to you.

You can also vote in person on Election Day. Sedona voters

residing in Yavapai County can vote at any vote center in the County. The Yavapai County Vote Center in Sedona is located at the Elks Lodge #2291, 110 Airport Road. There are numerous other vote centers throughout Yavapai County which can be found by visiting their website, www.yavapai.us. Sedona voters residing in Coconino County can vote at their precinct polling place. Precinct 82, Sedona North, is located at Wayside Chapel Community Church, Jordan Hall, 401 North State Route 89A in Sedona. Precinct 83, Sedona South, is located at Christ Lutheran Church, Fellowship Hall, 25 Chapel Road in Sedona. Please refer to your voter registration card to determine your precinct number.

If you are going to be out of town during voting, please contact your County Recorder to ensure that a ballot is sent to an address where you can receive it. Please note that ballots cannot be forwarded by the United States Postal Service and will be returned to the county. For information on early or absentee voting, please contact your County Recorder's office.

During the August 30, 2016 Primary Election, Sedona voters will be voting for Mayor and one Councilor for two-year terms, and for three Councilors for four-year terms. The two-year Council seat is to fill the remainder of the term for Councilor Angela LeFevre who resigned effective January 8, 2016. Tom Lamkin was appointed by City Council to fill this seat in March; however, his appointment is only effective until a new Council is elected following the 2016 election cycle.

A voter must be a qualified elector of the City of Sedona. A qualified elector of the City is defined as a person, eighteen years or older, whose name appears on the Coconino or Yavapai County voter registration lists for the City of Sedona, twenty-nine (29) days prior to the date of the election. The deadline for voter registration for the August 30, 2016 Primary Election is August 1, 2016. For more information, please contact the Sedona City Clerk's Office at 928-282-3113.

Remember that local races are often determined in the Primary Election; so make sure you VOTE!

Citizens Connect

In 2014, the City of Sedona launched a smartphone application called Sedona Citizens Connect which allows Sedona residents to help improve their neighborhoods and the City by reporting non-emergency civic issues, such as potholes, flooding, abandoned vehicles, and loose animals. The mobile app is free for iPhone, Android, and Windows smartphone devices. To download the App, search for "Sedona Citizens Connect".

Sedona Citizens Connect allows a user to capture a photo, video, or audio of the issue. The user then uploads the media, along with GPS location information pulled from the device, and submits a report directly to the City. Feedback is available to the user based on the action taken by the

appropriate department handling the report.

In addition, if you do not have a smartphone, you can report an issue via the City's website at www.SedonaAZ.gov, and look for the "Report It!" button. Service requests may also be tracked on the website.

This mobile and online reporting platform is an incredible collaborative opportunity between the citizens of Sedona and the City government. In addition, it will improve how the City delivers services to its neighborhoods. Using Sedona Citizens Connect allows the City to use technology to save both time and money while improving accountability and responsiveness.

Parks & Recreation

"Some old fashioned things like fresh air and sunshine are hard to beat." - Laura Ingalls Wilder

Let your local Parks and Recreation Department bring you some summer fun opportunities!

On the Fourth of July two great daytime activities are offered. Join Parks and Recreation for the free Fourth of July Laser Light Show,



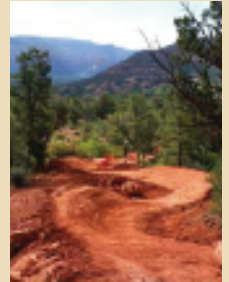
held indoors at the Sedona Performing Arts Center. There are four great opportunities to view this show at 12 p.m., 1 p.m., 2 p.m. and 3 p.m. Each show is 25 minutes long. Arrive 15 minutes early to get seating. If the outdoors and water is more your style, check out the free Fourth of July Wet Fest. We open up the Sedona Community Pool from 1 to 4 p.m. on July 4 and fill the surrounding area with fun water slides, slip and slides, music, and food for sale. No alcohol or dogs are allowed at either event. Special thanks to Diamond Resorts International for sponsoring the Fourth of July Laser Light Show.

July is warm, but this department is hotter! We just keep cranking out the fun. Celebrate National Parks and Recreation Month every Wednesday in July. From 11 a.m. to 1 p.m. on the grass field of Sunset Park, participants can enjoy taking their turn on the duel lane, 30 foot long inflatable slip and slide or playing in the Splash Park. Enjoy the sunshine, playground, and lounging around with your friends at this relaxing community event. If that isn't enough water to satisfy you, take a trip to the Sedona Community

Pool, open six days a week until the kids are back in school.

The Sedona Community Pool has a variety of programming and family friendly special events to keep almost everyone satisfied. Swim laps, participate in an aerobics class, learn how to swim or just goof around during Open Swim, it's your choice. Heated to a comfortable 83 degrees, the pool offers eight lap lanes, both deep and shallow water for play, a water slide, lounge chairs on deck, and locker room facilities with showers.

Enough with the water, let's get dusty! Ride the new Sedona Bike Skills Park located within Posse Grounds Park. This new park amenity currently includes a Pump Park, Flow Trail and Tech Flow Trail. The Sedona Bike Skills Park is open during daylight hours.



It's not just kids and adults that enjoy the parks. Every Thursday from 8 to 9 a.m. it's all about the dogs! Bring your K-9 friends to Yappy Hour at Posse Grounds Park on the multi-use field. This once a week event provides pups and their owners with off-leash playtime and socialization on the cool grass field. Owners are responsible for the safety and behavior of their dogs.

Summer is here and we hope you join us for our diverse recreation offerings in Sedona. In addition, look to us all year long for creative, outdoor activities. For details and pictures of all of these events, amenities and more, we invite you to check out the Parks and Recreation photo/video albums and event pages at www.SedonaAZ.gov/Parks. See you in the park!

Community Development

City staff is excited to report that the second phase of park planning for the historic Ranger Station is now underway. One of Sedona's historic landmarks is the old Ranger Station on Brewer Road, featuring Sedona's oldest house (1917) and the Civilian Conservation Corps era barn (1934). To preserve this landmark, the City of



Sedona acquired the property in 2014. The goal was to create a city park in the original heart of Sedona that would provide a much needed community gathering space that will showcase the historic buildings. The park planning process began in 2015 by collecting ideas on how the park should be used and what amenities and activities should occur at the park.

The feedback was overwhelmingly in favor of a park for the community – inclusive of a diversity of community

activities, events, and organizations. There was also a strong desire to respect the authenticity of the buildings and to create a park that reflects both the natural and cultural history of Sedona. The first phase of park planning was to consolidate all of the ideas into a conceptual proposal.

City Council considered the conceptual proposal in January 2016 and recommended the proposal as the basis

for developing a park master plan, which is now being developed. The plan will take an in-depth look at what will fit into the park and the estimated cost of the elements being considered. Once complete, the draft plan will be made available for public comment and Council review which is anticipated this fall. Council will make the final decision on what activities and amenities will be included in the final park master plan. The approved plan will then be used to guide future budgeting, design, renovations, construction, and use of the property.

Citizen Engagement Program

Now in its stride, the Citizen Engagement Program has had over 150 people volunteer in one of the many work groups we've created in the last couple years. These work groups act as advisory boards, working alongside staff to address issues the City needs input on. They are wide-ranging, covering diverse topics like land-use planning, arts and culture, and health and safety.

The second half of 2016 will continue to offer more opportunities to volunteer including:

- Future focus groups on topics where the City needs targeted, quick feedback
- Land use planning work groups as the Community Development Department continues its Community Focus Area planning
- A budget work group to look at the City's long-range capital needs

To be placed on a work group or focus group, sign up online via the Citizen Engagement icon at www.SedonaAZ.gov, and look for the Volunteer Questionnaire.

If you don't have time to participate in the Citizen



Engagement Program in person, you can always give feedback on a variety of posted issues concerning residents at Engage Sedona, an interactive online tool at www.EngageSedona.MySidewalk.com.

And don't forget to follow the Citizen Engagement Program on Facebook, Twitter and Instagram, which you can access through the icons on the bottom right of the Citizen Engagement Program web page. For more information, contact Lauren Browne, Citizen Engagement Coordinator, at LBrowne@SedonaAZ.gov, call 928-203-5068, or text 928-821-6958.

Finance

On May 27, 2014, City Council approved adjustments to the wastewater rates. The City's long-term goal is to ensure the wastewater system is financially sustainable and self-supporting. Currently, the City subsidizes the wastewater system with sales tax dollars, which represent approximately 40 percent of the total wastewater system income. The City Council has opted to implement lower increases to the wastewater rates over several years to gradually achieve the financially sustainable and self-supporting goal.

The wastewater rates will be increasing effective July 1, 2016 and will be reflected in the August 2016 billing statements. The impact to residential customers is as follows:

	Current Monthly Rate	Monthly Increase	New Monthly Rate
Standard Residential	\$56.50	\$2.26	\$58.76
Discount Programs:			
Residential Low-Flow Rate	\$43.94	\$1.76	\$45.70
Low-Income Residential Rate	\$29.74	\$1.19	\$30.93
Stand-by Rate	\$28.25	\$1.13	\$29.38
Environmental Penalty Fee	\$113.00	\$4.52	\$117.52

The City has two discount programs available for residential customers.

- The residential low-flow rate is available to qualifying residential customers. All toilets in the residence must be low-flow toilets (not to exceed 1.6 gallons per flush.)

- The discounted low-income residential rate is available to qualifying residential customers. These customers must meet the program's low-income requirements annually.

Property owners of vacant land with sewer availability are subject to the stand-by rate. This charge is based on the City's costs for maintenance and depreciation of the facilities built and available to serve parcels that have delayed development. Owners of developed property who have not connected to the sewer system when required are subject to the environmental penalty fee. Once property owners have connected to the sewer system, the monthly rates apply. For more information on connecting to the sewer system, please contact the Community Development Department at 928-282-1154.

The entire list of fees (including commercial rates) and additional information on the discount programs can be found on the City's website at www.SedonaAZ.gov/Sewer.

For customers using automatic payments, please remember to update your payment amount to ensure the correct amount is paid starting with the August 2016 billing statements to avoid any penalties or late fees.

If you have any questions about the wastewater rates or programs, please contact Billing@SedonaAZ.gov or 928-204-7185.

Public Works

The City of Sedona strives to protect Oak Creek through our codes and ordinances. In addition, the City has a General Permit for Stormwater Discharges from Small Municipal Separate Storm Sewer Systems (MS4 Permit). This permit is issued through the Arizona Department of Environmental Quality as authorized by the U.S. Environmental Protection Agency under the Clean Water Act. A key intent of the Clean Water Act is to manage stormwater runoff from urbanized areas in a manner that protects surface waters from pollutants.



A three-dimensional display map of the City, which was commissioned by the City and the Oak Creek Watershed Council, was recently created. The 3-D map helps the City meet two of the requirements of the MS4 Permit; Public Participation and Involvement, and Public Outreach and Education. The map provides a great starting point for interaction with the public, residents, and visitors of all ages, as it has a natural draw due to the colors, aerial

picture, and interactive tactile nature of the map.

The map provides valuable information which gives the opportunity for education of the public including specific interpretation of stormwater basins, and how they interact and dispense flow to Oak Creek. This is vital to open discussion regarding pollution migration from any location in a basin

and how it will eventually reach Oak Creek. In addition, the map provides overview to the situational awareness of people as they put themselves on the map (e.g., where the person lives, works, and recreates).

It is expected that the City will continue to work closely with the Oak Creek Watershed Council in using this 3-D map for public outreach and education. The Oak Creek Watershed Council, while representing the City, will share the map during public outreach and education efforts at local events.

This 3-D map can be viewed by the public at City Hall in the Public Works Department building .

Arts & Culture

Thoreau once said, “The world is but a canvas to our imagination.” What a spectacular canvas we are surrounded by and how fortunate a large number of our residents are artists. Whether artistic expression is visual, performing, musical, literary, or culinary, Sedona is enriched by an abundance of creative energy. Part of the City’s vision statement is “to be a city that is animated by the arts.” Following are some of the ways the City strives to live up to this notion through arts and culture.



The City has an annual small grants program where in the last three years, 62.5% of funding went to art organizations alone. For our younger population the City has funded the Artist in the Classroom Program. This program has successfully grown to employ 30 seasoned artists and this year alone has reached over 2,000 students from K through 12th grade.

Once a month local artists perform a Moment of Art at the beginning of the City Council meetings. These moments have included work by musicians, actors, poets, photographers and a mask maker (*see photo*). The Street Performer’s Program offers performers the opportunity to practice their craft in 1 out of 9 locations in Uptown Sedona. Activities can include musical, theatrical, aesthetic or artistic expression.

The City contracted with Red Earth Theatre, which transformed the old Teen Center building into The Hub. This affordable performing arts center is now a gathering space for artists to teach, rehearse and perform.

On a grander scale, the City’s 1.6 million dollar project, Posse Grounds Pavilion, is currently being built and scheduled to open this fall. This new community gathering place will attract live talent and be a special place for music and theatrical performances.

Our Mayor’s Arts Awards will be held in November at the Mary D. Fisher Theatre. This event promises to be an evening of creative entertainment and honoring local artists who have made a significant improvement to our community through the arts.

Last November the sculpture “The Open Gate,” created by artist Reagan Word, was installed and unveiled in the Schnebly Hill Roundabout. There was a wonderful turnout to celebrate this sculpture, which bears symbols indigenous to Sedona and now welcomes travelers driving our scenic highway as they enter central Sedona.

If you are interested in any of these programs, please contact Nancy Lattanzi, Arts & Culture Coordinator, at NLattanzi@SedonaAZ.gov, or call 928-203-5078.

Sedona City Council

Sedona City Council holds their regular meetings on the second and fourth Tuesday of each month at 4:30 p.m. in the Council Chambers at 102 Roadrunner Drive. The meetings are broadcast live on the City's website at www.SedonaAZ.gov and on Suddenlink cable Channel 4. In addition, the City Council holds numerous work sessions and special meetings. For more information on meeting dates and times, please refer to the City's website.

Your City Council wants to hear from you.

They can be contacted by mail at Sedona City Hall,
102 Roadrunner Drive, Sedona, AZ 86336 or by email at:

Mayor Sandy Moriarty	SMoriarty@SedonaAZ.gov
Vice Mayor Mark DiNunzio	MDiNunzio@SedonaAZ.gov
Councilor Scott Jablow	Sjablow@SedonaAZ.gov
Councilor Tom Lamkin	TLamkin@SedonaAZ.gov
Councilor John Martinez	JMartinez@SedonaAZ.gov
Councilor Jon Thompson	JThompson@SedonaAZ.gov
Councilor Jessica Williamson	JWilliamson@SedonaAZ.gov



102 Roadrunner Drive
Sedona, Arizona 86336

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Sign Up Online for Important News & Events

Would you like to receive up-to-date information
from the City of Sedona via email?
Sign up now for E-Notify at www.SedonaAZ.gov/notify

RESIDENTIAL CUSTOMER

FISCAL YEAR 2015/2016 PET WASTE STATION COLLECTION

WASTE COLLECTED (LBS)														
PET WASTE STATION LOCATION	2015						2016						TOTAL	
	JULY	AUGUST	SEPTEMBER	OCTOBER	NOVEMBER	DECEMBER	JANUARY	FEBRUARY	MARCH	APRIL	MAY	JUNE		
MARG'S DRAW TH	4.0	2.0	2.0	3.0	4.6	3.0	12.0	2.8	10.4	11.2	4.7	3.8	63.5	
CARROL CANYON TH	34.0	33.0	38.0	28.4	23.9	48.6	52.5	41.4	63.6	68.6	64.6	37.2	533.8	
SUGARLOAF TH	14.0	15.0	13.0	14.2	10.6	26.0	40.6	33.6	36.6	22.2	10.0	19.8	255.6	
ANDANTE TH	8.0	13.0	13.0	8.6	8.4	16.5	31.8	25.8	35.2	28.6	20.8	25.1	234.8	
THUNDER MTN TH	23.0	20.0	18.0	20.0	22.6	33.4	40.8	34.6	53.4	33.4	28.6	15.0	342.8	
UPTOWN SHOPS 89A	19.0	13.0	23.0	18.6	20.5	23.0	9.3	3.8	1.5	1.5	3.0	1.1	137.3	
UPTOWN PARKING	27.0	34.0	24.0	21.2	20.4	39.2	39.6	30.8	37.0	33.8	26.4	26.6	360.0	
JORDAN PARK	36.0	50.0	41.0	42.0	19.5	72.0	30.6	9.2	15.0	19.4	15.4	12.4	362.5	
SEDONA DOG PARK	3.0	5.0	9.0	9.4	4.6	6.4	25.0	12.6	24.0	23.0	12.4	13.0	147.4	
SUNSET PARK EAST	--	--	--	--	--	--	--	--	5.6	26.8	22.8	26.2	81.4	
SUNSET PARK WEST	--	--	--	--	--	--	--	--	16.4	26.2	37.0	23.6	103.2	
POSSE GROUND NORTH	--	--	--	--	--	--	--	--	1.5	1.0	3.8	4.2	10.5	
POSSE GROUND SOUTH	--	--	--	--	--	--	--	--	6.6	19.4	20.0	15.2	61.2	
TOTAL	168.0	185.0	181.0	165.4	135.1	268.1	282.2	194.6	306.8	315.1	269.5	223.2	2,694.0	

NOTE: -- denotes that waste station was not installed and not in service.



NEWS RELEASE

City of Sedona ▪ 102 Roadrunner Drive ▪ Sedona, AZ 86336

For Immediate Release

Date: December 28, 2015

Contact: Pete Garcia

Phone: 928-203-5063

2015 Sedona Christmas Tree Recycling

The city of Sedona will again be offering an environmentally friendly method of recycling Christmas trees. Beginning the last week of December 2015 through Jan. 29, 2016 the city will be accepting Christmas trees for recycling at 1259 W. State Route 89A, the vacant lot at the intersection of State Route 89A and Saddlerock Circle.

Trees dropped off for recycling must be free of lights, tinsel, ornaments, nails, stands, and plastic wrapping. Please no yard debris. The trees will be offered to the U.S. Forest Service to be used as erosion control in the National Forest. Any remaining trees will be mulched and made available to the community to be re-purposed as mulch, on a first come first serve basis.

The city of Sedona thanks the property owner for supporting recycling efforts by providing the use of their property. For more information contact the city's Maintenance Division at 928-203-5063.

City recycles and mulches old Christmas trees

The city of Sedona will again offer an environmentally friendly method of recycling Christmas trees.

Through Friday, Jan. 29, the city will be accepting Christmas trees for recycling at 1259 W. SR

89A, the vacant lot at the intersection of State Route 89A and Saddlerock Circle.

Trees dropped off for recycling must be free of lights, tinsel, ornaments, nails, stands and plastic wrapping. No yard debris.

The trees will be offered to the U.S. Forest Service to be used as erosion control in the National Forest. Any remaining trees will be mulched and made available to the community to be repurposed as mulch, on a first-come

first-serve basis.

The city of Sedona thanks the property owner for supporting recycling efforts by providing the use of their property. Contact the city's maintenance division at 203-5063 for information.

8A - RED ROCK NEWS, Sedona, Arizona Friday, January 1, 2016

2A - RED ROCK NEWS, Sedona, Arizona Friday, January 22, 2016

Needles in a Pine Stack



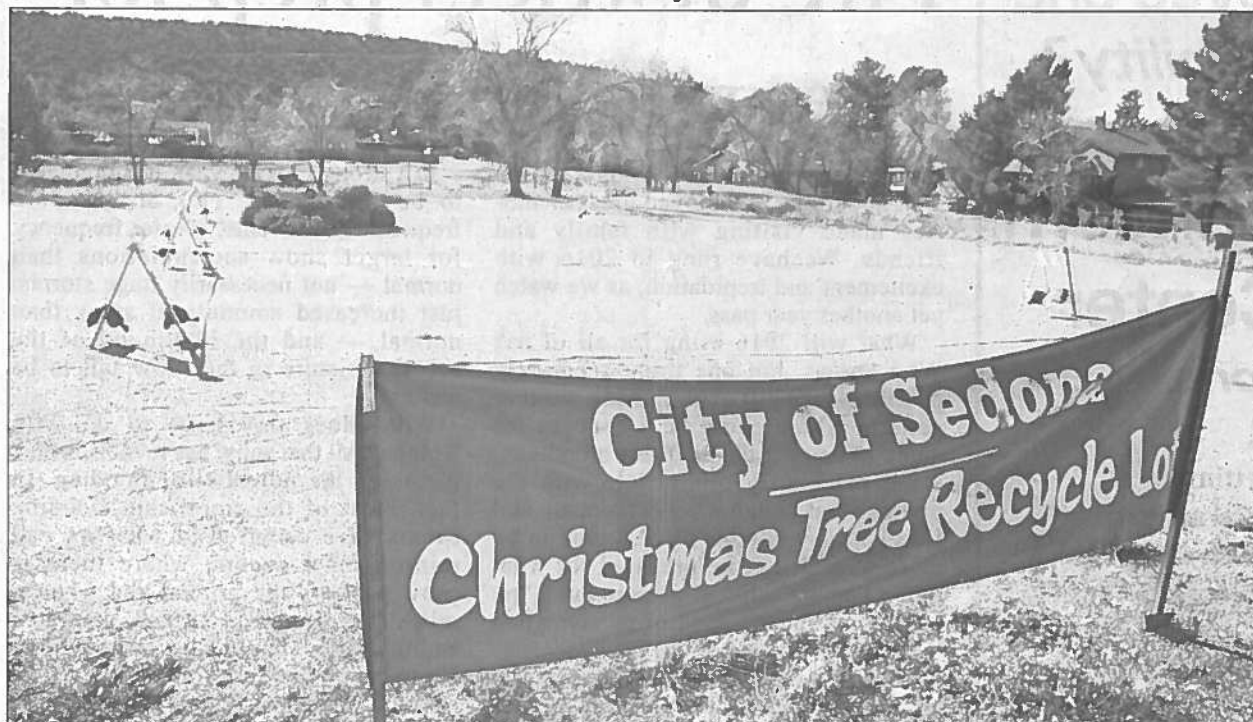
Jordan Reece/Larson Newspapers

THE CITY OF SEDONA has set up a Christmas tree recycling location on the corner of State Route 89A and Saddlerock Circle in West Sedona. The trees dropped off for recycling must be free of all ornaments and

materials. After the lot closes at the end of January, trees will be offered to the U.S. Forest Service to be used as erosion control in national forest land.

RED ROCK NEWS, Sedona, Arizona Wednesday, January 6, 2016 - 9A

Auf Wiedersehen, Tannenbaum



Jordan Reece/Larson Newspapers

THE CITY OF SEDONA is offering an environmentally friendly method of recycling Christmas trees located on the corner of 1259 W. SR 89A and Saddlerock Circle, through Friday, Jan. 29. These trees must be free of lights, tinsel,

ornaments, nails, stands and plastic wrapping. The trees will be offered to the U.S. Forest Service for erosion control on National Forest land, with remaining trees re-purposed as mulch.

Michael Righi - Re: Christmas Tree Recycling-January 2016

From: Pete Garcia
To: Victor Estrada
Date: 4/21/2016 10:55 AM
Subject: Re: Christmas Tree Recycling-January 2016
Cc: Michael Righi

Victor,
There were 453 trees.

Pete Garcia
City Maintenance Supervisor
[928.203.5063](tel:928.203.5063) o
[928.821.1557](tel:928.821.1557) c

>>> Victor Estrada 4/21/2016 10:45 AM >>>

Good Morning Pete,

Could you refresh my memory on how many Christmas trees were recycled/mulched in January 2016?

Thanks

Victor

FREE HOUSEHOLD HAZARDOUS WASTE AND ELECTRONICS RECYCLING WASTE COLLECTION DAY



SATURDAY, MARCH 19, 2016

8:00 A.M. TO 12:00 P.M.

Hosted by City of Sedona
and Yavapai County

Sedona Red Rock High School - 995 Upper Red Rock Loop Road



HAZARDOUS WASTE COLLECTION

For Sedona residents that live in Yavapai County, along with residents of unincorporated Yavapai County.

(Please be prepared to show driver's license and one utility bill for proof of residence in Yavapai County).

No latex paints or commercial business waste will be accepted.

Coconino County residents with household hazardous waste may contact the Flagstaff Hazardous Products Center for year-round disposal service at (928) 213-2159.

Acceptable Household Hazardous Waste Items: Batteries except for Lead Acid Car or Other Vehicle Batteries; Household Cleaners; Light Bulbs; Pesticides; Pool Chemicals; Standard Grill and Camping Propane Tanks; and Oil Based Paints, Stains, Varnishes, Solvents, Thinners, and Adhesives



ELECTRONICS COLLECTION:

Sedona residents of both Coconino and Yavapai counties, along with residents of unincorporated Yavapai County, can bring unwanted electronic devices (computer equipment, small appliances, TVs, most other electronic devices, and virtually anything that can be plugged into a wall outlet) for free disposal.

For more information, please call (928)203-5031.

In Partnership with Sedona Recycles & Sedona Fire District

SFD hosts household hazardous waste collection

As we in Sedona have been so lucky to have such great weather the last few weeks, it makes me think of the always-so-fun spring cleaning.

Back in Chicago where I came from, it was always nice to get through a dreary winter and look forward to the first time you could clean out the garage. I would move everything out onto the driveway on a sunny day after the snow melted and clean up the mess from the long winter. I usually would see my neighbors doing the same thing. It was sort of just a thing you did every spring.

Now that I only have Facebook to be able to re-live the trials and tribulations of post-winter clean-up for people in the Midwest to suffer through, it makes me realize I have no excuse to not have a clean garage all year round. That creates a little pressure and certainly is something I am still working on.

So, how does your garage look? When is the last time you cleaned it out? What do you do with all of those chemicals, old cans of paint, motor oil, pesticides, household cleaners and other lawn and garden items you have been collecting? You could bring it to the Household Hazardous Waste collection we are co-hosting with the city of Sedona on Saturday, March 19, from 8 a.m. to noon at the Sedona Red Rock High School parking lot.

This event is designed to create a place for residents to take these items and know they will be safely disposed. Improperly dumping them or leaving them in your garage may be a hazard to you or to the fire personnel if we have to respond to your home when there is a fire emergency.

As the Sedona Fire District, we are the people who respond to your home when there is a fire, and exposure to toxic chemicals is a real hazard. If we can help in removing some of those potential hazards before a fire starts, we believe we are helping reduce the risk to both you and our first responders.

To best use our funds, we will not be accepting latex paint. The simple solution for disposing of latex paint is to pour kitty litter in the paint can and place the can in your curbside trash. This means you do not have to wait for spring cleanup for this project to be completed; this can be a year-round opportunity to make sure you are keeping things clean and safe.

To further help with your spring cleaning needs, we will be simultaneously hosting an electronics disposal event. This means you can bring your old televisions, computers, monitors — even your old Sony Walkman, if you have been looking to upgrade to an iPod.

The Sedona Fire District cares about your safety in many ways — from the fire inspections we do, child car-seat installations we provide, fire safety lessons we teach in the school, the Firewise Clean-Up event we will offer Friday through Sunday, May 20 through 22, and now, the Household Hazardous Waste Collection we support. We are here for you and your family. We care about your safety and we care about the environment — we hope you get a chance to stop by this event.

The Household Hazardous Waste Collection is open to residents of the city of Sedona and unincorporated Yavapai County; proof of residency may be required at the site.

Now you can start cleaning your garage, collecting items from around the house, and be ready. We look forward to seeing you Saturday, March 19, from 8 a.m. to noon at the Sedona Red Rock High School parking lot. For more information, visit the Sedona Fire District website for a link to specific details of the items included and those that are not accepted.

As always, Sedona Fire District is Safe... Friendly... Dedicated.

From the Hot Seat, written by Sedona Fire District Fire Chief Kris Kazian, appears on the first Wednesday of each month in the Sedona Red Rock News.



*From the
Hot Seat*

**KRIS
KAZIAN**
...

News & Updates

Dispose of Yard Waste and Vegetation at City of Sedona's Debris Collection Event

Post Date: 06/02/2016 5:25 PM

The city of Sedona, in cooperation with the Sedona Fire District will accept yard waste Monday, June 6, 2016 through Thursday, June 9, 2016, from 7 a.m. to 4 p.m. at the City Maintenance Yard at 2070 Contractors Road.

Residents can bring their yard waste and vegetation to be disposed of prior to fire season. Creating a defensible space within 30 feet of your home can greatly reduce the risk of a wildfire. Tall, dry grasses provide a path for fire that can lead directly to your house. By removing dry grasses, leaves, pine needles from your roof and gutters, excess growth, and dead leaves and branches, it decreases the flammability potential. Pruning tree limbs so the lowest limb is between six to ten feet from the ground reduces the chance of fire igniting a tree.

This is also an opportunity to clean up any debris in drainage areas prior to monsoon season. Shrubs, loose trimmings and yard waste in drainage ditches may prevent stormwater from flowing properly, increasing chances of flooding.

Yard debris, including brush, tree limbs and trunks, shrub trimmings, bagged leaves and pine needles (no cactus trimmings please) may be dropped off at the City Maintenance Yard during the event. Leaves, grasses and pine needles must be bagged in an effort to reduce the spread of noxious weeds. Appliances, hazardous materials, garbage, mattresses and other household waste **will not** be accepted.

Visit www.SedonaFire.org to learn how to make your property safe from wildfire or call the Sedona Fire District at 928-282-6800 to schedule a free home assessment.

For more information on the debris collection event, contact Pete Garcia, city maintenance supervisor, city of Sedona at 928-203-5063.

[Return to full list >>](#)

Wising Up



JOHN KOEHLER, drops off plant debris from his yard at the City Maintenance Yard in West Sedona (above). The city of Sedona, in cooperation with the Sedona Fire District, accepted yard waste Monday, June 6, through Thursday, June 9. Creating a defensible space within 30 feet of your home can greatly reduce the risk of a wildfire. Rich Thompson and Ben Tannin, from left, unload plant cuttings from the back of a truck at the maintenance yard (left).

*Photos by Jordan Reece/
Larson Newspapers*

CURB MARKERS



CURB MARKER
SAMPLE AND
EXAMPLES OF
PLACEMENT IN
UPTOWN SEDONA



Sedona Citizens Connect - Service Request System

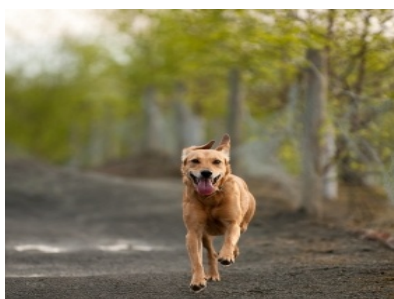


Report It! - Sedona Citizens Connect

Sedona Citizens Connect helps residents and visitors to make Sedona neighborhoods even better by reporting problems, such as potholes, stray animals, graffiti, and more to City employees.



Sedona Citizens Connect is a cutting edge mobile app and online tool that allows Sedona residents to help improve their neighborhoods and the City by reporting issues such as loose animals, potholes, flooding, stormwater drainage pollution, graffiti, abandoned vehicles, and more.



City staff will respond to your submitted requests for action and will let you know how the issue was resolved.

Reports will be handled during regular business hours Monday through Thursday from 7:00 a.m. to 6:00 p.m.



If you are submitting a report on the weekend or after hours, please be aware it will be handled during the next business day.

If the issue you are reporting is a public safety emergency or an immediate police matter, please call 911.

If this is a non-emergency report but you would like police to respond, please call the Sedona Police Department at 928-282-3100. This line is available 24 hours per day, 7 days per week.



If you do not wish to input the information through the application or online, you may call 928-282-3113 during our regular business hours of 7:00 a.m. to 6:00 p.m. Monday through Thursday. Staff will be happy to take the information and enter it into the system for response.

Report an Issue



Sedona Citizens Connect also has a mobile app that helps residents report issues directly to City Hall to take action. The app empowers residents to be the City's eyes and ears, helping us make our City even better!

The app is designed for Android phones and iPhones. When residents launch the app, they select the type of case they are reporting (e.g. pothole, graffiti), snap a photograph of it, and add a note if they are interested.

In addition, Sedona Citizens Connect supports Reverse 311 push notifications, which notify the community of emergency situations or critical alerts. For example, Sedona Citizens Connect was utilized during the Slide Fire incident. In the future, it can be used for urgent updates such as flooding, road closures, and emergency community meetings. The City encourages you to be prepared and download the application now.

Want to get the Sedona Citizens Connect app?



iPhone users can [download](#) the app by clicking on the iTunes logo and use it to report issues to the City.



Android users can [download](#) the app by clicking on the Android logo.



Windows Phone users can [download](#) the app by clicking on the logo.

Thank you for taking the time to submit your report to the City of Sedona or downloading the app in order to help make your community a better place!

Notice - Please note that, as with all correspondence with the City of Sedona, any electronic feedback is considered a public record and may be provided to parties requesting records under Arizona's Public Records Law.

Sedona Citizens Connect - Report an Issue

The online submission form to report an issue may take a moment to load below. If it fails to load, please try refreshing your browser.

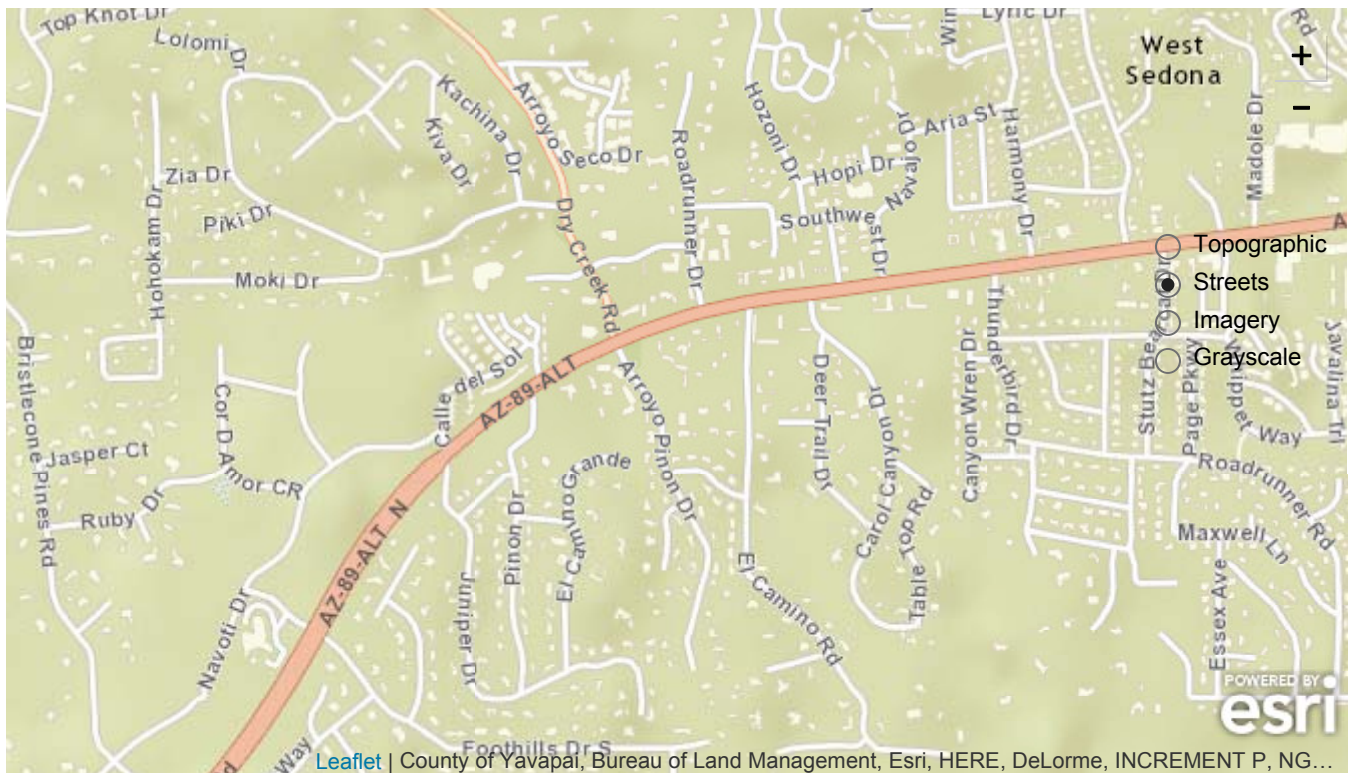
If the issue you are reporting is a public safety emergency, please call 911.

Filing your own report is easy! You can either enter in an address or simply point to a spot on the map. Once you've entered the location, you can select what type of report you're sending and optionally add a description or upload an image. Go for it!

Know the address? Type it here and click 'Locate'. Otherwise, click the

Locate

[Find Me](#)



Next Step >>

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[+ Feedback](#)
[Print](#)

► City Codes



Civil Unions

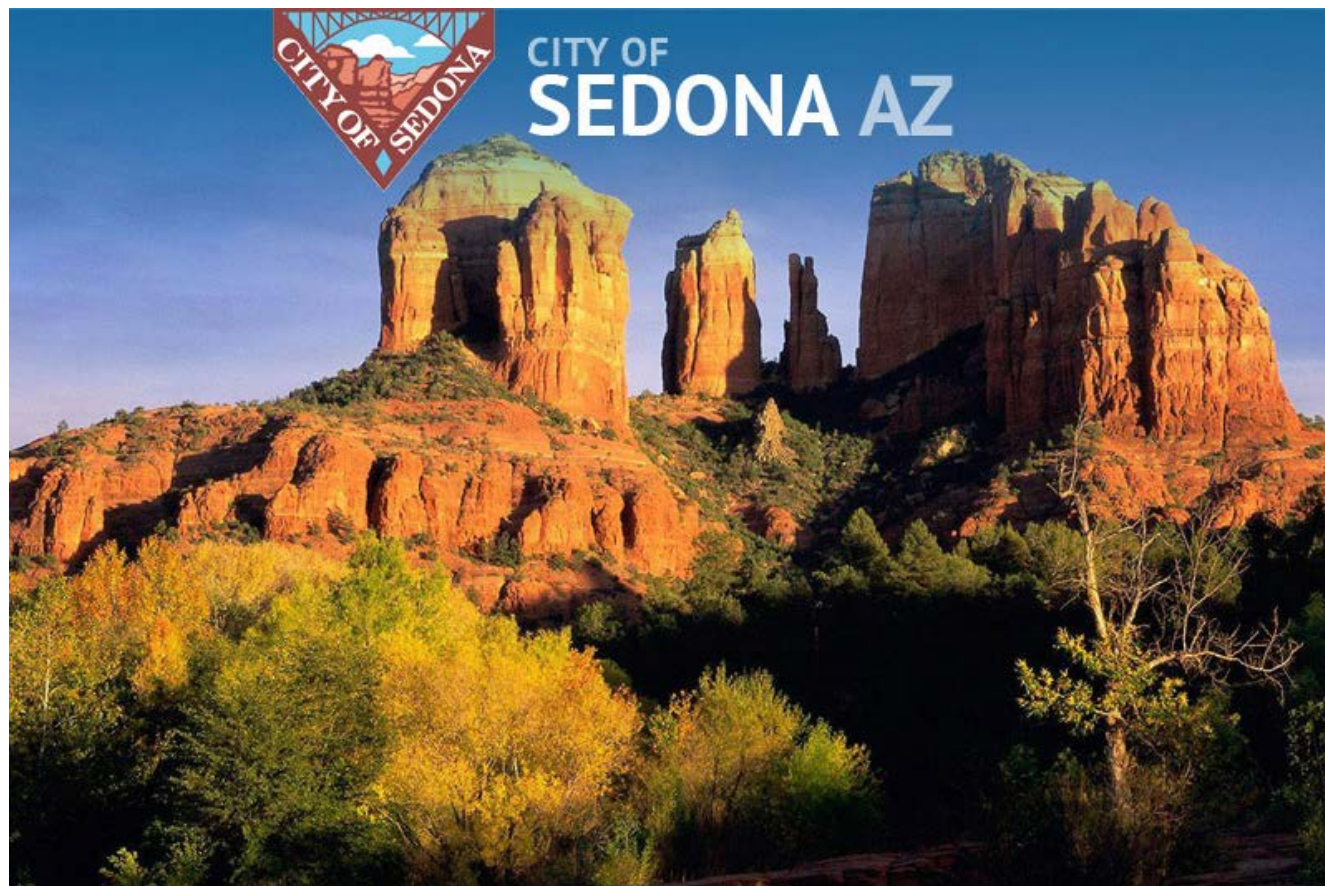
• Council Commissions

following information (optional fields are marked accordingly), and click the 'Submit Report' button.

 Powered by CITY SOURCED

[□](#) / [Home](#) / [Get Involved](#) / Report It! to the City of Sedona

Report It! to the City of Sedona



The City of Sedona has implemented a ReportIt! online system to help you communicate environmental issues you encounter. The following was taken from their website on 2/25/16.

Report It! - Sedona Citizens Connect

Sedona Citizens Connect helps residents and visitors to make Sedona neighborhoods even better by reporting problems, such as potholes, stray animals, graffiti, and more to City employees.

[ReportIt!](#)

Sedona Citizens Connect is a cutting edge mobile app and online tool that allows Sedona residents to help improve their neighborhoods and the City by reporting issues such as loose

animals, potholes, flooding, stormwater drainage pollution, graffiti, abandoned vehicles, and more.

City staff will respond to your submitted requests for action and will let you know how the issue was resolved.

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If the issue you are reporting is a public safety emergency or an immediate police matter, please call 911.

If this is a non-emergency report but you would like police to respond, please call the Sedona Police Department at 928-282-3100. This line is available 24 hours per day, 7 days per week.

If you do not wish to input the information through the application or online, you may call 928-282-3113 during our regular business hours of 7:00 a.m. to 6:00 p.m. Monday through Thursday. Staff will be happy to take the information and enter it into the system for response.



Mind Your Manners



Photos by Jordan Reece/Larson Newspapers

MCCAULEY KING pulls out the chair for Kalei Christensen to sit during a table etiquette class at Big Park Community School (left). It has been a 20-year tradition at the school for the fifth-grade class to learn proper table etiquette. The students sit down at tables to learn proper table etiquette, on Friday in the multi-purpose room at the school (above). This was a close of a three-week class for fifth-graders to learn the proper way to eat at a formal dinner.

Cathedral Rock trailhead closes for bathroom install

The Red Rock Ranger District has announced that the Cathedral Rock Trailhead Parking Area will be closed for visitors' safety on the morning of Tuesday, April 19, for installation of the vault toilet.

The vault toilet will arrive on a semi-truck pre-built and

weighing more than two tons. These facilities require a large crane and other equipment to raise, move and lower the structure in place.

The restroom, donated by the city of Sedona, is a much-needed and welcomed improvement for visitors.

Nicole Branton, Red Rock District Ranger, said, "We couldn't be more excited to finally have a bathroom at one of the most popular recreation areas on the forest, and can't express enough appreciation to the city of Sedona for providing it."

The work is expected to take

most of the morning with full services resuming during the afternoon hours. The Coconino National Forest is asking trail users to access the area from the Yavapai Vista pullout on State Route 179, or use another trail.

"The closure is necessary for public safety, and we hope the

public will come back as soon as big machinery is clear," said Branton.

Future plans include an additional parking area being built by the city of Sedona next year on land donated by a neighbor. More than 138,000 people visited Cathedral Rock in 2015.

Cathedral Commode



Photo courtesy of Travis Zellner/city of Sedona

WORKERS INSTALL THE BATHROOM at the Cathedral Rock Trail parking lot off Back O'Beyond road Tuesday morning. The restroom, paid for by the city of Sedona,

is an improvement for hikers visiting one of Sedona's most popular trails. More than 138,000 people visited Cathedral Rock last year.



**City of Sedona Community Development Department
Engineering Services**

102 Roadrunner Drive Sedona, AZ 86336
(928) 204-7111 • Fax: (928) 282-5348

August 14, 2015

Lester Hunt
815 Rodeo Road
Sedona, AZ 86336

CERTIFIED MAIL

SUBJECT: BEST MANAGEMENT PRACTICES FOR STORMWATER QUALITY - RELATED TO CONCRETE WASHOUT

As you probably are aware, all of the stormwater runoff from Sedona eventually flows into Oak Creek. Since Oak Creek has the designation of "Outstanding Arizona Water" by the Arizona Water Quality Control Council, it is understandable that we all share the duty of protecting this beautiful creek from pollutants to the best of our abilities.

The City of Sedona is required by the Arizona Department of Environmental Quality, pursuant to the Clean Water Act, to take actions to reduce the pollutant loading to Oak Creek. As part of this effort, the City has adopted Chapter 13.5 of the City of Sedona's Code specifically addressing control of discharges to the City Stormwater System. This article requires, that unless expressly authorized or exempted by the article, no person shall cause, participate in, or allow the discharge to a public right-of-way or public storm drain system of any substance that is not composed entirely of stormwater.

On the morning of August 14, 2015, it was noted that washout of concrete had occurred in the right-of-way at your address, 815 Rodeo Road. The Engineering Conditions of Approval for Permit B-01263 dated May 4, 2015, states:

Establish one location (not within City Rights-of-Way) for rinsing and washing of concrete and masonry related residue that is away from and does not drain to washes, ditches, street, neighboring properties or vegetation.

We appreciate your efforts noted with the kiddie pools utilized for washout, but please clean the residue and debris remaining in the wash and in the right-of-way and dispose of properly.

If you have any questions, please contact me at (928) 203-5088, or email MRighi@SedonaAZ.gov.

Sincerely,

Michael Righi
Assistant Engineer
City of Sedona

Enclosure: Sedona's Stormwater Brochure, Permit B-01263 Engineering Conditions of Approval,
August 14, 2015 Picture

MJR/dkp

cc: J. Andy Dickey, Assistant Community Development Director/City Engineer (e-copy)
David Peck, Associate Engineer (e-copy)
Street File: Rodeo Road
Stormwater Quality File



**City of Sedona Community Development Department
Engineering Services**

102 Roadrunner Drive Sedona, AZ 86336
(928) 204-7111 • Fax: (928) 204-7124

David Peck, EIT, Associate Engineer
(928) 204-7108

**Engineering Conditions of Approval
Permit B-01263
5/4/15**

All of the following Conditions of Approval apply to this permit:

- Abide by the City of Sedona Stormwater Pollution Prevention Notice of Intent Form
- Provide riprap pads (3ft. x 2ft. x 6in. minimum) under all scuppers, downspouts, and drain outlets. If gutters will not be used, provide a 24" border of 3" deep landscaping rock under all roof drip-lines for erosion protection.
- **The top of cut slopes shall be made not nearer to a site boundary line than 1/5 of the vertical height of the cut with a minimum of 2 feet. The toe of fill slopes shall be made not nearer to a site boundary line than ½ of the vertical height of the fill, with a minimum of 2 feet. All cut or fill slopes steeper than 2:1 shall be stabilized with riprap.**
- Establish one location **(not within City Rights-of-Way)** for rinsing and washing of concrete and masonry related residue that is away from and does not drain to washes, ditches, street, neighboring properties or vegetation.
- Roadway and shoulder areas within the City of Sedona Rights-of-Way that are damaged during construction shall be repaired and restored, in a timely manner, by the permit applicant.
- **Every attempt shall be made to do no work, or store no materials within City Rights-of-Way** (i.e. portable toilets, dumpsters, construction materials or equipment, stockpiles, etc.). In the event that this is not possible, a Right-of-Way permit shall be secured **prior** to working within, or placing anything within, the Right-of-Way. Call Jerry Hutchison at 203-5083 to obtain permit.
- Methods shall be available at all times (such as water or dust palliatives) to maintain the site in a dust free condition, and to prevent airborne dust particles from migrating off-site. Excavation and grading shall be halted when conditions render mitigation methods ineffective.
- Methods to prevent tracking of dirt and other materials from the construction site onto public streets or highways within the City of Sedona shall be incorporated at all times.
- Removal of tracked, dropped, sifted or otherwise deposited material on public streets and highways within the City of Sedona shall occur daily or as deemed necessary by the City to avoid the occurrence of dust, excessive mud, hazard, or nuisance to the public using the roadway. "Public using" the roadway includes vehicles *and* pedestrians. Water or other substances may be sprinkled on the roadway for the purpose of cleaning or maintaining the roadway.
- The construction site must be operated in a manner that minimizes pollutants in the discharges to the storm drainage system, including effectively stabilizing the site after completion of construction. You must establish appropriate Best Management Practices (BMPs) aimed at controlling erosion and sediment transport that are protective of water quality. The storm drainage system includes gutters, ditches, pipes and channels.





**City of Sedona Community Development Department
Engineering Services**

102 Roadrunner Drive Sedona, AZ 86336
(928) 204-7111 • Fax: (928) 282-5348

November 16, 2015

James Lando
P.O. Box 1706
Sedona, AZ 86336

CERTIFIED MAIL

**SUBJECT: ILLICIT DISCHARGE RELATED TO CONCRETE WASHOUT AND VIOLATION OF
ENGINEERING CONDITIONS OF APPROVAL**

As you probably are aware, all of the stormwater runoff from Sedona eventually flows into Oak Creek. Since Oak Creek has the designation of "Outstanding Arizona Water" by the Arizona Water Quality Control Council, it is understandable that we all share the duty of protecting this beautiful creek from pollutants to the best of our abilities.

The City of Sedona is required by the Arizona Department of Environmental Quality, pursuant to the Clean Water Act, to take actions to reduce the pollutant loading to Oak Creek. As part of this effort, the City has adopted Chapter 13.5 of the City of Sedona's Code specifically addressing control of discharges to the City Stormwater System. This article requires, that unless expressly authorized or exempted by the article, no person shall cause, participate in, or allow the discharge to a public right-of-way or public storm drain system of any substance that is not composed entirely of stormwater.

On November 10, 2015, it was brought to the city's attention that washout of concrete had occurred on Les Springs Homeowners Association property and within a drainage near your two properties that are under construction, 25 and 27 Brins Mesa Lane. The Engineering Conditions of Approval for Permit B-01281 (25 Brins Mesa Lane) and B-01282 (27 Brins Mesa Lane), both dated July 14, 2015, states the following:

Establish one location (not within City Rights-of-Way) for rinsing and washing of concrete and masonry related residue that is away from and does not drain to washes, ditches, street, neighboring properties or vegetation.

Flushing and cleaning of concrete trucks, mixers, etc., shall not be done in such a manner as to allow the migration of water or material off-site.

As shown in the attachments, washout occurred in the common property (Les Springs HOA) and in a drainage area. Furthermore, the concrete has partially blocked a culvert owned by Les Springs HOA. This constitutes an illicit discharge and violates the Conditions of Approval for both permits B-01281 and B-01282. This is to be immediately cleaned up and returned to the natural state. Additionally, the entire length of the culvert must be returned to full capacity.

Moreover, there is fallen vegetation, noted during the inspection, that has not been removed from the property. Per the Conditions of Approval for both B-01281 and B-01282,

All tree material and other vegetation cut or grubbed from the site shall immediately be placed in a dumpster or dump truck, then removed from the site and properly disposed of, outside the City limits, within 48 hours.

You are hereby required by the City of Sedona to remedy the concrete washout (illicit discharge) and impact to Les Springs HOA culvert, as well as remove cut/grubbed vegetation per the Conditions of Approval for both B-01281 and B-01282. These actions shall be complete within fifteen (15) days of receipt of this letter and you shall contact City of Sedona Engineering Services or me to perform an inspection to verify that these requirements have been completed. Failure to complete these actions may result in further actions, such as Stop Work Order up to and including fines. If you have any questions, please contact me at (928) 203-5088, or email MRighi@SedonaAZ.gov.

Sincerely,



Michael Righi, CSI
Assistant Engineer
City of Sedona

Enclosures: Sedona's Stormwater Brochure for Construction Industry, Permit B-01281
Engineering Conditions of Approval, Permit B-01282 Engineering Conditions of
Approval, November 12, 2015 pictures

MJR/dkp

cc: J. Andy Dickey, Assistant Community Development Director/City Engineer (e-copy)
David Peck, Associate Engineer (e-copy)
Les Springs Homeowners Association (e-copy)
Street File: Brins Mesa Lane
Stormwater Quality File

Conditions of Approval

B-01281

Engineering Service



City Of Sedona Community Development Department

102 Roadrunner Drive Sedona, AZ 86336
(928) 282-1154 • Fax: (928) 204-7124

Date – 7/14/15

Roxanne Holland, Associate Engineer
(928) 203-5069

All of the following Conditions of Approval apply to this permit:

- Install a 4-inch sewer service cleanout at the property line (construct per City requirements). The cleanout shall be protected by a cast-iron ring and 8-inch drop-in lid. The lid shall be marked "SEWER" with raised letters.
- **Temporary traffic surfacing must be applied prior to construction**, and shall include no less than 2" thickness of 3/4" aggregate, 1" asphalt pavement, or other approved surfacing. The surface shall extend from the existing roadway to the building footprint, and shall be adequate to reduce tracking and blowing dust.
- Drainage exiting the property must not impact adjacent properties in the form of increased, concentrated, or redirected flows. Detention or dispersal of concentrated flows from roof drains is required if the flow would enter adjacent properties. Provide drainage devices as necessary to prevent these occurrences. Non-storm drainage flows shall not flow between or off of properties.
- Walls cannot obstruct or alter any sheet flow drainage, swale or wash.
- Abide by the City of Sedona Stormwater Pollution Prevention Notice of Intent Form
- The top of cut slopes shall be made not nearer to a site boundary line than 1/5 of the vertical height of the cut with a minimum of 2 feet. The toe of fill slopes shall be made not nearer to a site boundary line than 1/2 of the vertical height of the fill, with a minimum of 2 feet. All cut or fill slopes steeper than 2:1 shall be stabilized with riprap.
- All cut or fill slopes steeper than 2:1 shall be stabilized with riprap.
- All tree material and other vegetation cut or grubbed from the site shall immediately be placed in a dumpster or dump truck, then removed from the site and properly disposed of, outside the City limits, within 48 hours.
- Flushing and cleaning of concrete trucks, mixers, etc., shall not be done in such a manner as to allow the migration of water or material off-site
- Establish one location (**not within City Rights-of-Way**) for rinsing and washing of concrete and masonry related residue that is away from and does not drain to washes, ditches, street, neighboring properties or vegetation.
- Roadway and shoulder areas (including curb/gutter and sidewalks) within the City of Sedona Rights-of-Way that are damaged during construction shall be repaired and restored, in a timely manner, by the permit applicant.
- Methods shall be available at all times (such as water or dust palliatives) to maintain the site in a dust free condition, and to prevent airborne dust particles from migrating off-site. Excavation and grading shall be halted when conditions render mitigation methods ineffective
- All loads of material subject to dropping from vehicles, being sifted from vehicles or otherwise escaping from vehicles shall be covered when traveling on a public street or highway within the City of Sedona
- Methods to prevent tracking of dirt and other materials from the construction site onto public streets or highways within the City of Sedona shall be incorporated at all times.
- Removal of tracked, dropped, sifted or otherwise deposited material on public streets and highways within the City of Sedona shall occur daily or as deemed necessary by the

City to avoid the occurrence of dust, excessive mud, hazard, or nuisance to the public using the roadway. "Public using" the roadway includes vehicles *and* pedestrians. Water or other substances may be sprinkled on the roadway for the purpose of cleaning or maintaining the roadway

- The construction site must be operated in a manner that minimizes pollutants in the discharges to the storm drainage system, including effectively stabilizing the site after completion of construction. You must establish appropriate Best Management Practices (BMPs) aimed at controlling erosion and sediment transport that are protective of water quality. The storm drainage system includes gutters, ditches, pipes and channels.

Failure to adhere to these requirements shall be sufficient cause to deny access to public streets and highways until corrective measures have been implemented, as well as other legal penalties specified by law. These penalties include fines up to \$2500 per day and/or 6 months imprisonment for each and every day of violation (Sedona City Code Section 1.15)

- The sewer lateral and any clean-outs shall be capped or otherwise protected at all times to prevent foreign objects and debris from entering the City of Sedona sewer system
- Engineering inspection is REQUIRED prior to final: CALL 204-7108 to schedule
- Please be aware that the City's review and approval does not supercede or eliminate the need for other applicable local, state, and federal requirements such as protective covenants, Environmental Health provisions, Corps of Engineers 404 permits, or Arizona Department of Environmental Quality (ADEQ) 401 certification. The issuance of this permit is with the understanding that the property owner has contacted all applicable agencies and is complying with their requirements.

Conditions of Approval

B-01282

Engineering Service



City Of Sedona Community

Development Department

102 Roadrunner Drive Sedona, AZ 86336

(928) 282-1154 • Fax: (928) 204-7124

Date – 7/14/15

Roxanne Holland, Associate Engineer
(928) 203-5069

All of the following Conditions of Approval apply to this permit:

- Install a 4-inch sewer service cleanout at the property line (construct per City requirements). The cleanout shall be protected by a cast-iron ring and 8-inch drop-in lid. The lid shall be marked "SEWER" with raised letters.
- **Temporary traffic surfacing must be applied prior to construction**, and shall include no less than 2" thickness of 3/4" aggregate, 1" asphalt pavement, or other approved surfacing. The surface shall extend from the existing roadway to the building footprint, and shall be adequate to reduce tracking and blowing dust.
- Drainage exiting the property must not impact adjacent properties in the form of increased, concentrated, or redirected flows. Detention or dispersal of concentrated flows from roof drains is required if the flow would enter adjacent properties. Provide drainage devices as necessary to prevent these occurrences. Non-storm drainage flows shall not flow between or off of properties.
- Walls cannot obstruct or alter any sheet flow drainage, swale or wash.
- Abide by the City of Sedona Stormwater Pollution Prevention Notice of Intent Form
- The top of cut slopes shall be made not nearer to a site boundary line than 1/5 of the vertical height of the cut with a minimum of 2 feet. The toe of fill slopes shall be made not nearer to a site boundary line than 1/2 of the vertical height of the fill, with a minimum of 2 feet. All cut or fill slopes steeper than 2:1 shall be stabilized with riprap.
- All cut or fill slopes steeper than 2:1 shall be stabilized with riprap.
- All tree material and other vegetation cut or grubbed from the site shall immediately be placed in a dumpster or dump truck, then removed from the site and properly disposed of, outside the City limits, within 48 hours.
- Flushing and cleaning of concrete trucks, mixers, etc., shall not be done in such a manner as to allow the migration of water or material off-site
- Establish one location (**not within City Rights-of-Way**) for rinsing and washing of concrete and masonry related residue that is away from and does not drain to washes, ditches, street, neighboring properties or vegetation.
- Roadway and shoulder areas (including curb/gutter and sidewalks) within the City of Sedona Rights-of-Way that are damaged during construction shall be repaired and restored, in a timely manner, by the permit applicant.
- Methods shall be available at all times (such as water or dust palliatives) to maintain the site in a dust free condition, and to prevent airborne dust particles from migrating off-site. Excavation and grading shall be halted when conditions render mitigation methods ineffective
- All loads of material subject to dropping from vehicles, being sifted from vehicles or otherwise escaping from vehicles shall be covered when traveling on a public street or highway within the City of Sedona
- Methods to prevent tracking of dirt and other materials from the construction site onto public streets or highways within the City of Sedona shall be incorporated at all times.
- Removal of tracked, dropped, sifted or otherwise deposited material on public streets and highways within the City of Sedona shall occur daily or as deemed necessary by the

City to avoid the occurrence of dust, excessive mud, hazard, or nuisance to the public using the roadway. "Public using" the roadway includes vehicles *and* pedestrians. Water or other substances may be sprinkled on the roadway for the purpose of cleaning or maintaining the roadway

- The construction site must be operated in a manner that minimizes pollutants in the discharges to the storm drainage system, including effectively stabilizing the site after completion of construction. You must establish appropriate Best Management Practices (BMPs) aimed at controlling erosion and sediment transport that are protective of water quality. The storm drainage system includes gutters, ditches, pipes and channels.

Failure to adhere to these requirements shall be sufficient cause to deny access to public streets and highways until corrective measures have been implemented, as well as other legal penalties specified by law. These penalties include fines up to \$2500 per day and/or 6 months imprisonment for each and every day of violation (Sedona City Code Section 1.15)

- The sewer lateral and any clean-outs shall be capped or otherwise protected at all times to prevent foreign objects and debris from entering the City of Sedona sewer system
- Engineering inspection is REQUIRED prior to final: CALL 204-7108 to schedule
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Lot 20
20 Brins Mesa Lane
401-70-020

PIC 2

PIC 1

PIC 4

PIC 3

PIC 5

PIC 6

PIC 7

PIC 8

PIC 9

PIC 10

LES SPRINGS HOA
COMMON AREA

B-01281
25 Brins Mesa Lane
401-70-023

B-01282
27 Brins Mesa Lane
401-70-024

LEGEND

Parcels



This map is designed to provide as-is information only. The data is not accurate to engineering or surveying standards. The City of Sedona is not liable or responsible for loss or damages arising from the data contained on this map.



Picture 1: Cement waste (looking easterly from access road)



Picture 2: Cement waste (looking southeasterly from access road at LOT 20)



Picture 3: Cement waste (looking westerly toward access road, note culvert).



Picture 4: Cement waste impact at culvert (looking westerly toward access road).



Picture 5: Cement waste on access road.



Picture 6: Cement waste (on access road and at culvert).



Picture 7: Trees cut down but not removed from site.



Picture 8: Trees cut down but not removed from site.



Picture 9: Trees cut down but not removed from site.



Picture 10: Trees cut down but not removed from site.



**City of Sedona Community Development Department
Engineering Services**

102 Roadrunner Drive Sedona, AZ 86336
(928) 204-7111 • Fax: (928) 282-5348

February 1, 2016

Gonzales Jimenez
Jimenez Plastering, Inc.
PO Box 3216
Cottonwood, AZ 86326

**SUBJECT: BEST MANAGEMENT PRACTICES FOR STORMWATER QUALITY RELATED TO
WORKSITE WATER USE AND CURING OF PLASTER**

As you probably are aware, all of the stormwater runoff from Sedona eventually flows into Oak Creek. Since Oak Creek has the designation of "Outstanding Arizona Water" by the Arizona Water Quality Control Council, it is understandable that we all share the duty of protecting this beautiful creek from pollutants to the best of our abilities.

The City of Sedona is required by the Arizona Department of Environmental Quality, pursuant to the Clean Water Act, to take actions to reduce the pollutant loading to Oak Creek. As part of this effort, the City has adopted Chapter 13.5 of the City of Sedona's Code specifically addressing control of discharges to the City Stormwater System. This article requires, that unless expressly authorized or exempted by the article, no person shall cause, participate in, or allow the discharge to a public right-of-way or public storm drain system of any substance that is not composed entirely of stormwater.

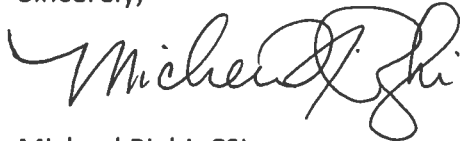
On January 21, 2016, David Peck, Associate Engineer City of Sedona, noticed water draining from a culvert into Soldier Wash. Upon investigation, it was found that an employee was washing down a recently plastered area, which was draining to Soldier Wash via a floor drain located in the patio where the wash down was being performed. David Peck explained to the employee, Ramond, the issue of wash water conveying to Oak Creek via a storm drain, and that non-stormwater discharges are not permitted. He directed the employee to stop all wash-down unless all wash water could be fully contained.

Thank you for our discussion today, January 28, regarding this issue. I understand that the water in question is a part of the curing process required for the application of plaster and that it is not contaminated. However, it is still considered a non-stormwater discharge, and therefore must meet all requirements for prevention from entering the stormwater system. As per our discussion, please inform your employees regarding the requirements of preventing non-stormwater water from reaching any stormwater drainage. This includes reducing or limiting the amount of water used to cure the plaster, directing this water towards landscaping or other areas, i.e., retention basins or other permeable surface areas, parking lots or any

surface area where the water can be allowed to evaporate, and blocking stormwater drains to prevent this water from entering the stormwater system should the first two not be feasible.

If you have any questions, please contact me at (928) 203-5088, or email MRighi@sedonaaz.gov.

Sincerely,

A handwritten signature in black ink, appearing to read "Michael Righi". The signature is fluid and cursive, with the first name "Michael" written in a larger, more prominent script than the last name "Righi".

Michael Righi, CSI
Assistant Engineer
City of Sedona

MJR/dkp

cc: Andy Dickey, Assistant Community Development Director/City Engineer (e-copy)
David Peck, Associate Engineer (e-copy)
Stormwater Quality File



**City of Sedona Community Development Department
Engineering Services**

102 Roadrunner Drive Sedona, AZ 86336
(928) 204-7111 • Fax: (928) 282-5348

February 4, 2016

Ralph Martinez
Operations Manager
Patriot Disposal, Inc.
PO Box 26296
Prescott Valley, AZ 86312

**SUBJECT: ILLICIT DISCHARGE - HYDRAULIC HOSE RUPTURE AND CLEANUP ALONG HOZONI DRIVE AND
SOUTHWEST DRIVE, SEDONA, ARIZONA**

As you probably are aware, all of the stormwater runoff from Sedona eventually flows into Oak Creek. Since Oak Creek has the designation of "Outstanding Arizona Water" by the Arizona Water Quality Control Council, it is understandable that we all share the duty of protecting this beautiful creek from pollutants to the best of our abilities.

The City of Sedona is required by the Arizona Department of Environmental Quality, pursuant to the Clean Water Act, to take actions to reduce the pollutant loading to Oak Creek. As part of this effort, the City has adopted Chapter 13.50 of the City of Sedona's Code specifically addressing control of discharges to the City Stormwater System. This article states that illicit discharges to the public storm drain system are prohibited. Illicit discharges include, but are not limited to (1) discharges that are a source of pollutants, and (2) the discharge of oils, fuels, paints, greases (13.50.070). Per the Sedona City Code 13.50.030, "Pollutant" means anything that causes or contributes to pollution. Pollutants may include, but are not limited to: contaminants, toxic wastes, chemicals, petroleum products... and solvents, oil and other automotive fluids...

On January 25, 2016, David Peck, Associate Engineer, City of Sedona, noticed that a disposal truck had suffered a mechanical failure. This mechanical failure, a ruptured hydraulic hose, had occurred along Hozoni Drive, and the disposal truck had parked down near the corner of Southwest Drive and Tortilla Drive where it appears that repairs took place. The City of Sedona appreciates the prompt application of oil absorbents by Patriot Disposal.

However, further clean-up is required to fully remediate the hydraulic spill. As seen in the enclosed pictures, there is residual hydraulic fluid that must be removed in order for the clean-up efforts to be deemed complete.

AREA 1: Hozoni Drive (Initial area of extensive spill):

- The joints between the road and concrete devices were soaked during the rupture and are weeping hydraulic fluid (*SEE AREA 1 PICTURES*).
- The right-of-way north of the storm drain device (off the road in the dirt) contains considerable hydraulic fluid (*SEE AREA 1 PICTURES*). Remedy requires removal of contaminated soil and replacement with clean fill.

AREA 2: Southwest corner of Southwestern Drive and Tortilla Drive:

This is the location where the disposal truck was stopped and repairs were made.

- Dirt in this area is contaminated with hydraulic fluid. Remedy requires removal of this soil and replacement with clean fill (*SEE AREA 2 PICTURES*).

The City of Sedona appreciates the fast response by Patriot Disposal, including the application of absorbents and repair of truck to minimize further spreading of the hydraulic fluid. However, we must require that the spill be fully remediated in a timely manner. The City will require that both areas mentioned above will be fully cleaned up within fifteen (15) days of receipt of this letter. Once cleanup has been completed, please notify the Engineering Department or me in order to verify that cleanup has been completed. Failure to adhere to these requirements may result in further actions, up to and including fines. If you have any questions, please contact me at (928) 203-5088, or email MRighi@SedonaAZ.gov.

Sincerely,



Michael Righi, CSI
Assistant Engineer
City of Sedona

Enclosures: Area 1 and Area 2 pictures
Map of Areas 1 and 2

MJR/dkp

cc: Andy Dickey, Assistant Community Development Director/City Engineer (e-copy)
David Peck, Associate Engineer (e-copy)
Stormwater Quality File

PATRIOT DISPOSAL - TRUCK HYDRAULIC HOSE RUPTURE EVENT

LEGEND



ALMA DE
SEDONA INN

HOZONI DRIVE

! AREA 1: LOCATION OF INITIAL
MASSIVE HYDRAULIC RUPTURE

HOP! DRIVE

SEDONA FIRE
DEPARTMENT

SOUTHWEST DRIVE

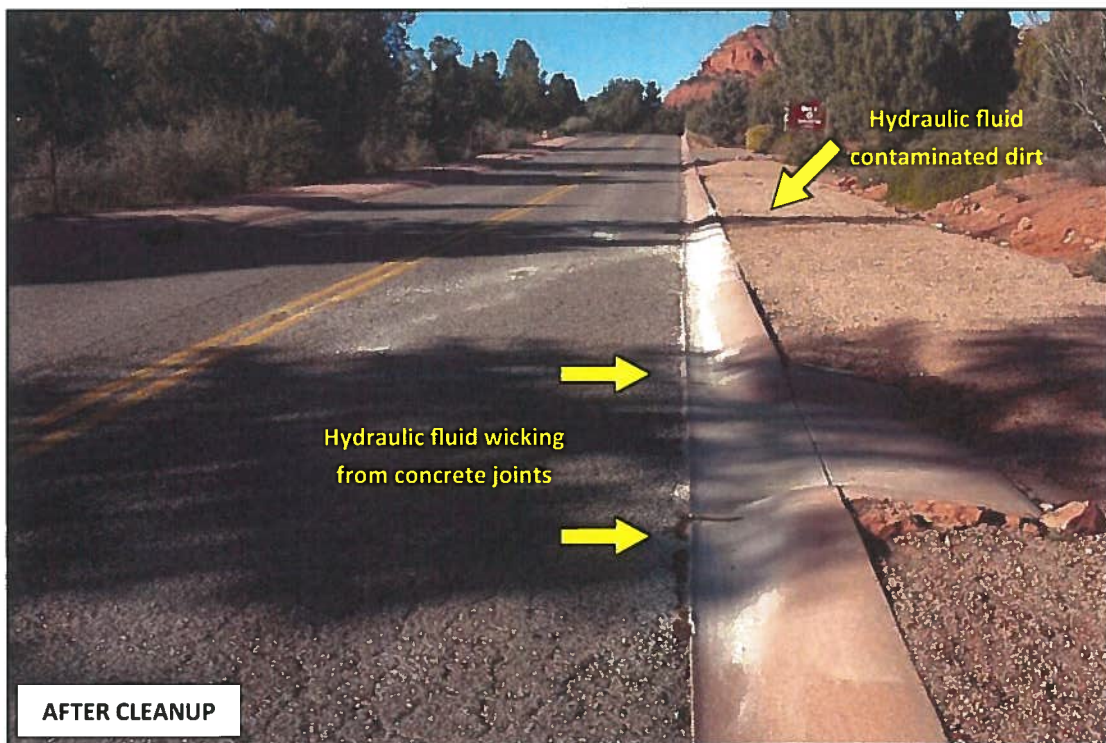
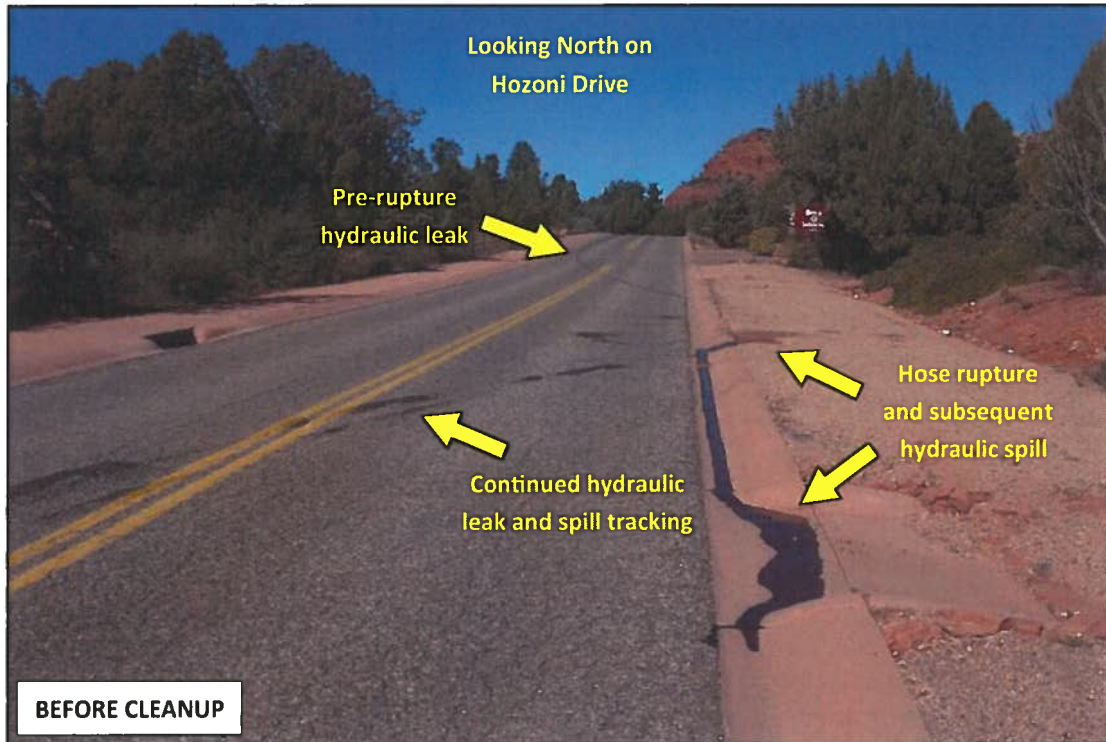
! AREA 2: LOCATION WHERE
REPAIR TOOK PLACE

This map is designed to provide as-is information only. The data is not accurate to engineering or surveying standards. The City of Sedona is not liable or responsible for loss or damages arising from the data contained on this map.



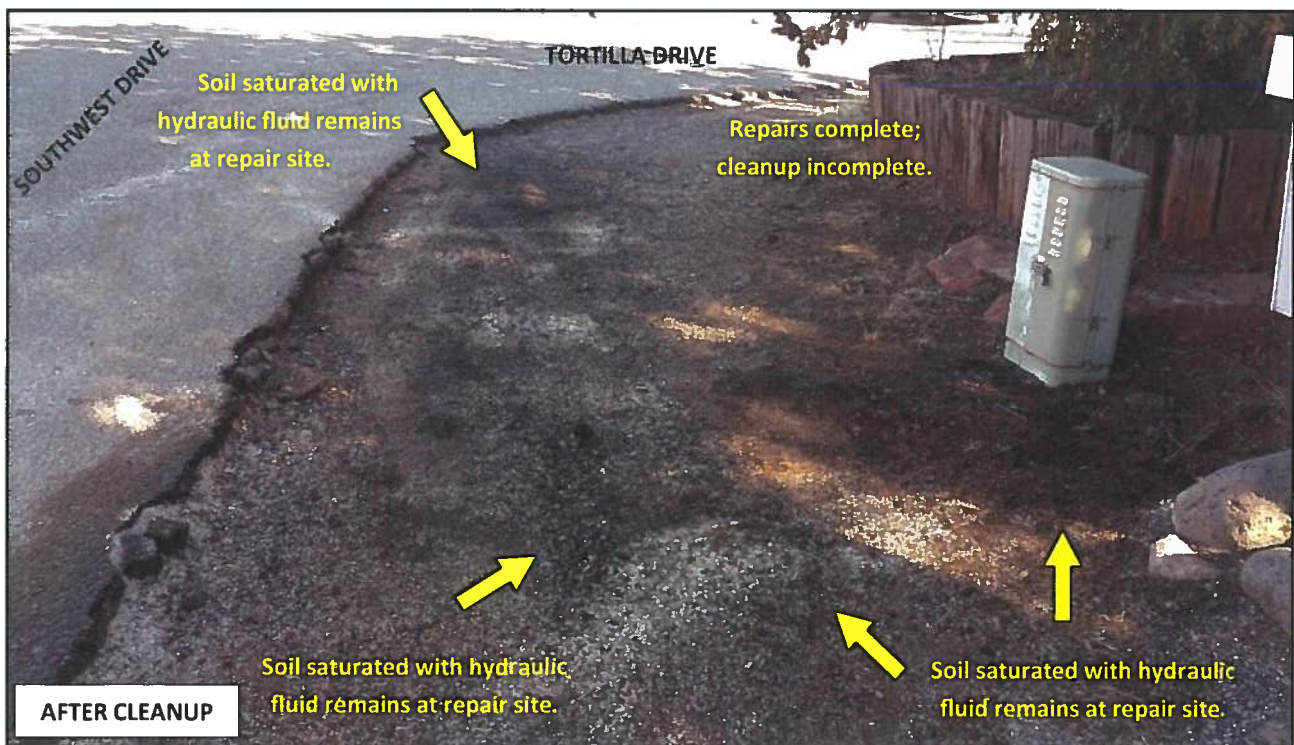
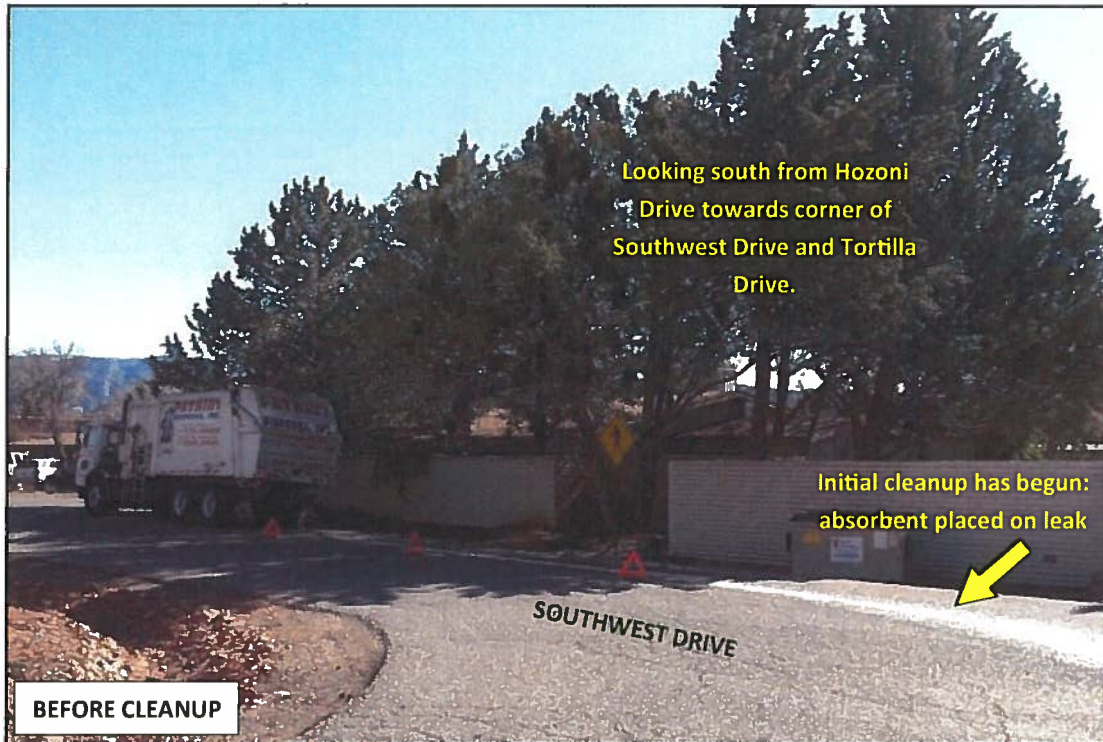
AREA 1—HOZONI DRIVE

(where rupture occurred)



AREA 2—SOUTHWEST DRIVE

(where repair occurred)



AREA 2—SOUTHWEST DRIVE

(continued)





**City of Sedona Community Development Department
Engineering Services**

102 Roadrunner Drive Sedona, AZ 86336
(928) 204-7111 • Fax: (928) 282-5348

February 11, 2016

Rick Lamont
Sedona Sun Properties
PO Box 1645
Sedona, AZ 86339

Attention: Rick Lamont, Owner
SUBJECT: SEWER DISCHARGE INTO CITY RIGHT-OF-WAY AT SACAJAWEA PLAZA (301 N. SR 89A)

On February 8, 2016, a discharge from the sewer system serving Sacajawea Plaza was reported. The discharge flowed between Sacajawea Plaza and an adjacent building, through a drainage pipe and onto the parking spaces along SR 89A. Please be advised, this discharge is a violation of the City's storm drainage regulations in City Code Chapter 13.50.

The City of Sedona is required by Arizona Department of Environmental Quality pursuant to the Clean Water Act to take actions to reduce the pollutant loading to Oak Creek. As part of this effort, the City has adopted City Code Chapter 13.50 specifically addressing control of discharges to the City Stormwater System. This Code requires that unless expressly authorized or exempted by the Code, no person shall cause, participate in, or allow the discharge to a public right-of-way or public storm drain system of any substance that is not composed entirely of stormwater.

The Arizona Department of Environmental Quality pursuant to the Clean Water Act also regulates sewer spills.

Repairs should be considered to your system immediately to prevent a recurrence of the spill. The City did step in on February 8, 2016, to contain the spill and disinfect the area impacted by the spill. However, please be advised this containment is the responsibility of the Sacajawea Plaza property owner.

The City appreciates your prompt action to address this issue and trusts that you will make the appropriate reports regarding the spill and your actions related to it to ADEQ (if required as a condition of an ADEQ or Coconino County permit issued to Sacajawea Plaza).

If you have any questions, please contact me at (928) 204-7108.

Sincerely,

A handwritten signature in blue ink, appearing to read "David Peck".

David Peck, EIT
Associate Engineer
City of Sedona

DWP/dkp

cc: J. Andy Dickey, Assistant Community Development Director/City Engineer (e-copy)
Charles Mosley, Director of Wastewater (e-copy)
Mike Righi, Assistant Engineer (e-copy)
Stormwater File
Streets File: SR 89A\301 N. SR 89A



**City of Sedona Community Development Department
Engineering Services**

102 Roadrunner Drive Sedona, AZ 86336
(928) 204-7111 • Fax: (928) 282-5348

March 15, 2016

Walgreen Company
1995 W. SR 89A
Sedona, Arizona 86336

Attention: Dennis Bloniarz, Store Manager
SUBJECT: LITTER IN THE WATERCOURSE - PARCEL NUMBER 408-26-031C, PROPERTY
ADDRESS 1995 W. SR 89A

Sedona Police Department brought to our attention that the waterway channel traversing the northern portion of your property had litter, trash, and debris within it. The majority of the trash is located within and in proximity to the box culvert under the SR 89A entrance on your property; however, all trash, litter, and debris within the drainage on your property must be removed.

City Code Section 13.50.130, "Watercourse Protection", states the following:

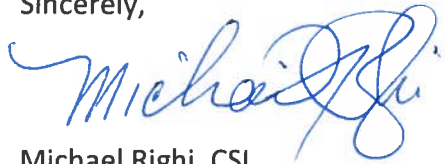
§ 13.50.130 WATERCOURSE PROTECTION:

Every person owning property through which a watercourse passes, or such person's lessee, shall keep and maintain that part of the watercourse within the property free of trash, debris, excessive vegetation, and other obstacles that would pollute, contaminate, or significantly retard the flow of water through the watercourse. In addition, the owner or lessee shall maintain existing privately owned structures within or adjacent to a watercourse, so that such structures will not become a hazard to the use, function, or physical integrity of the watercourse. All maintenance activities must be in compliance with federal, state and municipal regulations.

Please make arrangements to have the litter removed from the box culvert and watercourse areas by March 30, 2016. As you are aware, the City of Sedona had you create a Stormwater Control Operation and Maintenance Plan that describes how and how often the parking lot will be maintained, how often the parking lot will be swept, and how often loose debris/trash will be collected from the box culvert/watercourse area and the parking lot. This plan, dated June 15, 2012, stated that the parking lot is swept three times per week and the box culvert was checked quarterly. As there has not been an issue with the culvert since May 31, 2012 involving the City of Sedona, please continue this regimen. However, it may be prudent to increase the frequency of checking the waterway for trash.

If you have any questions, please call me at (928) 203-5088 or email me at MRighi@SedonaAZ.gov. I would appreciate a call after the clean-up is complete, so I can perform a final inspection.

Sincerely,



Michael Righi, CSI
Assistant Engineer
City of Sedona

MJR/dkp

cc: Andy Dickey, Director of Public Works/City Engineer (e-copy)
Stephen Craver, Engineering Supervisor (e-copy)
David Peck, Associate Engineer (e-copy)
Stormwater File



City of Sedona Public Works Department

102 Roadrunner Drive Sedona, AZ 86336

(928) 204-7111 • Fax: (928) 282-5348

April 27, 2016

Sedona Red Rock High School
995 Upper Red Rock Loop Road
Sedona, AZ 86336

Attention: Darrin Karuzas, Principal

SUBJECT: IMPROPER RETENTION BASIN USE; POLLUTANT POTENTIAL IN RETENTION BASIN

The City of Sedona was recently informed of an issue that could potentially affect stormwater quality. There appears to have either been a fire or something burned in a retention basin, or charred remnants/ash placed within a retention basin on the high school property. I have enclosed a map and picture for reference.

As you probably are aware, all of the stormwater runoff from Sedona eventually flows into Oak Creek. Since Oak Creek has the designation of "Outstanding Arizona Water" by the Arizona Water Quality Control Council, it is understandable that we all share the duty of protecting this beautiful creek from pollutants to the best of our abilities.

The City of Sedona is required by the Arizona Department of Environmental Quality, pursuant to the Clean Water Act, to take actions to reduce the pollutant loading to Oak Creek. As part of this effort, the City has adopted Chapter 13.50 of the City of Sedona's Code specifically addressing control of discharges to the City Stormwater System. This article states that illicit discharges to the public storm drain system are prohibited. Illicit discharges include, but are not limited to: (1) discharges that are a source of pollutants, and (2) the discharge of soil, rock, trash, garbage and other waste (13.50.070). Per the Sedona City Code 13.50.030, "Pollutant" means anything that causes or contributes to pollution. Pollutants may include, but are not limited to: contaminants, biological materials, rocks, sand, nonhazardous liquid and solid wastes and yard wastes, refuse, rubbish, garbage, litter, or other discarded or abandoned objects...

Per the enclosed Red Rock High School Catch Basin and Filter Maintenance Plan, catch basins are to be inspected and cleaned on an annual or bi-annual basis, as well as after any major weather event. The catch basin provides a 'first flush' (settling out entrained pollutants in the water due to water flow reduction permitting the settling out of these pollutants) for waters entering the storm drainage which then would eventually reach Oak Creek. If a pollutant, in this case the burnt and charred remnants, is placed within the basin or the fire itself was in the basin, the basin loses its first-flush capability and the downstream drainage, and eventually Oak Creek, are at increased risk for pollutants.

The City of Sedona requests you arrange to have the basin cleaned and all charred/burned material removed and properly disposed of. **This is to be completed in a timely manner within fifteen (15) business days of receipt of this letter.** Once cleanup has been completed, please notify the Public Works Department or me in order to verify that cleanup has been completed. The City of Sedona also recommends that school staff be informed of stormwater pollution prevention and how to report it so that school maintenance personnel can take care of upkeep if required. In addition, the City recommends that the school administration determine the source of the pollution and whether a fire was burned in the retention basin or not and why in order to prevent future occurrences. If you have any questions, please contact me at (928) 203-5088, or email MRighi@SedonaAZ.gov.

Thank you for your attention to this matter. If you have any questions or concerns, please don't hesitate to contact me.

Sincerely,



Michael Righi, CSI
Assistant Engineer
City of Sedona

Enclosures: Retention Basin Map
Retention Basin Picture
Sedona Red Rock High School Catch Basin and Filter Maintenance Plan

MJR/dkp

cc: Andy Dickey, Director of Public Works/City Engineer (e-copy)
David Peck, Associate Engineer (e-copy)
Stormwater Quality File

SEDONA RED ROCK HIGH SCHOOL RETENTION BASIN

RETENTION BASIN

This map is designed to provide as-is information only. The data is not accurate to engineering or surveying standards. The City of Sedona is not liable or responsible for loss or damages arising from the data contained on this map.





ABOVE: Sedona Red Rock High School Retention Basin; looking east toward tennis courts, the remnants of charred debris/fire can be seen in the basin.



221 Brewer Rd., Suite 100 • Sedona, Arizona 86336

W. Michael Aylstock
Superintendent of Schools
Telephone: (928) 204-6834

Catch Basin and Filter Maintenance Plan

Sedona Red Rock High School
995 Upper Red Rock Loop Road
Sedona, Arizona 86336

Catch Basin Maintenance

- Inspect/Clean catch basin on an annual or bi-annual basis. Recommend cleaning times are Fall and Spring.
- Inspect/Clean catch basin after major weather event.
- Keep catch basin grate clean and clear of debris.
- Clean inside of catch basin manually with brushes and power washers or with a vacuum truck.
- Disposal Regulations
 - If liquids and solids are mixed by using a vacuum truck:
 - Discharge into wastewater treatment plant.
 - If removing water in sump area without disturbing solids below:
 - Discharge to the sanitary system (with prior approval) by contacting local authority.
 - Apply it to the ground adjacent to catch basin.

Filter Maintenance/Replacement

- Inspect filters three to four times a year. Recommended inspections should be at Spring and Fall and after any major weather event.
- Dispose of debris in accordance with EPA guidelines.
- Remove caked on silt from sediment bag and spray down with water.
- Replace filters according to manufacturer recommendations (west of auxiliary gym at rip rap location);
 - Poly Dak Filter: Bi-Annual replacement.
 - ADS Flexstorm Filter: See manufacturer recommendations.



City of Sedona Public Works Department

102 Roadrunner Drive Sedona, AZ 86336
(928) 204-7111 • Fax: (928) 282-5348

June 7, 2016

CERTIFIED

Red Rock ATV Rentals
1590 W. SR89A
Sedona, AZ 86336

ATTENTION: Zlati Zlatev, Owner - Off Road Unlimited LLC
SUBJECT: ILLICIT DISCHARGE - ATV WASH WATER

I was informed by David Peck, Associate Engineer with the City of Sedona, that wash water from the washing of ATVs entered the city stormwater drainage system along State Route 89A on June 2, 2016. This constitutes an illicit discharge, and this practice must cease immediately. David talked to the employee and the washing operation was ceased.

As you probably are aware, all of the stormwater runoff from Sedona eventually flows into Oak Creek. Since Oak Creek has the designation of "Outstanding Arizona Water" by the Arizona Water Quality Control Council, it is understandable that we all share the duty of protecting this beautiful creek from pollutants to the best of our abilities.

Per your Tenant Occupancy (T.O.) Permit (B-01001) and documents pertaining to the permit, "wash water from ATV washing practices shall not leave the property." As it was decided that the wash water would be a low volume pressure washer, a pit filled with leach rock could act as a wash rack. This 'wash rack' would allow water to percolate into the ground. In addition, the Tenant Occupancy permit also stated that Code 13.5 (Chapter 13.50 of Sedona City Code) applies.

The City of Sedona is required by the Arizona Department of Environmental Quality, pursuant to the Clean Water Act, to take actions to reduce the pollutant loading to Oak Creek. As part of this effort, the City has adopted Chapter 13.50 of the City of Sedona's Code specifically addressing control of discharges to the City Stormwater System. This article requires, that unless expressly authorized or exempted by the article, no person shall cause, participate in, or allow the discharge to a public right-of-way or public storm drain system of any substance that is not composed entirely of stormwater (illicit discharge). Illicit discharges include, but are not limited to (1) discharges that are a source of pollutants, and (2) the discharge of soil, rock, and commercial car washing (13.50.070). Per the Sedona City Code 13.50.030, "Pollutant" means anything that causes or contributes to pollution. Pollutants may include, but are not limited to: rocks, sand, oil, and other automotive fluids...

This letter serves as an opportunity to correct any practices that may not be in compliance with Title 13.50 of the City of Sedona's Code as mentioned above. Within 15 days of receipt of this letter, please submit the following information to the City of Sedona Public Works Department:

1. A Stormwater Control Operation and Maintenance Plan that describes day to day operations of the business, specifically the maintenance of the ATVs (i.e. cleaning). This will describe the 'wash rack' in detail (location, construction, etc.), as well as use and maintenance of the wash rack that will ensure wash water does not escape it (cleanout/replacement of the rocks in the bed of the

wash rack). If maintenance of off-road ATVs is performed onsite, include plan to prevent oils and other automotive fluids from leaving property.

2. A summary of periodic (quarterly, semi-annually, etc.) employee training and new employee orientation that details the prevention of illicit discharges from the business property.
3. Contact information for the person(s) responsible for stormwater control operation and maintenance.

If you have any questions, please contact me at (928) 203-5088, or email MRighi@SedonaAZ.gov.

Sincerely,



Michael Righi, CSI
Assistant Engineer
City of Sedona

Enclosures: ATV Washing Pictures - June 2, 2016
Permit B-01001 documents regarding wash station

MJR/dkp

cc: Andy Dickey, Director of Public Works/City Engineer (e-copy)
David Peck, Associate Engineer (e-copy)
Stormwater Quality File



Pictures shown above show the ATV wash water leaving the property onto State Route 89A and into the storm sewer system.



Picture showing location where ATV washing was performed.

Michael Righi - Fwd: Re: ATV washing station for 1590 W STATE ROUTE 89A

From: David Peck
To: Michael Righi
Date: 6/7/2016 9:45 AM
Subject: Fwd: Re: ATV washing station for 1590 W STATE ROUTE 89A

FYI:

>>> David Peck 9/23/2014 2:31 PM >>>
Zlati,

As discussed on the phone earlier today, wash water from ATV washing practices shall not leave the property. That being said, the least expensive option, if you're not washing too many vehicles per day, and if you are using a low volume pressure washer, is to have a pit filled with leach rock as a wash rack. This assumes that the ground will percolate enough to allow water to seep in at a rate that does not cause it to back up. Periodically, the rock and sediment will need to be removed from the pit, and replaced with clean rock.

A more expensive option is to construct a wash rack similar to the one you saw behind Enterprise car rentals. This involves sewer capacity fees and a monthly sewer bill since it would be connected to the sewer system.

Please let me know if you have any further questions.

David Peck, EIT, CFM
Assistant Engineer
City of Sedona
(928) 204-7108
dpeck@sedonaaz.gov

Please consider the environment before printing this e-mail.

>>> Sedona ATV Rentals <sedonaatvrental@yahoo.com> 9/22/2014 4:52 PM >>>
Hello David -

My name is Zlati and I'm one of the owners of a small ATV rental place in town and we're looking to move our business to a property for lease that just became available at the address above in the title. Upon trying to get an occupancy license for this property we were told to call you and come up with plan to figure out how we would wash the ATVs on the property according to city ordinance. I called you today and left a voicemail, but I'd love to chat with you regarding possibly building a small washing station on the new property. We're currently located at the address below and either myself or the other owner, Chris, are always there available to chat with you.

If you could spare a few minutes and come out with us the new desired location and advise us of how to complete this task most efficiently, that'd be great.

Thank you,
Zlati

Sedona ATV Rentals and Off Road Adventures
2020 Contractors Road, Suite 8
Sedona, AZ 86336
Phone: 855-457-4555
<http://www.atvrentalssedona.com/>

Michael Righi - Fwd: Re: ATV washing station for 1590 W STATE ROUTE 89A

From: David Peck
To: Michael Righi
Date: 6/7/2016 9:43 AM
Subject: Fwd: Re: ATV washing station for 1590 W STATE ROUTE 89A

FYI:

>>> Sedona ATV Rentals <sedonaatvrental@yahoo.com> 9/23/2014 3:00 PM >>>
 Hi David -

The gravel pit solutions seems quite feasible to me as we currently have 19 vehicles and we're washing an average of 5-10 per day using a low water volume pressure washer. Thank you for all your help and I'll keep you updated as things progress.

Glenn - added you to the email to keep you in the loop on things and to make sure you're okay with David's suggestion and our plan of action. Please don't hesitate to contact me directly with any concerns.

Thank you,
 Zlati

Sedona ATV Rentals and Off Road Adventures
2020 Contractors Road, Suite 8
Sedona, AZ 86336
Phone: 855-457-4555
<http://www.atvrentalssedona.com/>

On Tuesday, September 23, 2014 2:45 PM, David Peck <DPeck@sedonaaz.gov> wrote:

Zlati,

1" to 2" hard rock (not sandstone/red rock) seems to work well. The size of the pit depends on the soil conditions of the site. You may need to get advice from a private consultant on this, as we don't want to be responsible for providing the wrong advise. Placement would be best somewhere behind the building.

David

>>> Sedona ATV Rentals <sedonaatvrental@yahoo.com> 9/23/2014 1:57 PM >>>
 Hello David -

It was nice talking to you today! Just wanted to thank you for your help and ask that if you have a moment to please do send me a reply to this email with your suggestion including some details such as depth of the gravel pit, type of gravel and in your opinion best placement of the this pit on the property at 1590 W State Route 89A. Thanks again and I'm looking forward to your reply,

Thank you,
 Zlati

Sedona ATV Rentals and Off Road Adventures
2020 Contractors Road, Suite 8
Sedona, AZ 86336
Phone: 855-457-4555
<http://www.atvrentalssedona.com/>

On Monday, September 22, 2014 4:52 PM, Sedona ATV Rentals <sedonaatvrental@yahoo.com> wrote:

Hello David -

My name is Zlati and I'm one of the owners of a small ATV rental place in town and we're looking to move our business to a property for lease that just became available at the address above in the title. Upon trying to get an occupancy license for this property we were told to call you and come up with plan to figure out how we would wash the ATVs on the property according to city ordinance. I called you today and left a voicemail, but I'd love to chat with you regarding possibly building a small washing station on the new property. We're currently located at the address below and either myself or the other owner, Chris, are always there available to chat with you.

If you could spare a few minutes and come out with us the new desired location and advise us of how to complete this task most efficiently, that'd be great.

Thank you,
Zlati

Sedona ATV Rentals and Off Road Adventures

2020 Contractors Road, Suite 8

Sedona, AZ 86336

Phone: 855-457-4555

<http://www.atvrentalssedona.com/>

Sign Up for Emergency Alerts at www.SedonaAZ.gov

Plan Check Corrections

Planning & Zoning Corrections

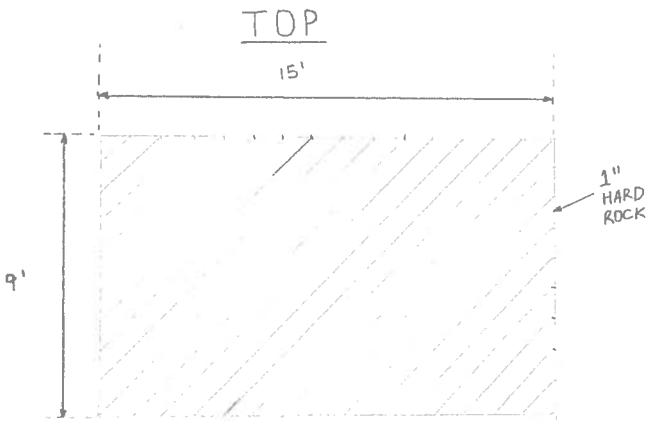
1. Fence permit application filed separately.

Engineering Corrections

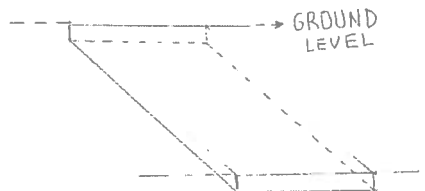
1. Location of ATV washing station is marked on the property plan. Per David Peck, the washing rack will consist of pit filled with leach rock which will filter the wash water. Please see attached drawing of washing station with dimensions. Periodically, rock and sediment will be removed and replaced with clean rock. On average, 6 ATVs will be washed per day with high pressure, low water volume washer.
2. Fencing has been moved completely in the property.

Building/Safety Corrections

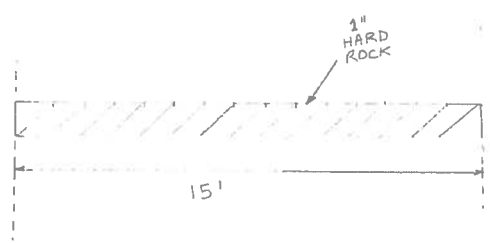
1. Site plan attached.
2. Please see site plan.
3. Very light maintenance including tire rotation, pressure checking, visual inspections, air filters replacements, alignments and similar type of inspections/corrections/maintenance.
4. Lined pit showed on site plan.
5. Exit signs marked on floor plan. Please see attached.



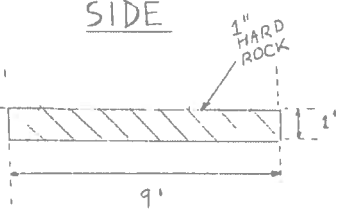
WASHING STATION



FRONT



SIDE

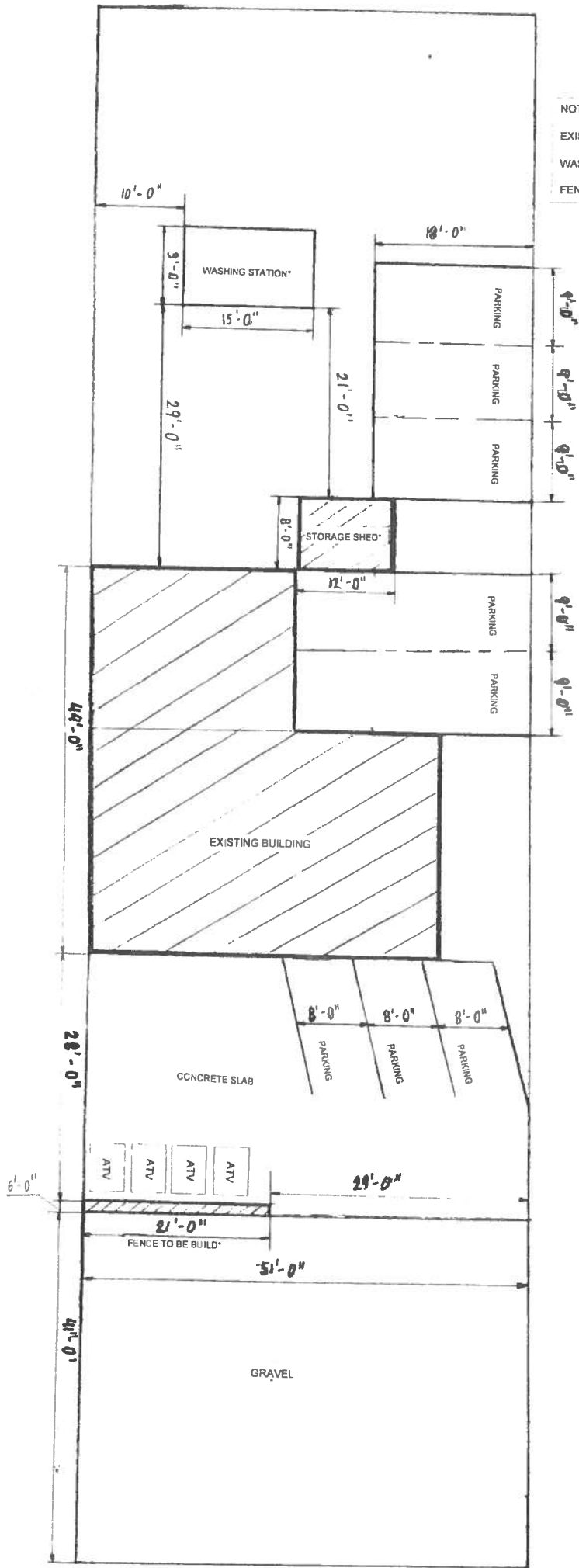


GROUND LEVEL

PROPOSED SITE PLAN

SCALE 3/32=1'-0"

- NOTES:
- EXISTING STORAGE SHED* TO HOLD 2 GALLONS OF OIL AND UP TO 4 GALLONS OF FUEL
 - WASHING STATION*: SEE PAGE 2 FOR DETAILED DRAWING
 - FENCE*: SEE PAGE 2 FOR DETAILED DRAWING





City of Sedona Public Works Department

102 Roadrunner Drive Sedona, AZ 86336
(928) 204-7111 • Fax: (928) 282-5348

June 16, 2016

Sedona Recycles, Inc.
2280 Shelby Drive
Sedona, AZ 86336

CERTIFIED MAIL

Attention: Jill McCutcheon, Executive Director

SUBJECT: STORMWATER QUALITY IMPACTS DUE TO RECYCLABLE WASTE MATERIALS
REACHING DRAINAGE WASH BEHIND BUSINESS

The City performed the pre-monsoon drainage inspection of the wash located to the east (behind) of the Sedona Recycle Center (Sedona Recycles, Inc.). During this inspection, the City noted that there was trash in the wash, a majority of which was recyclable glass bottles. Upon further inspection and observation, the City was able to discover the source of the recyclable glass bottles. Operations at Sedona Recycles, Inc. included a front loader using the back (east) wall to scoop up recyclable glass. As this wall is utilized, glass is able to reach the top of the wall and fall over and into the wash. I have enclosed pictures and a map highlighting where the trash is leaving the proper yard area of the property and entering the drainage wash.

As you probably are aware, all of the stormwater runoff from Sedona eventually flows into Oak Creek. Since Oak Creek has the designation of "Outstanding Arizona Water" by the Arizona Water Quality Control Council, it is understandable that we all share the duty of protecting this beautiful creek from pollutants to the best of our abilities.

The City of Sedona is required by the Arizona Department of Environmental Quality, pursuant to the Clean Water Act, to take actions to reduce the pollutant loading to Oak Creek. As part of this effort, the City has adopted Chapter 13.50 of the City of Sedona's Code specifically addressing control of discharges to the City Stormwater System. This article states that illicit discharges to the public storm drain system are prohibited. Illicit discharges include, but are not limited to: (1) discharges that are a source of pollutants, and (2) the discharge of soil, rock, trash, garbage and other waste (13.50.070). Per the Sedona City Code 13.50.030, "Pollutant" means anything that causes or contributes to pollution. Pollutants may include, but are not limited to: nonhazardous solid wastes, refuse, rubbish, garbage, litter, or other discarded or abandoned objects...

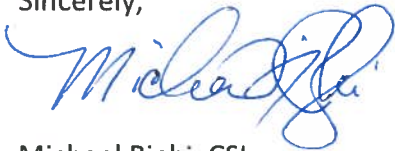
Please improve your policy of having the drainage wash area behind your business cleaned and trash removed on a more frequent basis. In addition, please submit a solution to prevent this from occurring in the future and plans to implement the solution. Please notify me within thirty days of receipt of this letter so that I may inspect the drainage wash for trash removal and review the solution to prevent further occurrences at (928) 203-5088 or via email at MRighi@SedonaAZ.gov.

L:\RIGHI\Letters\Stormwater\Sedona Recycles\16-06-16 Sedona Recycles 2280 Shelby Drive.docx

In addition to discovering the aforementioned issue regarding the recyclable glass entering the wash, the City would like to inform you that the southeast corner of another auxiliary structure is being undermined by the drainage wash. I have attached pictures regarding this as well.

If you have any questions, you may email me at MRighi@SedonaAZ.gov or call me at (928) 203-5088.

Sincerely,



Michael Righi, CSI
Assistant Engineer
City of Sedona

Enclosures: Sedona Recycles - 2280 Shelby Drive Map
Sedona Recycles - 2280 Shelby Drive Pictures

MJR/dkp

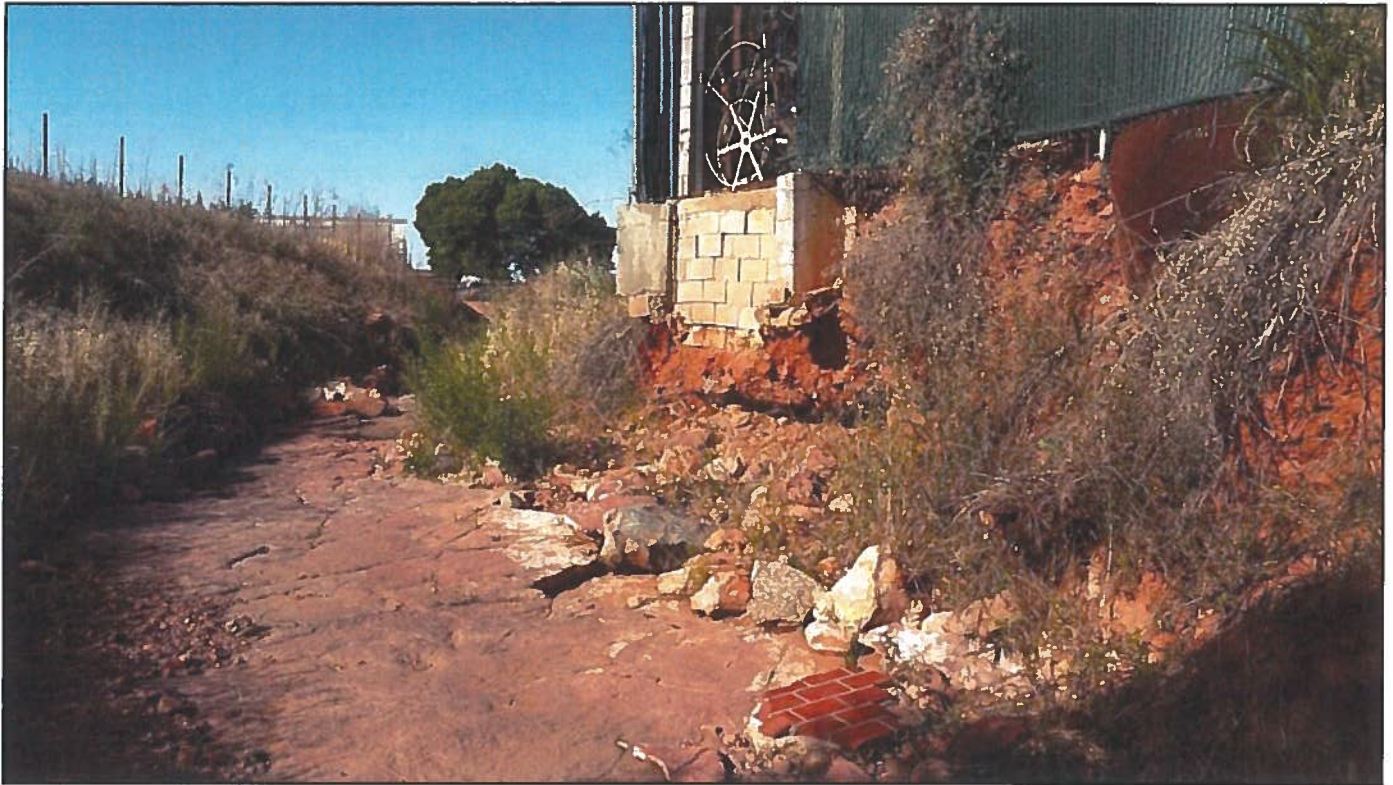
cc: Andy Dickey, Director of Public Works/City Engineer (e-copy)
David Peck, Associate Engineer (e-copy)
Street File: 2280 Shelby Drive
Stormwater Quality File



PICTURE 1 (above): View looking up (from wash bottom) at wall used to process and load recyclable glass. As seen, glass collects at the top of the wall and can easily fall over wall and end up in wash during yard operations.

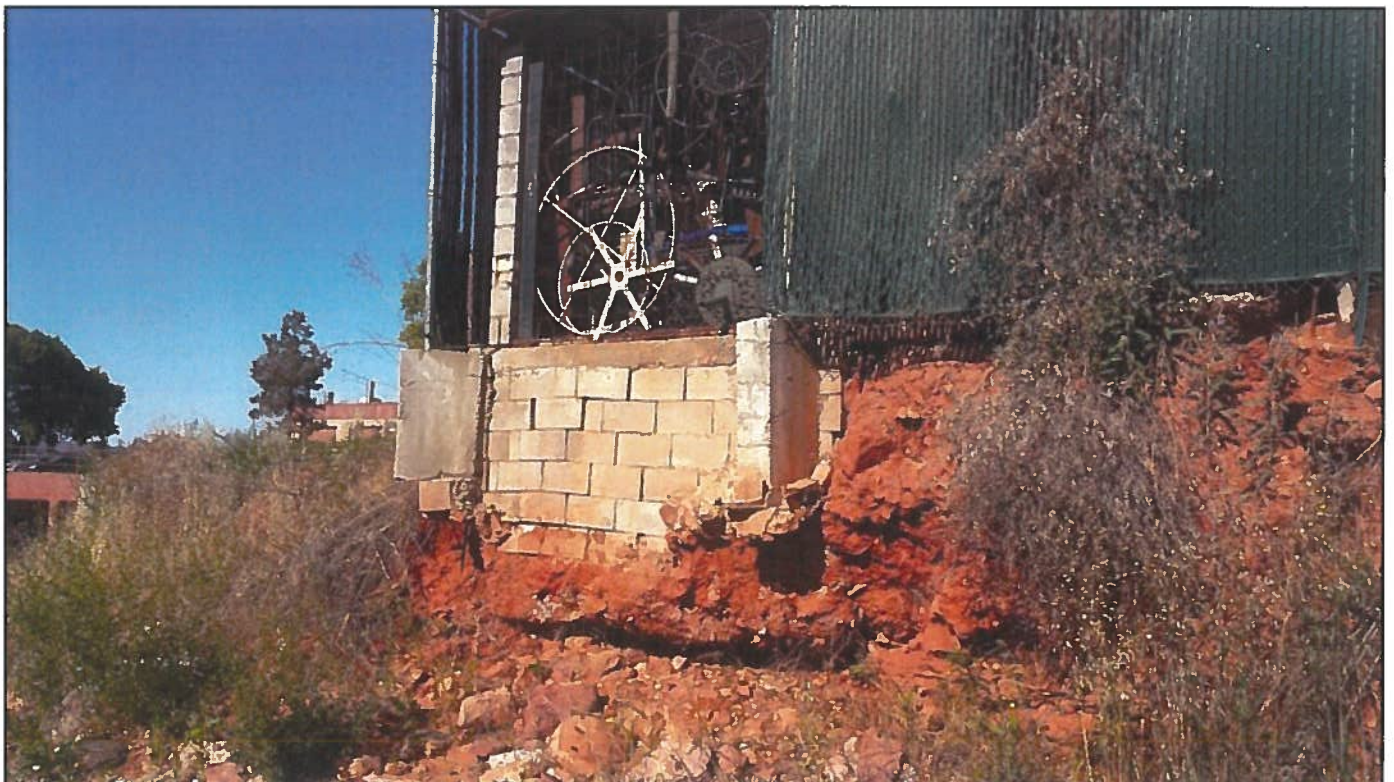
PICTURE 2 (below): Another view looking up (from wash bottom) at wall used to process and load recyclable glass. As seen, glass is collecting at the top of the wall and can easily fall over wall and end up in wash. A glass bottle is seen in the grass below the wall.





PICTURE 3 (above): View looking downstream (from wash bottom) at corner wall of Sedona Recycles. As seen, the drainage wash is undermining the structure corner. This is marked on the map as a STAR.

PICTURE 4 (below): Another view looking at undermining of existing structure.



LEGEND



Parcels

DRAINAGE

AREA OF GLASS
WASTE IN WASH

WALL USED TO
SCOOP GLASS

SEDONA RECYCLES
2280 SHELBY DRIVE

AREA WHERE
STRUCTURE
IS BEING
UNDERMINED

CITY OF SEDONA LIFT STATION

SHELBY DRIVE

APN: 408-28-103B

This map is designed to provide as-is information only. The data is not accurate to engineering or surveying standards. The City of Sedona is not liable or responsible for loss or damages rising from the data contained on this map.





City of Sedona Public Works Department

102 Roadrunner Drive Sedona, AZ 86336

(928) 204-7111 • Fax: (928) 282-5348

June 22, 2016

Mario Evola
595 Andante Drive
Sedona, AZ 86336

CERTIFIED

SUBJECT: ILLEGAL DUMPING OF VEGETATION DEBRIS - PARCEL NUMBER 408-24-245,
PROPERTY ADDRESS 595 ANDANTE DRIVE, SEDONA, AZ

The City of Sedona has been performing pre-monsoon drainage inspections to assess the condition of drainages throughout the city. City staff performed an inspection of the watercourse drainage located between Andante Drive and Concord Drive on June 16, 2016. Based on the inspection, illegal dumping and disposal of tree trimming refuse was found within the watercourse. This waste creates a hazard and obstruction to flood waters as they will clog downstream culverts and impede floodwaters. I have enclosed photographs for reference.

City Code Section 13.50.130, "Watercourse Protection", states the following:

§ 13.50.130 WATERCOURSE PROTECTION:

Every person owning property through which a watercourse passes, or such person's lessee, shall keep and maintain that part of the watercourse within the property free of trash, debris, excessive vegetation, and other obstacles that would pollute, contaminate, or significantly retard the flow of water through the watercourse. In addition, the owner or lessee shall maintain existing privately owned structures within or adjacent to a watercourse, so that such structures will not become a hazard to the use, function, or physical integrity of the watercourse. All maintenance activities must be in compliance with federal, state and municipal regulations.

Please make arrangements to have all vegetative debris, tree branches and trimmings that lie within the watercourse in the west end of your property removed. Please have the removal work complete within fifteen (15) days of receiving this letter, and call me at (928) 203-5088 for a final inspection.

If you have any questions, you may contact me at (928) 203-5088 or email me at MRighi@SedonaAZ.gov.

Sincerely,



Michael Righi, CSI
Assistant Engineer
City of Sedona

Enclosures: 595 Andante Drive Watercourse Pictures

MJR/dkp

cc: J. Andy Dickey, Director of Public Works/City Engineer (e-copy)
David Peck, Associate Engineer (e-copy)
Street File: 595 Andante Drive
Stormwater Quality File



PICTURE 1 (above): Tree branches and vegetation debris seen discarded in drainage wash (looking upstream (north)).

PICTURE 2 (below): Tree branches and vegetation debris seen discarded in the drainage wash (looking upstream (north))



Michael Righi - Mountain View Drive homes under construction

From: Michael Righi
To: bar-jb@msn.com
Date: 9/3/2015 12:40 PM
Subject: Mountain View Drive homes under construction
Cc: David Peck; Andy Dickey
Attachments: 20150903_101546.jpg; 20150903_101557.jpg; 20150903_101648.jpg; 20150731_143421.jpg; 20150731_143445.jpg; 20150731_185523.jpg

Mr. Badiaco,

Thank you for contacting me. As we discussed, the city received a phone call from the property manager (Ian Kraut at Sedona Elite Properties) for the home on Sunset Lane (466 Sunset Lane) which is down hill behind the two properties currently under construction (495 and 475 Mountain View Drive). David Peck and myself visited the properties this morning and have concerns based on what we observed.

As you are aware, the Engineering Conditions of Approval for both permits (B-01230 and B-01231) state the following:

- Drainage exiting the property must not impact adjacent properties in the form of increased, concentrated, or redirected flows. Detention or dispersal of concentrated flows from roof drains is required if the flow would enter adjacent properties. Provide drainage devices as necessary to prevent these occurrences.

While a property is in the construction phase, appropriate BMPs (Best Management Practices) are to be utilized to prevent silt and sediment runoff as well as to minimize the amount of water that may be redirected due to temporary grading that may take place. These BMPs include straw wattles/hay bales, temporary diversion dykes utilizing sandbags and berms, geotextiles, fiber rolls, fiber berms, and silt fences.

Please incorporate BMPs into the construction site until final grading can occur and the planned drainage retention areas can be completed.

Thank you for your attention to this matter.

Michael Righi
Assistant Engineer, City of Sedona

Engineering Services
[\(928\) 203-5088](tel:9282035088)
MRighi@SedonaAZ.gov

Michael Righi - Mud Trackout - Marriott Project West Sedona 10.22.15

From: Michael Righi
To: Michael@Porterbrothers.com
Date: 10/22/2015 5:55 PM
Subject: Mud Trackout - Marriott Project West Sedona 10.22.15
Cc: David Peck

Mr. Bigler,

Thank you for meeting with me earlier this morning. Please make it a priority to clean the streets where trackout occurred this morning - Upper Red Rock Loop Road and SR 89A (north and southbound - predominately southbound). I have included a list of possible contractors that may have sweeping equipment. Thank you for your immediate attention to this matter.

Local companies that may have a kick broom sweeper are:

Brewer Bros.
Phone: (928) 282-4442
Contact: Travis Brewer [\(928\) 300-4659](tel:9283004659)

Tiffany Construction:
Phone: (928) 220-0476
Contact: Herb Tiffany

Contract Sweeping Inc.
Contact: Kaleb Mattingly/ Branch manager Phoenix AZ
Cell (480) 466-2037
Email kmattingly@contractsweeping.com

Thank you,

Michael Righi
Assistant Engineer, City of Sedona

Community Development Department, Engineering Services
Office: [\(928\) 203-5088](tel:9282035088)
Cell: [\(928\) 239-0318](tel:9282390318)
MRighi@SedonaAZ.gov

Michael Righi - Mud Tracking - 313 SR 179 Talquepaque North

From: Jerry Hutchison
To: Michael Righi; Sal Valenzuela
Date: 1/5/2016 4:20 PM
Subject: Mud Tracking - 313 SR 179 Talquepaque North
Cc: Stephen Craver; Ryan Mortillaro; Victor Estrada; Pete Garcia
Attachments: Talquepaque North_Tracking_1.5.16.pdf

Good Afternoon!

Attached are the photos and location map of the mud that has been tracked on to SR 179. Ryan and myself made a site visit and spoke to Roger Wood, Project Superintendent regarding the issue. He stated he was unaware that the workers were utilizing the northern transition to access the property. He has agreed to address the issue by cleaning up the tracked mud and plans to speak with the workers along with keeping the gates locked. He has also agreed to install a rock pad for the southern access transition to help reduce the tracking of material from the project site.

Jerry Hutchison
Traffic Aide Ext. 5083





01/05/2016 13:59

01/05/2016 14:00





01/05/2016 14:00

Michael Righi - SWPPP Inspection and uncovered load haulers

From: Michael Righi
To: MDobler@SigmaContracting.com
Date: 2/16/2016 11:42 AM
Subject: SWPPP Inspection and uncovered load haulers
Cc: David Peck; Roxanne Holland; Ryan Mortillaro
Attachments: CVS SWPPP 2.8.16.pdf

Mr. Dobler,

David Peck and myself performed a SWPPP inspection of the CVS construction site on February 8, 2016. Please find the attached document outlining corrective action required to the silt fence along the northern boundary of the CVS construction site. In addition, street washing was noted taking place on Airport Road and the runoff was entering an unprotected stormwater drain. This was immediately addressed by you at the time by stopping the street washdown and agreeing to implement the stormwater drain filtration (rock-filled fabric sock similar to a straw wattle). All other inspection items of the SWPPP were satisfactory.

It was revealed late last week, however, that certain haulers leaving your construction site were not covering their loads as required by City Ordinance 8.10.060.

8.10.060 Covered/secured loads.

A. A person shall not operate or move a vehicle within the city unless the vehicle load is secured or securely covered to prevent the load from dropping, sifting, leaking or otherwise escaping from the vehicle. A load includes "refuse" as defined in SCC [8.10.010](#).

B. No person shall operate a moving vehicle within the city limits unless it is free from any loose material such as sand, dirt, gravel, rocks, or mud. This requirement would not include dirt, mud, or snow picked up by the vehicle while operating on the road.

C. Notwithstanding the penalty provisions of SCC [8.10.190](#), any person found to be in violation of subsection (A) of this section shall on a first offense be issued a written warning if it occurs within 12 months within enactment, and thereafter be issued a civil citation in accordance with SCC [1.15.010](#) (D) (as amended), and, in the discretion of the court, be ordered to perform community service in addition to or in lieu of a sanction. Additional offenses within a period of 24 months shall have a minimum sanction of \$500.00. A person found in violation of subsection (B) of this section shall likewise be issued a civil citation, with a minimum sanction of \$100.00.

D. The provisions of this section for securing or covering loads, and maintaining the vehicle free from loose materials, applies both to the primary vehicle, and any vehicle, trailer, or carrier towed by the primary vehicle. [Ord. 2006-01, 1-10-2006. Code 2006 § 9-2-6].

If this issue does not get resolved, the city can and may issue a STOPWORK until the issue is resolved and all parties are in agreement as to the requirements of hauling loads within the City of Sedona and implementation of these requirements.

If you have any questions, please feel free to contact me at [\(928\) 203-5088](tel:9282035088) or via email.

Thank you,

Michael Righi, CSI
Assistant Engineer, City of Sedona

Community Development Department, Engineering Services

Office: [\(928\) 203-5088](tel:9282035088)

Cell: [\(928\) 239-0318](tel:9282390318)

MRighi@SedonaAZ.gov



AREA 1—This is the first low area walking from west to east along the northern property line. This portion of the silt fence needs to be addressed as some water is able to pass under the fence. Please bury the bottom of the fence so that water doesn't pass under it.





AREA 2—Walking from the previous area (still heading east) is an area where some rocks had fallen downslope and have landed on the fence. Please remove these rocks and stand the fence back up so water has less chance to overtop the fence.



AREA 3—Walking further east from area 2 towards the corner of the property is an area where the soil is too high on the fence. Please remove this soil so that water won't overtop the fence..



Michael Righi - SWPPP Inspection 02.24.16

From: Michael Righi
To: MDobler@SigmaContracting.com
Date: 2/29/2016 11:12 AM
Subject: SWPPP Inspection 02.24.16
Cc: David Peck; Roxanne Holland; Ryan Mortillaro
Attachments: CVS - SWPPP Inspection 02.24.16.pdf

Mr. Dobler,

Thank you for meeting with Sal and myself last week regarding the installation of piping on the construction site. While on site, I performed a SWPPP inspection. I was able to verify that the necessary corrections were made regarding the SWPPP inspection I performed on February 8th. Please find the attached document outlining corrective action required to the silt fence along the northern boundary of the CVS construction site as well as the storm drain on Airport Road. All other inspection items of the site were satisfactory. If you have any questions, please don't hesitate to contact me.

Thank you,

Michael

Michael Righi, CSI
Assistant Engineer, City of Sedona

Community Development Department, Engineering Services
Office: [\(928\) 203-5088](tel:9282035088)
Cell: [\(928\) 239-0318](tel:9282390318)
MRighi@SedonaAZ.gov



AREA ONE: Top picture is looking from construction site towards SR89A; picture below is backside of silt fence from at same location above. The silt fence is being undermined (highlighted areas above and below). AREA ONE is located at main drainage area near NW corner of construction site.





AIRPORT ROAD STORM DRAIN: As mentioned during site visit on February 8, please clean/remove silt collected at storm drain and extend the storm drain protection up the other slope (along arrow above) in order to provide complete protection of the drainage device should silt/water reach this storm drain. This device also must be maintained (silt removed) in order to remain effective.



AREAS TWO AND THREE: Picture is looking from top of hill along northern boundary of construction site towards the east; the prior SWPPP inspection had the silt fence impacted by soil and rock that could negatively impact the silt fence and minimize the effectiveness. Thank you for addressing this issue. Pictures below show what was present before area was addressed.



Michael Righi - CVS Project SWPPP Inspection 04.25.16

From: Michael Righi
To: MDobler@SigmaContracting.com
Date: 4/25/2016 1:36 PM
Subject: CVS Project SWPPP Inspection 04.25.16
Cc: David Peck; Ryan Mortillaro; Sal Valenzuela
Attachments: CVS SWPPP INSPECTION 04.25.2016.pdf

Mr. Dobler,

Sal Valenzuela and I visited the site this morning, and I performed a SWPPP inspection. The following issue was found:

1. Silt fence is temporarily removed in northwest corner for work performed in ADOT ROW. Please see the attached pdf document for details on remedy and requirements.

While on site, Sal and I informed Jacob Reay of this issue. I am not sure if he will take care of this or inform you. I just needed to be sure you were informed. If you have any questions, please don't hesitate to contact me. When you have the temporary devices in place, please inform me via email. Also, tell the guys we said thank you for trying to keep the dust down on site; Jacob was on top of that.

Thank you,

Michael

Michael Righi, CSI
Assistant Engineer

City of Sedona
Public Works Department
Office: [\(928\) 203-5088](tel:9282035088)
Cell: [\(928\) 239-0318](tel:9282390318)
MRighi@SedonaAZ.gov

CVS SWPPP INSPECTION - APRIL 25, 2016



The silt fence running along the northern boundary of the property (along SR 89A), was temporarily removed in order to perform work in the ADOT Right-of Way. While the work is in progress, stormwater protection measures still need to be in place and ready to implement as necessary. Please place straw wattles, or other equivalent protective measures, across the area where the silt fence was removed in order to allow for machinery access. These temporary protective measures shall be removed or placed out of the way (not driven over) when machinery is gaining access, but shall be reestablished once access is no longer needed. When feasible, the silt fence should be reestablished as the protective measure.

Michael Righi - Nexus Mud Track Out - 20 Roadrunner Road - Permit B-01400

From: Michael Righi
To: millarconstruction@msn.com
Date: 6/7/2016 3:27 PM
Subject: Nexus Mud Track Out - 20 Roadrunner Road - Permit B-01400
Cc: David Peck; Ryan Mortillaro
Attachments: Nexus Track Out (1) 06.06.16.jpg; Nexus Track Out (2) 06.06.16.jpg; Nexus Track Out (3) 06.06.16.jpg

Mr. Millar,

I received notification yesterday (June 6, 2016) around 4:30 pm regarding cleanup with water that had occurred at the construction site of the Nexus Project (20 Roadrunner Road). I visited the site and found that no active cleanup was still in progress. I was approached by a young man asking if he had done something wrong, as I was taking a couple pictures. I explained that water was not to be used in the clean up of tracked out mud that was deposited on Roadrunner Road and out to State Route 89A and that sweeping by hand was the correct clean up method. He seemed to understand as English was not his native language. As mentioned, no active cleaning was going on when I went to the site, and it appears that no more cleanup (with water) occurred after I spoke with him.

As you probably are aware, all of the stormwater runoff from Sedona eventually flows into Oak Creek. Since Oak Creek has the designation of "Outstanding Arizona Water" by the Arizona Water Quality Control Council, it is understandable that we all share the duty of protecting this beautiful creek from pollutants to the best of our abilities. The City of Sedona is required by the Arizona Department of Environmental Quality, pursuant to the Clean Water Act, to take actions to reduce the pollutant loading to Oak Creek. As part of this effort, the City has adopted Chapter 13.50 of the City of Sedona's Code specifically addressing control of discharges to the City Stormwater System. This article requires, that unless expressly authorized or exempted by the article, no person shall cause, participate in, or allow the discharge to a public right-of-way or public storm drain system of any substance that is not composed entirely of stormwater (illicit discharge). Illicit discharges include, but are not limited to (1) discharges that are a source of pollutants, and (2) the discharge of soil and rock (13.50.070). Per the Sedona City Code 13.50.030, "Pollutant" means anything that causes or contributes to pollution. Pollutants may include, but are not limited to: rocks, and sand... In addition to the stormwater pollution prevention requirements, mud and dirt track out prevention is a requirement in the conditions of approval for permit B-01400.

The site access recently changed due to the trenching for the installation of buried stormwater system piping. The new temporary location for the access of the site is required to have the same requirements as the access you had just abandoned. While rock/gravel was installed, it was not adequate to prevent track out. Additionally, cleanup of any tracked out mud/dirt should be either hand sweeping or mechanical washing/sweeping (sweeper/vacuum truck) instead of water as the water used in cleaning is considered an illicit discharge.

Please take appropriate actions to cleanup the tracked out mud and put in measures to prevent tracking out of mud. I have attached pictures for reference.

Thank you,

Michael Righi, CSI
Assistant Engineer

City of Sedona
Public Works Department
Office: [\(928\) 203-5088](tel:9282035088)
Cell: [\(928\) 239-0318](tel:9282390318)
MRighi@SedonaAZ.gov







Michael Righi - SWPPP Trackout Pad requirements

From: Michael Righi
To: millarconstruction@msn.com
Date: 6/20/2016 1:38 PM
Subject: SWPPP Trackout Pad requirements
Cc: David Peck; Ryan Mortillaro

Mr. Millar,

As your project, Nexus, nears completion I must inform you that the SWPPP requirements are required to be continually implemented and maintained. While the driveway entrance has been relocated a few times to bury the drainage culverts, the site trackout requirements are required to be met and maintained. Now that the project is in the final stages of completion, the SWPP requirements cannot be allowed to slide. The trackout pad for the site access is not meeting the requirements for preventing trackout of mud or dirt. Please correct this deficiency by bringing the trackout pad up to proper conditions, i.e. length/width of pad and depth of aggregate rock, that is required of commercial developments.

If you have any questions, please contact me at [\(928\) 203-5088](tel:928-203-5088) or MRighi@SedonaAZ.gov.

Michael

Michael Righi, CSI
Assistant Engineer

City of Sedona
Public Works Department
Office: [\(928\) 203-5088](tel:928-203-5088)
Cell: [\(928\) 239-0318](tel:928-239-0318)
MRighi@SedonaAZ.gov

Michael Righi - Track out pad - Nexus Project

From: Michael Righi
To: millarconstruction@msn.com
Date: 6/21/2016 8:24 AM
Subject: Track out pad - Nexus Project
Cc: David Peck; Ryan Mortillaro

Mr. Millar,

Thank you for addressing the track out pad/access for the Nexus Project. I observed this morning that the parking lot aggregate base was extended, which works great for the access point for the site to prevent track out.

Again, thank you for your attention to this matter.

Michael

Michael Righi, CSI
Assistant Engineer

City of Sedona
Public Works Department
Office: [\(928\) 203-5088](tel:9282035088)
Cell: [\(928\) 239-0318](tel:9282390318)
MRighi@SedonaAZ.gov

Meeting Agenda

Location: City Hall Bldg. 106 – Vultee Conference Room
102 Roadrunner Dr. City of Sedona

Date January 21, 2016 10 AM to 12 PM

Meeting called by: City of Sedona

Type of meeting:

Introductions
and Discussion
of Utility
General
Permits for
2016

Facilitator: Jerry Hutchison, Sedona Traffic Aide

Attendees:

Arizona Water Co. Staff, APS Staff, Unisource Staff, CenturyLink Staff,
SuddenLink Staff & Sedona-Oak Creek Water Co. Staff

City of Sedona: Engineering Supervisor, Waste
Water Director, Maintenance Supervisor & Other Staff

2016 ROW General Permit Agenda Items

- A. Introductions/ Sign-in Sheet
 - B. Application Packet Collection
 - Sedona Business License (*Refer to handout*)
 - Certificate of Liability Insurance (*General wording for “DISCRIPTION OF WORK” – refer to handout*)
 - Permit Application
 - After hours call list
 - Signed COS Storm Water Prevention Plan
 - C. Chapter 12.05 Rights-of-Way/Division I. Public Streets, Easements, and Rights-of-Way
 - <http://www.codepublishing.com/AZ/Sedona/>
 - D. Storm Water Prevention Plan (SWPP) and Best Management Practices (BMPs)
 - Permit Stipulation #12 (*see attached*)
-

- Presentation/NOI Revisions – Michael Righi, COS Assistant Engineer
- E. Coffee Pot Drainage Project
 - Facilitated by David Peck, COS Associate Engineer
- F. Arizona 811 “Blue Stake”
 - Stipulation #2 (***see attached***)
- G. Road Cut Restrictions
 - Permit Stipulation #5 (***see attached***)
 - Warranty work on ALL road patches
 - <http://www.sedonaaz.gov/your-government/departments/community-development/engineering-services/city-of-sedona-public-maintained-streets-scheduled-maintenance-street-cut-restrictions>
- H. Public Notifications/Press Releases – Permit Stipulation #20 (***see attached***)
 - Job size, location and anticipated work time frame
 - Red Rock News PR Submittal Info.
 - <http://www.redrocknews.com/press-releases>
- I. Quarterly Permit Status Reports (***Changed from Monthly***)
- J. Temporary Traffic Control Plans – Permit Stipulation #14 & 15 (***see attached***)
 - MUTCD TA Series
 - Certified TC Plans on larger projects or of longer duration
- K. Scope of Work Requirements
- L. Other Permits and Information
 - Waste Water Permits
 - Sal Valenzuela, COS Chief Engineering Services Inspector
 - Traffic control to be reviewed by COS Traffic Aide
 - ADOT Encroachments
 - District Changes/Map
 - North Central District (No longer Flagstaff Dist.)
 - <https://www.azdot.gov/business/district-contacts/overview>
 - Temporary Sound Control Exemption /Night Work Permit
 - Requirements
 - <http://www.sedonaaz.gov/your-government/permits-licenses>
 - Hired Contractors and/or Subs
 - Permit quick link on the COS website
 - <http://www.sedonaaz.gov/your-government/permits-licenses>
 - City of Sedona Projects updates
 - <http://www.sedonaaz.gov/your-government/projects>

Comments/Tasks

Right-of-Way Permit Stipulations

#2 - All Excavation: No Excavation is authorized to proceed prior to contacting Arizona Blue Stake, 1800-STAKE IT (1800 -782-5348 or 811). Excavation is authorized to proceed only in accord with Arizona Blue Stake regulations and conditions.

#5 - If boring is not possible, a T-top trench shall be constructed in accordance with MAG Standard Detail #200. Pavement less than two years old requires a full width by 25' patch, centered on the original trench. Pavement that is between two and five years old requires a full width by 20' patch. Patch thickness shall be 4", or shall match existing pavement (whichever is greater). Small trench repairs (less than one square foot in area) can be hot patched.

#6 - Lines crossing pavement will be 36" deep. All pavement edges will be saw cut.

#7 - Non-shrink backfill shall be placed to the bottom of pavement sub-grade. Sub-grade is not to be less than 6" thick (this includes concrete slurry).

#8 - Asphalt Cold Patching Material may be used until such time that hot mix is available; however, an asphalt cold patch may not be used as a permanent patch. Temporary road patches must be completed within 48 hours. Permanent (hot mix) road patches must be completed within two weeks. The permittee is responsible for the maintenance of temporary patches until permanent hot patch is installed. All asphalt cuts will be saw cut, tacked and sealed by recommended materials. All asphalt patches will be warranted for one year, after final inspection and city approval.

#11 - Measures and practices shall be employed at all times to prevent erosion and the entrance of material into the storm drainage system per Chapter 13.05 of the City Code. This includes dirt, rock, debris, concrete, cement, discharging of waters, chemicals and oils. Provisions shall be made to trap and remove material entering the storm drainage system. The storm drainage system includes gutters, ditches, washes, pipes, rivers, streams, and channels.

#12 - BMP (Best Management Practices) shall be used at all times to prevent tracking and discharge of dirt and other materials related to the construction activity onto public streets or highways within the City of Sedona.

#14 - For all impeding or impacting of traffic, a Traffic Control Plan must be approved before any work begins.

#15 - Traffic control signs will be used at all times and in no instance will the street or side street be closed completely off. When necessary a certified flagger will be used to control traffic using a stop and slow paddle. Signs and flaggers (per the M.U.T.C.D) are required when a lane is blocked or encroached upon.

#20 - When, in the opinion of the City, a project impacts (i.e., partial closures, detours, etc.) a City collector or arterial street in excess of two (2) hours, the City may require the Applicant to provide public notification prior to the commencement of work. The City may require said notification through the local newspaper, radio and/or public notices delivered to affected property owners, public and private agencies and individuals, as deemed commensurate with the expected impacts. Said notification may be required to be made a minimum of three (3) calendar days, but not more than fourteen (14) calendar days in advance of commencing said work. In the event of a full closure the City shall provide notification at the applicant's expense. The closure shall not commence until the time authorized by the City.

City of Sedona Meeting Sign-In

Project: Utilities General ROW Permit Meeting

Date: January 21, 2016





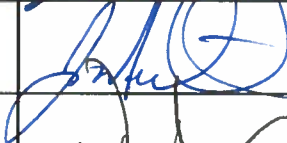


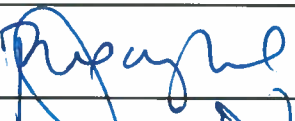
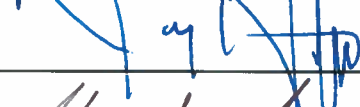




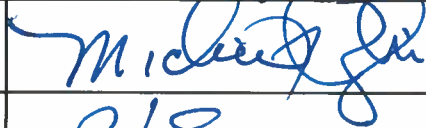



Facilitator: Jerry Hutchison / Traffic Aide

Time: 10:00 am - 12:00 pm

Place/Room: City Hall Bldg. 106 / The Vulture Conference Room

Print Name	Organization	Title	Phone	Email
MICHAEL RIGBI	CITY OF SEDONA	ASSIST. ENGINEER	(928) 203-5085	MRIGBI@SEDONA.AZ.GOV
Jerry Hutchison	COS	Traffic Aide	9/203-5083	JHutchison@SedonaAZ.gov
Stephen Craver	COS	Engineering Supervisor	203-5059	SCraver@SedonaAZ.gov
Rhonda Martin	UNS	Planner	203-1214	rmartin@USAZ.COM
Lore Freeman	UNS	Planner	203-1215	lfreem@USAZ.COM
Greg Felmann	A.P.S.	R.O.V. Agent	300-5041	James.Felmann@aps.com
CASEY GOFF	AWC	SENIOR SERVICEMAN	282-5555	jgoff@azwater.com
Sal Valenzuela	COS	Chief Engineer Insp	203-5030	SalValenzuela@SedonaAZ.gov
Victor Estrada	COS	Traffic Aide	204-7900	Vestrada@SedonaAZ.gov
Pete Garcia	COS	Maintenance Supervisor	821-1557	Pgarcia@SedonaAZ.gov
Soufiah Yarrin	Suddenlink	Construction	928-606-2464	Soufiah.Yarrin@suddenlink.com
Tim Colston	Suddenlink	Construction	(928) 606-0710	Timothy.Colston@suddenlink.com
David Peck	COS	Associate Engineer	(928) 204-7103	dpeck@SedonaAZ.gov

2016 ANNUAL STORMWATER POLLUTION PREVENTION TRAINING






LAST NAME	FIRST NAME	SIGNATURE	DATE
Beale	Wes		5-18-16
Craver	Stephen		5-18-16
Crawford	Laura		5/18/16
Crowley	James		05/18/2016
Dickey	Andy		5/18/16
Estrada	Victor		5/18/2016
Garcia	Pete		5/18/16
Holland	Roxanne		5/18/16
Hutchison	Jerry		5/18/16
Maskulka	Robert		5-18-16
Miller	Ronald		5-18-16
Mortillaro	Ryan		5/18/16
Peck	David		5/18/16
Righi	Michael		5/18/16
Shimkus	Richard		5/18/16
Valenzuela	Sal		5/18/16
West	Wade		
Zellner	Travis		5/18/16

Sharshon Glenn



5-18-16

2016 ANNUAL STORMWATER POLLUTION PREVENTION TRAINING

LAST NAME	FIRST NAME	SIGNATURE	DATE
Tannin	Ben		5/18/16
Employer: COS			
Thompson	Rich		5/18/16
Employer: COS			
Garrison	Michael		5-18-16
Employer: TIFFANY			
Garrison	Marvin		5-18-16
Employer: TIFFANY			
Mike	Lynch		
Employer: Tiffany			
Hens	Tiffany		5/18/16
Employer: TIFFANY CONST.			
Employer: City of Sedona 			5/18/16
Cantu	Jaime		5/18/16
Employer: Banicki			
Employer:			



**CDS TECHNOLOGIES
ANNUAL RECORD
OF
OPERATION AND MAINTENANCE**

OWNER CITY OF SEDONA
ADDRESS 102 ROADRUNNER DRIVE SEDONA, AZ 86336
OWNER REPRESENTATIVE MICHAEL RIGHI PHONE (928) 203-5088

CDS INSTALLATION:

MODEL DESIGNATION AMSU 30-30-34543-03 DATE _____
SITE LOCATION SR 179 @ MORGAN WASH SOUTH SIDE
DEPTH FROM COVER TO BOTTOM OF SUMP _____
VOLUME OF SUMP _____ CUYD VOLUME/INCH DEPTH _____ CUYD

INSPECTIONS:

DATE/INSPECTOR	SCREEN INTEGRITY	FLOATABLES DEPTH	SEDIMENT VOLUME	SORBENT DISCOLORATION
5/4/16 MICHAEL RIGHI	GOOD			N/A

OBSERVATIONS OF FUNCTION: _____

CLEANOUT:

DATE	VOLUME FLOATABLES	VOLUME SEDIMENTS	METHOD OF DISPOSAL OF FLOATABLES, SEDIMENTS, DECANT AND SORBENTS
5/4/16	COMBINED	3'10" DEPTH	DISPOSED OF AT SEDONA WASTE WATER PLANT

OBSERVATIONS: START DEPTH TO TOP OF WATER 10'3". END DEPTH TO BOTTOM OF SUMP 14'1". REMOVED 3'10" OF WATER & MATERIAL. PRESSURE WASH SCREEN AND INTERNALS.

SCREEN MAINTENANCE:

DATE OF POWER WASHING, INSPECTION AND OBSERVATIONS: 5/4/16 PRESSURE WASH SCREEN & INTERNALS

CERTIFICATION: Michael Righi TITLE: ASSISTANT ENGINEER DATE: 5/4/16



CDS TECHNOLOGIES

ANNUAL RECORD

OF

OPERATION AND MAINTENANCE

OWNER CITY OF SEDONA

ADDRESS 102 ROADRUNNER DRIVE SEDONA, AZ 86336

OWNER REPRESENTATIVE MICHAEL RIGHI PHONE (928) 203-5088

CDS INSTALLATION:

MODEL DESIGNATION PSWC 56-40-34543-04 DATE _____

SITE LOCATION SR 179 @ MORGAN WASH NORTH SIDE

DEPTH FROM COVER TO BOTTOM OF SUMP _____

VOLUME OF SUMP _____ CUYD VOLUME/INCH DEPTH _____ CUYD

INSPECTIONS:

DATE/INSPECTOR	SCREEN INTEGRITY	FLOATABLES DEPTH	SEDIMENT VOLUME	SORBENT DISCOLORATION
5/4/16 M. RIGHI	GOOD			N/A

OBSERVATIONS OF FUNCTION:

CLEANOUT:

DATE	VOLUME FLOATABLES	VOLUME SEDIMENTS	METHOD OF DISPOSAL OF FLOATABLES, SEDIMENTS, DECANT AND SORBENTS
5/4/16	COMBINED 8'5" DEPTH		DISPOSED OF AT SEDONA WASTE WATER PLANT

OBSERVATIONS: START DEPTH TO TOP OF WATER 13'7". END DEPTH TO BOTTOM OF SUMP 22'0". REMOVED 8'5" OF WATER AND MATERIAL. PRESSURE WASH SCREEN AND INTERNALS.

SCREEN MAINTENANCE:

DATE OF POWER WASHING, INSPECTION AND OBSERVATIONS: 5/4/16 - PRESSURE WASH SCREEN AND INTERNALS

CERTIFICATION: Michael Righi TITLE: ASSISTANT ENGINEER DATE: 5/4/16



**CDS TECHNOLOGIES
ANNUAL RECORD
OF
OPERATION AND MAINTENANCE**

OWNER CITY OF SEDONA
ADDRESS 102 ROTH RUNNER DRIVE SEDONA, AZ 86336
OWNER REPRESENTATIVE MICHAEL RIGHI PHONE (928) 203 5088

CDS INSTALLATION:

MODEL DESIGNATION AMSU 2015-4M-34543-02 DATE _____
SITE LOCATION SR 179 @ OAK CREEK BRIDGE EAST SIDE BY TRAFFIC CIRCLE
DEPTH FROM COVER TO BOTTOM OF SUMP _____
VOLUME OF SUMP _____ CUYD VOLUME/INCH DEPTH _____ CUYD

INSPECTIONS:

DATE/INSPECTOR	SCREEN INTEGRITY	FLOATABLES DEPTH	SEDIMENT VOLUME	SORBENT DISCOLORATION
5/4/16 M. RIGHI	GOOD			N/A

OBSERVATIONS OF FUNCTION: _____

CLEANOUT:

DATE	VOLUME FLOATABLES	VOLUME SEDIMENTS	METHOD OF DISPOSAL OF FLOATABLES, SEDIMENTS, DECANT AND SORBENTS
5/4/16	COMBINED	4'3" DEPTH	DISPOSED OF AT SEDONA WASTE WATER PLANT.

OBSERVATIONS: START DEPTH TO TOP OF WATER 5'4". END DEPTH TO BOTTOM OF SUMP 9'7". REMOVED 4'3" OF MATERIAL.

SCREEN MAINTENANCE:

DATE OF POWER WASHING, INSPECTION AND OBSERVATIONS: _____

CERTIFICATION: _____ TITLE: _____ DATE: _____



**CDS TECHNOLOGIES
ANNUAL RECORD
OF
OPERATION AND MAINTENANCE**

OWNER CITY OF SEDONA
ADDRESS 102 ROADRUNNER DRIVE SEDONA, AZ 86336
OWNER REPRESENTATIVE MICHAEL RIGHI PHONE (928) 203-5888

CDS INSTALLATION:

MODEL DESIGNATION PM5130-20-34543-01 DATE _____
SITE LOCATION SR 179 @ OAK CREEK BRIDGE WEST SIDE TURN LANE INTO TLAQUEPAQUE
DEPTH FROM COVER TO BOTTOM OF SUMP _____
VOLUME OF SUMP _____ CUYD VOLUME/INCH DEPTH _____ CUYD

INSPECTIONS:

DATE/INSPECTOR	SCREEN INTEGRITY	FLOATABLES DEPTH	SEDIMENT VOLUME	SORBENT DISCOLORATION
5/4/16 M. RIGHI	GOOD			

OBSERVATIONS OF FUNCTION: _____

CLEANOUT:

DATE	VOLUME FLOATABLES	VOLUME SEDIMENTS	METHOD OF DISPOSAL OF FLOATABLES, SEDIMENTS, DECANT AND SORBENTS
5/4/16	COMBINED 5'7" DEPTH		DISPOSED OF AT SEDONA WASTE WATER PLANT

OBSERVATIONS: START DEPTH TO TOP OF WATER 13'11". END DEPTH TO BOTTOM OF SUMP 19'6". REMOVED 5'7" OF WATER & MATERIAL. PRESSURE WASH SCREEN AND INTERNALS.

SCREEN MAINTENANCE:

DATE OF POWER WASHING, INSPECTION AND OBSERVATIONS: 5/4/16 ~~5/4/16~~ - PRESSURE WASH SCREEN AND INTERNALS.

CERTIFICATION: Michael Righi TITLE: ASSISTANT DATE: 5/4/16
ENGINEER

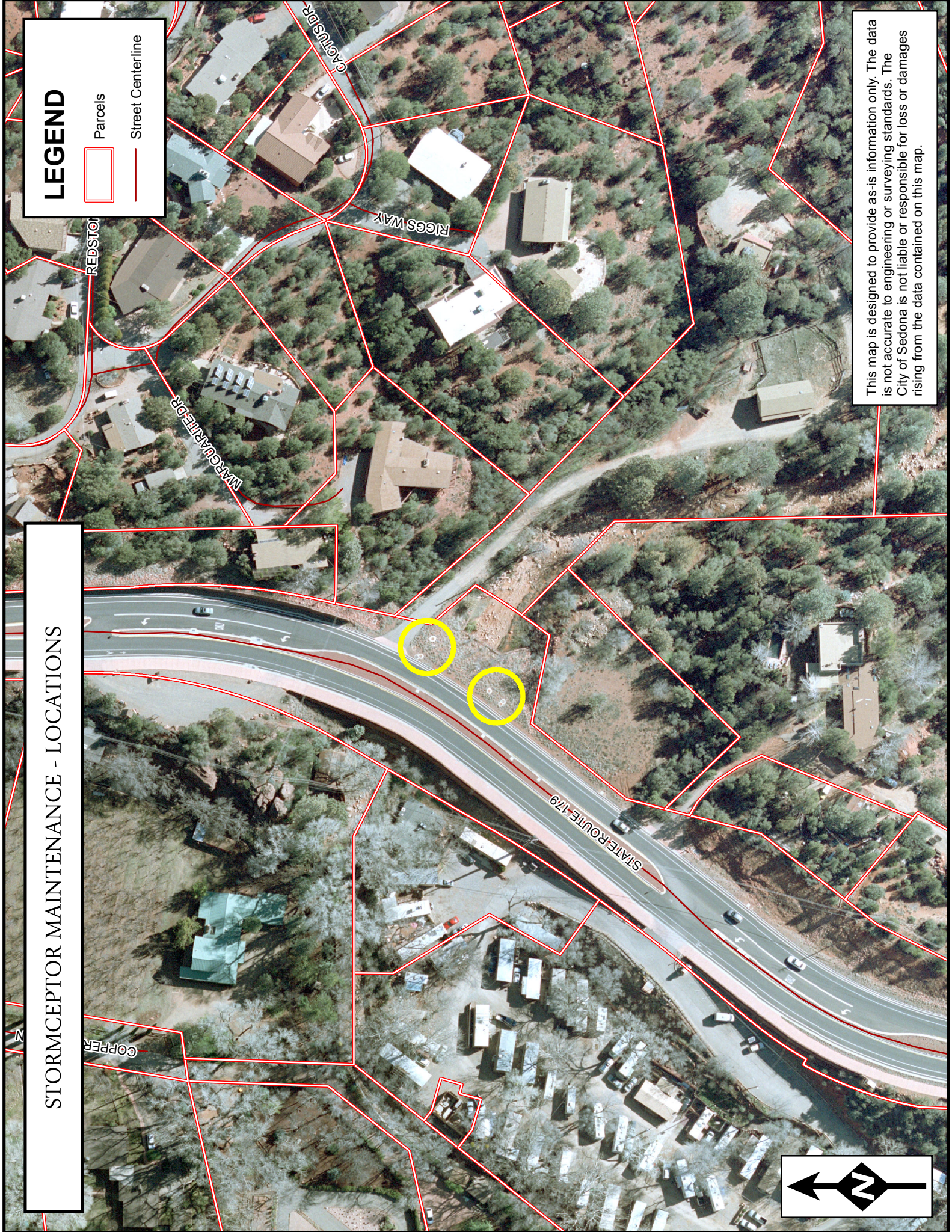
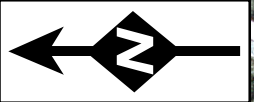
STORMCEPTOR MAINTENANCE - LOCATIONS

LEGEND

Parcels

Street Centerline

This map is designed to provide as-is information only. The data is not accurate to engineering or surveying standards. The City of Sedona is not liable or responsible for loss or damages rising from the data contained on this map.



STORMCEPTOR MAINTENANCE - LOCATIONS

LEGEND

Parcels

Street Centerline

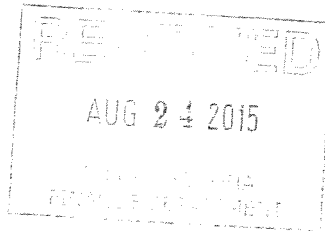
This map is designed to provide as-is information only. The data is not accurate to engineering or surveying standards. The City of Sedona is not liable or responsible for loss or damages rising from the data contained on this map.





CONTRACT SWEEPING SERVICES

760 E. Capitol Avenue
Milpitas, CA 95035
Phone: (800) 647-9337



INVOICE

Invoice Date:	07/28/2015
Invoice #:	15-02091

Services for the month of:
July 2015

Bill To:
City of Sedona
102 Roadrunner Drive
Sedona, AZ 86336

Site Name:
City of Sedona

RECEIVED
AUG 25 2015

CITY OF SEDONA

ENGINEERING SERVICES
Job Site #: 000350

Document Number	Bill To #	Entered	Customer PO #
JOB000000598		Maria Gaytan	
Description / Additional Notes			Qty U/M Amount EXT
Residential Street Sweeper Services Provided as per specification			1.00 Specif 3,934.00 3,934.00
Commercial / Downtown As Per Contract Bike Lanes & SR 89A/179 37 Curb Miles @ 58.00 per cm - 2,146.00			
Parking Lot Sweeper Services for Yards and Lots as per specifications			1.00 EA 00.00 00.00
- City Hall 50,400 sq ft @ 504.00 - Sunset 24,537 sq ft @ 246.00 - Posse Ground / Park Teen Center 16,750 sq ft @ 168.00 - Posse Ground / Soccer 28,000 sq ft @ 280.00 - Posse Ground Spccer 30,000 sq ft @ 300.00 - Uptown 24,000 sq ft @ 240.00 - Police Garage 1,890 sq ft @ 50.00			
\$1788.00 TO Audie 8/25/15 POSTED 8/25/15 OK to pay			Subtotal: \$3,934.00 POSTED 8/25/15 Streets
Approve to Pay - Date: _____ Approved by: _____ Vendor #: 101826 If a new vendor, please attach a W-9 form GL #: 10-5320-68-6405 Task Code: _____ Work Order #: _____ Purchase Order #: _____ Business License #: BL-003479 / 2015 Amount to Pay: 1788.00 ✓ July Parking Lots			Approve to Pay - Date: _____ Approved by: _____ Vendor #: 101826 If a new vendor, please attach a W-9 form GL #: 11-5320-54-6766 Task Code: _____ Work Order #: _____ Purchase Order #: _____ Business License #: BL-003479 / 2015 ✓ Amount to Pay: 2146.00 July Streets
			Total Due: \$3,934.00 ✓



RECEIVED
SEP 22 2015

INVOICE

Services for the month of:
August 2015

Site Name:
City of Sedona

K's Copy.

Document Number		Bill To #	Entered	Job Site #: 000350			
JOB000000598		CIT036		Customer PO #			
Description / Additional Notes			Qty	U/M	Amount	EXT	
Residential Street Sweeper Services Provided as per specification			1.00	Specify	4,351.60	4,351.60	
Commercial / Downtown As Per Contract Bike Lanes & SR 89A/179 37 Curb Miles @ 58.00 per cm = 2,146.00 ✓							
Quarterly City Streets 7.2 curb miles @ 58.00 per curb mile = \$417.60 ✓							
Parking Lot Sweeper Services for Yards and Lots as per specifications - City Hall 50,400 sq ft @ 504.00 - Sunset 24,537 sq ft @ 246.00 - Posse Ground / Park Teen Center 16,750 sq ft @ 168.00 - Posse Ground / Soccer 28,000 sq ft @ 280.00 - Posse Ground Spccer 30,000 sq ft @ 300.00 - Uptown 24,000 sq ft @ 240.00 - Police Garage 1,890 sq ft @ 50.00			1.00	EA	00.00	00.00	
Approve to Pay - Date: <u>9/22/15</u> Approved by: <u>[Signature]</u> Vendor #: <u>101826</u> If a new vendor, please attach a W-9 form GL #: <u>11-5320-54-6766</u> Task Code: _____ Work Order #: _____ Purchase Order #: _____ Business License #: <u>BL-003479</u> Amount to Pay: <u>\$417.60</u> ✓			Approve to Pay - Date: <u>9/22/15</u> Approved by: <u>[Signature]</u> Vendor #: <u>101826</u> If a new vendor, please attach a W-9 form GL #: <u>11-5320-73-6769</u> Task Code: _____ Work Order #: _____ Purchase Order #: _____ Business License #: <u>BL-003479</u> Amount to Pay: <u>\$81.20</u> ✓				
3rd Qtr - Quarterly City Streets Aug Storm - Extra Clean up & Maintenance							
Unscheduled Sweeping as Requested Extra clean up 1.4 miles @ 58.00 per mile			1.00		81.20	81.20	
Approve to Pay - Date: <u>9/22/15</u> Approved by: <u>[Signature]</u> Vendor #: <u>101826</u> If a new vendor, please attach a W-9 form GL #: <u>10-5320-68-6405</u> Task Code: _____ Work Order #: _____ Purchase Order #: _____ Business License #: <u>BL-003479</u> Amount to Pay: <u>\$188.00</u> ✓			Approve to Pay - Date: <u>9/22/15</u> Approved by: _____ Vendor #: _____ If a new vendor, please attach a W-9 form GL #: <u>11-5320-54-6766</u> Task Code: _____ Work Order #: _____ Purchase Order #: _____ Business License #: <u>BL-003479</u> Amount to Pay: <u>2146.00</u> ✓				
Aug Parking Lots			Subtotal:				\$4,432.80
Total Due:			Total Due:				\$4,432.80



CONTRACT SWEEPING SERVICES

760 E. Capitol Avenue
Milpitas, CA 95035
Phone: (800) 647-9337

*Doreen
Liz in*

Bill To:
City of Sedona
102 Roadrunner Drive
Sedona, AZ 86336

RECEIVED OCT 26 2015

CITY OF SEDONA
ENGINEERING SERVICES

INVOICE

Invoice Date:	09/30/2015
Invoice #:	15-02774

Services for the month of:
September 2015

Site Name:
City of Sedona
Sedona

Document Number	Bill To #	Entered	Job Site #: 000350
JOB000000598	CIT036	Maria Gaytan	Customer PO #
Description / Additional Notes			Qty U/M Amount EXT
Residential Street Sweeper Services Provided as per specification Commercial / Downtown As Per Contract Bike Lanes & SR 89A/179 37 Curb Miles @ 58.00 per cm - 2,146.00 (2)			1.00 EA 4,351.60 4,351.60 <u>\$ 3934.00</u>
Quarterly City Streets 7.2 curb miles @ 58.00 per curb miles = \$417.60 <i>in Aug 2015 - Correct per Liz</i>			
Parking Lot Sweeper Services for Yards and Lots as per specifications - City Hall 50,400 sq ft @ 504.00 - Sunset 24,537 sq ft @ 246.00 - Posse Ground / Park Teen Center 16,750 sq ft @ 168.00 - Posse Ground / Soccer 28,000 sq ft @ 280.00 - Posse Ground Spccer 30,000 sq ft @ 300.00 - Uptown 24,000 sq ft @ 240.00 - Police Garage 1,890 sq ft @ 50.00			1.00 EA 00.00 00.00 <u>\$ 1788.00 (1)</u>
From: Pete Garcia To: Karen Szafran Date: 10/26/2015 8:51 AM Subject: Re: Contract Sweeping Invoice			<div style="text-align: right;"> POSTED 10/21/2015 Approve to Pay - Date: _____ Approved by: _____ Vendor #: 101826 If a new vendor, please attach a W-9 form GL #: 10-5320-168-6405 Task Code: _____ Work Order #: _____ Purchase Order #: _____ Business License #: BL-003479 2015 Subtotal: \$4,351.60 Sept. Parking Lots to Andrew 10/26 (2) POSTED 10/21/2015 Approve to Pay - Date: _____ Approved by: _____ Vendor #: 101826 If a new vendor, please attach a W-9 form GL #: 11-5320-54-6766 Task Code: _____ Work Order #: _____ Purchase Order #: BL-003479 2015 Business License #: 2146.00 Sept Streets </div>
Karen, This seems right. It is ok to pay. Thanks Pete Garcia City Maintenance Supervisor 528 203 5068 o 528 821 1357 c			Total Due: \$4,351.60



CONTRACT SWEEPING SERVICES

760 E. Capitol Avenue
Milpitas, CA 95035
Phone: (800) 647-9337

RECEIVED

NOV 17 2015

CITY OF SEDONA
ENGINEERING SERVICES

INVOICE

Invoice Date:	10/30/2015
Invoice #:	15-02884

Services for the month of:
October 2015

Bill To:
City of Sedona
102 Roadrunner Drive
Sedona, AZ 86336

Site Name:
City of Sedona
Sedona

Document Number			Job Site #: 000350			
Bill To #			Customer PO #			
Entered						
JOB000000598	CIT036	Maria Gaytan				
Description / Additional Notes			Qty	U/M	Amount	EXT
Residential Street Sweeper Services Provided as per specification Commercial / Downtown As Per Contract Bike Lanes & SR 89A/179 37 Curb Miles @ 58.00 per cm - 2,146.00 ✓			1.00	EA	3,934.00	3,934.00
Parking Lot Sweeper Services for Yards and Lots as per specifications - City Hall 50,400 sq ft @ 504.00 \$1788 ✓ - Sunset 24,537 sq ft @ 246.00 - Posse Ground / Park Teen Center 16,750 sq ft @ 168.00 - Posse Ground / Soccer 28,000 sq ft @ 280.00 - Posse Ground Spccer 30,000 sq ft @ 300.00 - Uptown 24,000 sq ft @ 240.00 - Police Garage 1,890 sq ft @ 50.00			1.00	EA	00.00	00.00
			Subtotal: \$3,934.00			
<div style="display: flex; justify-content: space-between;"> <div> <p>POSTED</p> <p>Approve to Pay - Date: _____</p> <p>Approved by: _____</p> <p>Vendor #: 101826</p> <p>If a new vendor, please attach a W-9 form</p> <p>GL #: 11-5320-54-6766</p> <p>Task Code: _____</p> <p>Work Order #: _____</p> <p>Purchase Order #: _____</p> <p>Business License #: BL-003479 2015 ✓</p> <p>Amount to Pay:) \$2146.00 ✓</p> <p>October Streets</p> </div> <div> <p>to Andree 11/18/15</p> </div> <div> <p>POSTED</p> <p>Approve to Pay - Date: _____</p> <p>Approved by: _____</p> <p>Vendor #: 101826</p> <p>If a new vendor, please attach a W-9 form</p> <p>GL #: 10-5320-68-6405</p> <p>Task Code: _____</p> <p>Work Order #: _____</p> <p>Purchase Order #: _____</p> <p>Business License #: BL-003479 2015 ✓</p> <p>Amount to Pay:) \$1788.00 ✓</p> <p>October Parking lots</p> </div> </div>			Total Due:			\$3,934.00



CONTRACT SWEEPING SERVICES

760 E. Capitol Avenue
Milpitas, CA 95035
Phone: (800) 647-9337

RECEIVED DEC 15 2015

CITY OF SEDONA
ENGINEERING SERVICES

INVOICE

Invoice Date:	11/30/2015
Invoice #:	15-03126

Services for the month of:
November 2015

Bill To:
City of Sedona
102 Roadrunner Drive
Sedona, AZ 86336

Site Name:
City of Sedona
Sedona

Document Number			Job Site #: 000350			
Bill To #			Customer PO #			
Entered						
JOB000000598			CIT036			
Elizabeth Le						
Description / Additional Notes			Qty	U/M	Amount	EXT
Residential Street Sweeper Services Provided as per specification Commercial / Downtown As Per Contract Bike Lanes & SR 89A/179 37 Curb Miles @ 58.00 per cm - 2,146.00			1.00	EA	3,934.00	3,934.00
Parking Lot Sweeper Services for Yards and Lots as per specifications - City Hall 50,400 sq ft @ 504.00 - Sunset 24,537 sq ft @ 246.00 - Posse Ground / Park Teen Center 16,750 sq ft @ 168.00 - Posse Ground / Soccer 28,000 sq ft @ 280.00 - Posse Ground Spccer 30,000 sq ft @ 300.00 - Uptown 24,000 sq ft @ 240.00 - Police Garage 1,890 sq ft @ 50.00 1788.00			1.00	EA	00.00	00.00
			Subtotal:		\$3,934.00	
<p>Approve to Pay - Date: _____</p> <p>Approved by: _____</p> <p>Vendor #: 101826</p> <p>If a new vendor, please attach a W-9 form</p> <p>GL #: 10-5320-1081405</p> <p>Task Code: _____</p> <p>Work Order #: _____</p> <p>Purchase Order #: _____</p> <p>Business License #: BL-003479 2015</p> <p>Amount to Pay:) \$1788.00 ✓</p> <p>Nov 2015 - Parking Lots</p>			<p>Approve to Pay - Date: _____</p> <p>Approved by: _____</p> <p>Vendor #: 101826</p> <p>If a new vendor, please attach a W-9 form</p> <p>GL #: 11-5320-54-6766</p> <p>Task Code: _____</p> <p>Work Order #: _____</p> <p>Purchase Order #: _____</p> <p>Business License #: BL-003479 2015</p> <p>Amount to Pay:) 2146.00 ✓</p> <p>Nov 2015 - Streets</p>			
			Total Due:		\$3,934.00	



CONTRACT SWEEPING SERVICES

760 E. Capitol Avenue
Milpitas, CA 95035
Phone: (800) 647-9337

RECEIVED
JAN 25 2016
CITY OF SEDONA
ENGINEERING SERVICES

INVOICE

Invoice Date:	12/30/2015
Invoice #:	15-03415

Services for the month of:
December 2015

Bill To:
City of Sedona
102 Roadrunner Drive
Sedona, AZ 86336

Site Name:
City of Sedona
Sedona

Document Number			Job Site #: 000350			
Bill To #			Customer PO #			
Entered						
JOB000000598	CIT036	Elizabeth Le				
Description / Additional Notes			Qty	U/M	Amount	EXT
Residential Street Sweeper Services Provided as per specification			1.00	EA	2,563.60	2,563.60
Commercial / Downtown						
As Per Contract						
Bike Lanes & SR 89A/179						
37 Curb Miles @ 58.00 per cm - 2,146.00						
Quarterly						
7 Curb Miles @ 58.00 per cm - 417.60						
Parking Lot Sweeper Services for Yards and Lots as per specifications			1.00	EA	1,788.00	1,788.00
City Hall 50,400 sq ft @ 504.00 Sunset 24,537 sq ft @ 246.00 Posse Ground / Park Teen Center 16,750 sq ft @ 168.00 Posse Ground / Soccer 28,000 sq ft @ 280.00 Posse Ground / Soccer 30,000 sq ft @ 300.00 Uptown 24,000 sq ft @ 240.00 Police Garage 1,890 sq ft @ 50.00 \$1,788-						
Approve to Pay - Date: _____ Approved by: _____ Vendor #: 101826 If a new vendor, please attach a W-9 form GL #: 10-5320-68-6405 Task Code: _____ Work Order #: _____ Purchase Order #: _____ Business License #: BL-003479 / 2016 Amount to Pay: 1788.00						
Approve to Pay - Date: _____ Approved by: _____ Vendor #: 101826 If a new vendor, please attach a W-9 form GL #: 11-5320-54-6766 Task Code: _____ Work Order #: _____ Purchase Order #: _____ Business License #: BL-003479 / 2016 Amount to Pay: 2146.00						
Approve to Pay - Date: _____ Approved by: _____ Vendor #: 101826 If a new vendor, please attach a W-9 form GL #: 11-5320-54-6766 Task Code: _____ Work Order #: _____ Purchase Order #: _____ Business License #: BL-003479 / 2016 Amount to Pay: 417.60						
Subtotal: \$4,351.60 Dec 2015 Parking Lots Dec 2015 Streets Q4-Quarterly City Streets						
Total Due: \$4,351.60						

To Andrew
11/28/16
Missed this
street.
Andy approved
2/2/16 KS



CONTRACT SWEEPING SERVICES

760 E. Capitol Avenue
Milpitas, CA 95035
Phone: (800) 647-9337

RECEIVED
FEB 17 2016
CITY OF SEDONA
ENGINEERING SERVICES

INVOICE

Invoice Date:	01/28/2016
Invoice #:	16-00269

Services for the month of:
January 2016

Bill To:
City of Sedona
102 Roadrunner Drive
Sedona, AZ 86336

Site Name:
City of Sedona
Sedona

Document Number			Job Site #: 000350			
Bill To #		Entered	Customer PO #			
JOB000000598		CIT036	Elizabeth Le			
Description / Additional Notes			Qty	U/M	Amount	EXT
Residential Street Sweeper Services Provided as per specification Commercial / Downtown As Per Contract			1.00	EA	2,146.00	2,146.00
Bike Lanes & SR 89A/179 37 Curb Miles @ 58.00 per cm = 2146.00 Streets						
Parking Lot Sweeper Services for Yards and Lots as per specifications - City Hall 50,400 sq ft @ 504.00 - Sunset 24,537 sq ft @ 245.37 - Posse Ground / Park Teen Center 16,750 sq ft @ 167.50 - Posse Ground / Soccer 28,000 sq ft @ 280.00 - Posse Ground Spccer 30,000 sq ft @ 300.00 - Uptown 24,000 sq ft @ 240.00 - Police Garage 1,890 sq ft @ 56.70			1.00	EA	1,793.57	1,793.57
Parking lots = 1793.57						
Subtotal:						\$3,939.57
Approve to Pay - Date: _____ Approved by: _____ Vendor #: 101826 If a new vendor, please attach a W-9 form GL #: 10-5320-108-6405 Task Code: _____ Work Order #: _____ Purchase Order #: _____ Business License #: BL-003479 / 2016 Amount to Pay:) 1793.57 ✓			Approve to Pay - Date: _____ Approved by: _____ Vendor #: 101826 If a new vendor, please attach a W-9 form GL #: 11-5320-54-16766 Task Code: _____ Work Order #: _____ Purchase Order #: _____ Business License #: BL-003479 2016 Amount to Pay:) 2146.00 ✓			
Jan 2016 Parking lots			Jan 2016 Streets			
Total Due:						\$3,939.57

Total



CONTRACT SWEEPING SERVICES

760 E. Capitol Avenue
Milpitas, CA 95035
Phone: (800) 647-9337

RECEIVED
MAR 16 2016

CITY OF SEDONA
ENGINEERING SERVICES

INVOICE

Invoice Date:	02/28/2016
Invoice #:	16-00447

Services for the month of:
February 2016

Bill To:

City of Sedona
102 Roadrunner Drive
Sedona, AZ 86336

Site Name:

City of Sedona
Sedona

Document Number			Bill To #		Entered		Job Site #: 000350			
JOB000000598			CIT036		Elizabeth Le		Customer PO #			
Description / Additional Notes							Qty	U/M	Amount	EXT
Residential Street Sweeper Services Provided as per specification Commercial / Downtown As Per Contract Bike Lanes & SR 89A/179 37 Curb Miles @ 58.00 per cm <u>\$2146.00</u>							1.00	EA	2,146.00	2,146.00
Parking Lot Sweeper Services for Yards and Lots as per specifications - City Hall 50,400 sq ft @ 504.00 - Sunset 24,537 sq ft @ 245.37 - Posse Ground / Park Teen Center 16,750 sq ft @ 167.50 - Posse Ground / Soccer 28,000 sq ft @ 280.00 - Posse Ground Soccer 30,000 sq ft @ 300.00 - Uptown 24,000 sq ft @ 240.00 <u>\$1793.57</u> - Police Garage 1,890 sq ft @ 56.70							1.00	EA	1,793.57	1,793.57
Unscheduled Sweeping as Requested - Canyon Shadows 0.50 lane mile @ \$29.00 - Chimney Spire Rd 0.125 lane mile @ \$7.25 <u>94.25</u> - Airport Rd 1.0 lane mile @ \$58.00							1.00	EA	94.25	94.25
Subtotal:									\$4,033.82	
ok to pay <u>3/21/16</u>										
These costs were BEFORE PO went into effect, per Pete.										
3/21 Copied to Michael KS										
Approve to Pay - Date: _____ Approved by: _____ Vendor #: <u>101826</u> If a new vendor, please attach a W-9 form GL #: <u>10-53320-68-6405</u> Task Code: _____ Work Order #: _____ Purchase Order #: _____ Business License #: <u>BL-003479 2016</u> Amount to Pay:) <u>\$1793.57</u> Feb 2016 Parking Lots										
Approve to Pay - Date: _____ Approved by: _____ Vendor #: <u>101826</u> If a new vendor, please attach a W-9 form GL #: <u>11-53320-54-6166</u> Task Code: _____ Work Order #: _____ Purchase Order #: _____ Business License #: <u>BL-003479 2016</u> Amount to Pay:) <u>\$2240.25</u> Feb 2016 Streets + Extra Streets										
Total Due:									\$4,033.82	



CONTRACT SWEEPING SERVICES

760 E. Capitol Avenue
Milpitas, CA 95035
Phone: (800) 647-9337

RECEIVED
MAY 16 2016

CITY OF SEDONA
ENGINEERING SERVICES
Had to call for invoice 15

INVOICE

Invoice Date:	03/28/2016
Invoice #:	16-001683

Services for the month of:
March 2016

Bill To:
Sedona

Site Name:
City of Sedona
Sedona

Document Number			Job Site #: 000350			
Bill To #		Entered		Customer PO #		
CIT036						
Description / Additional Notes			Qty	U/M	Amount	EXT
Residential Street Sweeper Services Provided as per specification Commercial / Downtown As Per Contract Bike Lanes & SR 89A/179 42 Curb Miles @ 50.00 per cm			1.00		2,100.00	2,100.00
Parking Lot Sweeper Services for Yards and Lots as per specifications - City Hall 50,400 sq ft @ 302.40 - Sunset 24,537 sq ft @ 147.22 - Posse Ground / Park Teen Center 16,750 sq ft @ 100.50 - Posse Ground / Soccer 28,000 sq ft @ 168.00 - Posse Ground Spccker 30,000 sq ft @ 180.00 - Uptown 24,000 sq ft @ 129.60 - Police Garage 1,890 sq ft @ 11.34			1.00		1,039.06	1,039.06
Approve to Pay - Date: <u>5/23/16</u> Approved by: <u>[Signature]</u> Vendor #: <u>101826</u> If a new vendor, please attach a W-9 form GL #: <u>10-5320-68-6405</u> Task Code: _____ Work Order #: _____ Purchase Order #: <u>12418</u> Business License #: <u>BL-003479-2016</u> Amount to Pay: <u>1039.06</u> <i>March 2016 Parking lots</i>			Subtotal: <u>\$3,139.06</u> ✓			
Approve to Pay - Date: <u>5/23/16</u> Approved by: <u>[Signature]</u> Vendor #: <u>101826</u> If a new vendor, please attach a W-9 form GL #: <u>11-5320-54-6766</u> Task Code: _____ Work Order #: _____ Purchase Order #: <u>12418</u> Business License #: <u>BL-003479-2016</u> Amount to Pay: <u>2100.00</u> <i>March 2016 Streets</i>			Total Due: <u>\$3,139.06</u>			

OK to pay
[Signature]

*K-Copy inv
to Michael
for ADP
ms4 ✓*



CONTRACT SWEEPING SERVICES

760 E. Capitol Avenue
Milpitas, CA 95035
Phone: (800) 647-9337

RECEIVED

MAY 16 2016

CITY OF SEDONA
ENGINEERING SERVICES
Had to call for invoice KS

INVOICE

Invoice Date:	04/28/2016
Invoice #:	16-00981

Services for the month of:
April 2016

Bill To:
City of Sedona
102 Roadrunner Drive
Sedona, AZ 86336

Site Name:
City of Sedona
102 Roadrunner Drive
Sedona, AZ 86336
Sedona, AZ 86336

Document Number			Bill To #			Entered			Job Site #: 000350			
JOB000000598			CIT036			Elizabeth Le			Customer PO #			
Description / Additional Notes									Qty	U/M	Amount	EXT
Residential Street Sweeper Services Provided as per specification									1.00	EA	2,100.00	2,100.00
Commercial / Downtown												
As Per Contract												
Bike Lanes & SR 89A/179												
42 Curb Miles @ 50.00 per cm												
Parking Lot Sweeper Services for Yards and Lots as per specifications									1.00	EA	1,039.06	1,039.06
- City Hall												
50,400 sq ft @ 302.40												
- Sunset												
24,537 sq ft @ 147.22												
- Posse Ground / Park Teen Center												
16,750 sq ft @ 100.50												
- Posse Ground / Soccer												
28,000 sq ft @ 168.00												
- Posse Ground Spccker												
30,000 sq ft @ 180.00												
- Uptown												
24,000 sq ft @ 129.60												
- Police Garage												
1,890 sq ft @ 11.34												
<p>Approve to Pay - Date: <u>5/23/16</u></p> <p>Approved by: <u>[Signature]</u></p> <p>Vendor #: <u>101826</u></p> <p>If a new vendor, please attach a W-9 form</p> <p>GL #: <u>10-5320-68-6405</u></p> <p>Task Code: _____</p> <p>Work Order #: _____</p> <p>Purchase Order #: <u>12418</u></p> <p>Business License #: <u>BL-003479 2016</u></p> <p>Amount to Pay: <u>1039.06</u></p> <p><i>ok to pay</i></p> <p><i>April 2016 Parking Lots</i></p> <p><i>K-copy inv to Michael for MS4</i></p>									<p>Subtotal: <u>\$3,139.06</u></p> <p>Approve to Pay - Date: <u>5/23/16</u></p> <p>Approved by: <u>[Signature]</u></p> <p>Vendor #: <u>101826</u></p> <p>If a new vendor, please attach a W-9 form</p> <p>GL #: <u>11-5320-54-67166</u></p> <p>Task Code: _____</p> <p>Work Order #: _____</p> <p>Purchase Order #: <u>12418</u></p> <p>Business License #: <u>BL-003479 2016</u></p> <p>Amount to Pay: <u>2100.00</u></p> <p><i>April 2016 Streets</i></p>			
									Total Due: \$3,139.06			



CONTRACT SWEEPING SERVICES

760 E. Capitol Avenue
Milpitas, CA 95035
Phone: (800) 647-9337

RECEIVED

JUN 13 2016

CITY OF SEDONA
PUBLIC WORKS

INVOICE

Invoice Date:	05/28/2016
Invoice #:	16-01232

Services for the month of:
May 2016

Bill To:
City of Sedona
102 Roadrunner Drive
Sedona, AZ 86336

Site Name:
City of Sedona
102 Roadrunner Drive
Sedona, AZ 86336
Sedona, AZ 86336

Document Number			Job Site #: 000350	
Bill To #			Customer PO #	
Entered				
JOB000000598			CIT036 Elizabeth Le	
Description / Additional Notes			Qty	U/M Amount EXT
Residential Street Sweeper Services Provided as per specification			1.00	EA 2,100.00 2,100.00
Commercial / Downtown				
As Per Contract				
Bike Lanes & SR 89A/179				
42 Curb Miles @ 50.00 per cm				
Parking Lot Sweeper Services for Yards and Lots as per specifications			1.00	EA 1,039.06 1,039.06
- City Hall				
50,400 sq ft @ 302.40				
- Sunset				
24,537 sq ft @ 147.22				
- Posse Ground / Park Teen Center				
16,750 sq ft @ 100.50				
- Posse Ground / Soccer				
28,000 sq ft @ 168.00				
- Posse Ground Spccer				
30,000 sq ft @ 180.00				
- Uptown				
24,000 sq ft @ 129.60				
- Police Garage				
1,890 sq ft @ 11.34				
Subtotal:			\$3,139.06 ✓	
Approve to Pay - Date: <u>6/20/16</u> Approved by: <u>[Signature]</u> Vendor #: <u>101826</u> If a new vendor, please attach a W-9 form GL #: <u>10-5320-48-1405</u> Task Code: _____ Work Order #: _____ Purchase Order #: <u>12418</u> Business License #: <u>BL-003479 2016</u> Amount to Pay:) <u>1039.06</u> <u>May 2016 Parking lots</u>			Approve to Pay - Date: <u>6/20/16</u> Approved by: <u>[Signature]</u> Vendor #: <u>101826</u> If a new vendor, please attach a W-9 form GL #: <u>11-5320-54-671616</u> Task Code: _____ Work Order #: _____ Purchase Order #: _____ Business License #: <u>BL-003479 2016</u> Amount to Pay:) <u>\$2100.00</u> <u>May 2016 Streets</u>	
Total Due:			\$3,139.06	



CONTRACT SWEEPING SERVICES

760 E. Capitol Avenue
Milpitas, CA 95035
Phone: (800) 647-9337

RECEIVED

JUL 05 2016

CITY OF SEDONA
PUBLIC WORKS

INVOICE

Invoice Date: 06/28/2016

Invoice #: 16-01365

Services for the month of:
June 2016

Bill To:

City of Sedona
102 Roadrunner Drive
Sedona, AZ 86336

Site Name:

City of Sedona
102 Roadrunner Drive
Sedona, AZ 86336
Sedona, AZ 86336

Document Number			Bill To #	Entered	Job Site #: 000350	
Description / Additional Notes			Qty	U/M	Amount	EXT
JOB000000598			CIT036	Elizabeth Le	Customer PO #	
Residential Street Sweeper Services Provided as per specification			1.00	EA	2,100.00	2,100.00
Commercial / Downtown						
As Per Contract						
Bike Lanes & SR 89A/179						
42 Curb Miles @ 50.00 per cm						
Parking Lot Sweeper Services for Yards and Lots as per specifications			1.00	EA	1,039.06	1,039.06
- City Hall						
- 50,400 sq ft @ 302.40						
- Sunset						
- 24,537 sq ft @ 147.22						
- Posse Ground / Park Teen Center						
- 16,750 sq ft @ 100.50						
- Posse Ground / Soccer						
- 28,000 sq ft @ 168.00						
- Posse Ground Spcner						
- 30,000 sq ft @ 180.00						
- Uptown						
- 24,000 sq ft @ 129.60						
- Police Garage						
- 1,890 sq ft @ 11.34						
Subtotal:					\$3,139.06	
Total Due:					\$3,139.06	

Copy to Michael for MS4. June 2016 Streets